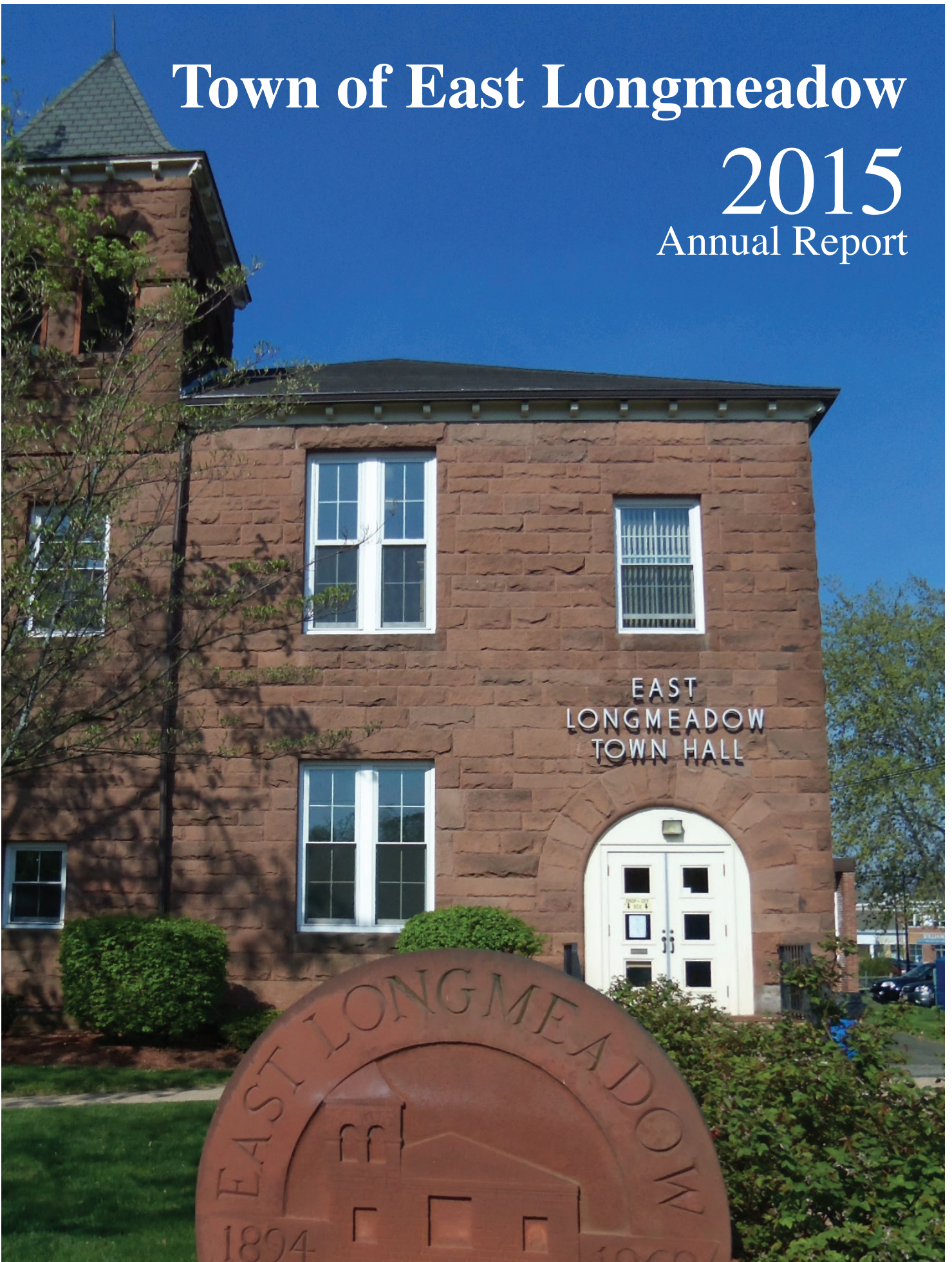


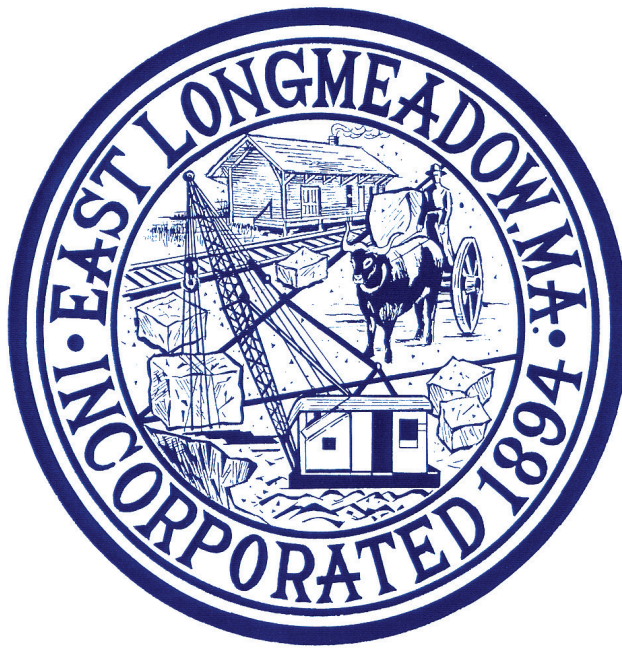
# Town of East Longmeadow

# 2015

## Annual Report







East Longmeadow Town Hall • [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

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## Section 1: General Information

### East Longmeadow Facts

|                              |   |
|------------------------------|---|
| Settled:                     | 1720  |
| Incorporated:                | 1894  |
| County:                      | Hampden County  |
| Area:                        | 13.4 sq miles   |
| Mileage of Town Public Ways: | 119 miles   |
| Highest Altitude:            | Prospect Street<br>391.50 feet above sea level                              |
| Form of Government:          | Open Town Meeting<br>Board of Selectmen<br>Town Administrator               |
| Fiscal Year:                 | The current Fiscal Year (FY2016)<br>runs from July 1, 2015 to June 30, 2016 |

### Vital Statistics

#### Recorded in Town Clerk's Office:

|                  | 2015       | 2014       | 2013       | 2012       | 2011       |
|------------------|------------|------------|------------|------------|------------|
| <b>Births</b>    |            |            |            |            |            |
| Male             | 54         | 81         | 52         | 56         | 73         |
| Female           | 60         | 52         | 48         | 57         | 64         |
| <b>Totals</b>    | <b>114</b> | <b>133</b> | <b>100</b> | <b>113</b> | <b>137</b> |
| <b>Deaths</b>    | 355        | 359        | 339        | 327        | 328        |
| <b>Marriages</b> | 73         | 81         | 84         | 77         | 64         |

### Elected and Appointed Boards, Commissions and Officials 2015

#### ELECTED AND APPOINTED BOARDS

##### BOARD OF SELECTMEN & BOARD OF HEALTH:

###### ELECTED, 3 Members

Paul L. Federici, Chairman, 19 Hampden Road (4/10/12 – 4/18)  
William Gorman, Board of Health, 243 Allen Street (4/8/14 – 4/17)  
Angela Thorpe, Clerk of the Board, 89 Day Avenue (4/9/13 – 4/16)  
Town Administrator, Town Hall

##### BOARD OF ASSESSORS:

###### ELECTED, 3 Members

James William Johnston, Jr., Chairman,  
(3 Pineywoods Drive (4/09/13 – 4/9/16)  
Martin J. Grudgen, Member, 19 Cross Meadow Road (4/08/14 – 4/10/17)  
Christine M. Saulnier, MAA, Clerk of the Board,  
(218 Shaker Rd (4/10/12 – 4/11/18)  
Diane Hildreth, Director, Town Hall

##### EAST LONGMEADOW HOUSING AUTHORITY:

###### 5 Members, 4 Elected and 1 Governor's Appointee

Joseph D'Ascoli, Chairman,  
27 Saugus Avenue, State Appointee (4/12/2017)  
Jennie M. Cavanaugh, 10 James Street, Treasurer (4/10/12 – 4/10/17)  
Teresa D. Cavanaugh, 50 Franconia Circle (4/8/14 – 4/10/19)  
Rocco M. Carabetta Jr., Vice Chair, 16 Redstone Drive (4/14/15–4/2020)  
James E. Moriarty, Asst. Treasurer, 33 Speight Arden (4/14/15–4/2018)  
Lynn Booth, Director, 81 Quarry Hill

##### BOARD OF LIBRARY TRUSTEES:

###### ELECTED, 6 Members

Arthur T. McGuire, Chairman, 160 Pleasant Street (4/10/12 – 4/1/18)  
Virginia Robbins, 58 North Circle Drive (4/9/2013 – 4/1/16)  
Charles Gray, Vice-Chair, 26 Marci Avenue (4/10/12 – 4/1/18)  
David Boucher, 138 Pease Road (4/8/14 – 4/1/17)  
Diane A. Tiago, 38 Rogers Road (4/8/14 – 4/1/17)  
Cynthia MacNaught, 22 Amy Lane (8/4/15–4/12/16)  
Susan Peterson, Director and Recording Secretary, 60 Center Square

##### MODERATOR:

###### ELECTED

James B. Sheils, 170 Tanglewood Drive (4/9/2013 – 4/12/16)

##### PLANNING BOARD:

###### ELECTED, 5 Members

Ralph E. Page, Chairman, Alternate to PVPA  
(306 Prospect St. (4/10/12 – 4/10/17)  
Michael R. Carabetta, Vice-Chair, 202 Allen St. (4/8/2014 – 4/14/19)  
George Kingston, Clerk, Commissioner to PVPA  
(66 Rural Lane (4/9/2013 – 4/1/18)  
Tyde Richards, 566 Prospect Street (4/8/2014 – 4/14/20)  
Deborah Bushnell (9/10/15 – 4/12/16)  
Robyn D. Macdonald, Director, Town Hall

## Section 1: General Information

### **BOARD OF PUBLIC WORKS:**

#### **ELECTED, 3 Members, 3 Yr. Terms**

John F. Maybury, Chairman, 215 Prospect Street (4/9/13 – 4/1/16)

Daniel S. Burack, 157 Somers Road (4/8/14 – 4/1/17)

Thomas G. Wilson, Jr., 237 North Main Street (4/10/12 – 4/1/18)

Robert Pierent, Super. & Town Engineer, Town Hall

### **SCHOOL COMMITTEE:**

#### **ELECTED, 5 Members**

Richard L. Freccero, Chairman, 9 Channing Road (4/8/14 – 4/9/17)

William Fonseca, Vice-Chair, 31 Van Dyke Road (4/9/13 – 4/9/16)

Elizabeth M. Marsian-Boucher, 138 Pease Road (4/9/13 – 4/9/16)

Gregory M. Thompson, 426 Porter Road (4/8/14 – 4/9/17)

Deirdre Mailloux, 55 Rockingham Circle 4/10/12 – 4/1/18)

Gordon Smith, Superintendent of Schools, 180 Maple St.

### **APPROPRIATIONS COMMITTEE:**

#### **APPOINTED BY TOWN MODERATOR, 8 Members**

Eric Madison, Chairman, 16 Broadleaf Circle (6/27/14 – 6/30/17)

Russell F. Denver, 2 Lester Street (9/26/11 – 6/30/14)

James Broderick, 35 Brookhaven Drive (3/25/09 – 6/30/15)

Rocco Carabetta, Jr. 16 Redstone Drive (6/30/14 – 6/30/17)

James Walsh, Sr., 29 Brynmawr Drive (7/1/14 – 6/30/16)

Dawn Wiezbicki-Starks, 28 Elm Street (7/1/14 – 6/30/17)

Salvatore (Sam) Pizzanelli, 80 Stonehill Road (9/26/13 – 6/30/14)

Sara Menard, Town Accountant, Town Hall, (ex officio)

### **BROWN COMMITTEE)**

Colin Drury

Ralph Page

Heather Cunningham

Donald Heath

Nancy Heath

Susan DeGrave

Albert (Ned) Obernesser

Angela Thorpe, Selectmen

### **CERT – Citizen Emergency Response Team**

Brian A. Falk, Coordinator

Gerald J. Celetti, Jr.

Priscilla A. Fickett

Carleen Eve Fisher Hoffman

Todd R. Gaudet

Walter Lloyd Oakes

Donna M. Perkins

Christina M. Perkins

Robert J. Perkins, Sr.

William H. M. Prunyn

Kathleen M. Sheehan

Anthony P. Trojanowski, Jr.

Michael A. Waniewski

Maureen A. Wilson

### **E.L. CABLE ADVISORY COMMITTEE:**

#### **APPOINTED BY BOS, 5 Members**

Angela Thorpe, Chairman, Town Hall (7/1/14 – 6/30/16)

W. Lloyd Oakes, 87 Barrie Road (7/1/14 – 6/30/16)

Gerald J. Celetti, 12 Pleasant Place (4/2/14 – 6/30/16)

Don Maki, Director, 180 Maple Street (7/1/14 – 6/30/16)

Town Administrator, Town Hall, (ex officio)

### **CAPITAL PLANNING COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN AND MODERATOR, 6 Members**

Rocco Carabetta, Chairman, 16 Redstone Drive (10/14/09 – 6/30/17)

Stephen G. Loyack, 60 Smith Avenue (8/20/14 – 6/30/17)

Thomas O'Connor, Chairman, 3 Orange Street (1/17/13 – 6/30/17)

Ryan Quimby, Vice Chair, Town Hall (7/1/11 – 6/30/19)

Conrad M. Wiezbicki, 158 Pleasant Street (8/19/99 – 6/30/19)

Jim Walsh, 29 Brynmawr Drive (7/1/2015-6/30/2016)

Sara Menard, Town Hall, (ex officio)

### **COMMUNITY PRESERVATION COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN AND PER COMMUNITY PRESERVATION ACT**

George Kingston, Citizen-At-Large, 66 Rural Lane (7/1/14 – 6/30/16)

Mary Ellen Goodrow, 3 Greenacre Lane (11/6/13 – 6/30/16)

William Caplin, Citizen-at-Large, 16 Broadleaf Circle (7/1/14-6/30/16)

\*\*Appointed by their respective boards.

Lynn Booth, 81 Quarry Hill, Housing Authority

Thomas Kaye, 265 Millbrook Drive

Ralph E. Page Vice-Chair, 306 Prospect Street, Planning Board

Thomas Wilson, Jr., 237 North Main Street, Board of Public Works

Anthony Zampiceni, 3 Dell Street, Historical Commission

### **CONSERVATION COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Michael Carabetta, Chairman, 202 Allen Street (7/1/14 – 6/30/16)

Thomas O'Brien, Vice-Chair

Craig Jernstrom, Clerk, 36 Westminster St. (7/1/14 – 6/30/17)

Rene Reich-Graefe, 34 Pilgram Road (7/1/14 – 6/30/18)

William R. Arment, 5 Albano Drive (7/1/14 – 6/30/17)

Robert Sheets, 2 Heritage Circle (7/1/14 – 6/30/17)

Tony Zampiceni (3/30/15 – 6/30/17)

### **COUNCIL ON AGING:**

#### **APPOINTED BY BOARD OF SELECTMEN, 11 Members**

Tim Sheranko, Chairman, 30 Rogers Road (6/25/15 – 6/30/18)

Bill Marley, Vice-Chair, 14 Crescent Hill, Spfld. MA (6/25/15 – 6/30/18)

Melinda Mandeville, Secretary, 202 Pinehurst Drive (7/19/07 – 6/30/18)

Barbara Farrell, 73 Elm Street (3/22/12 – 6/30/18 )

Richard Freccero, 9 Channing Road (3/26/12 – 6/30/18)

Doreen Harrison, 225 Pinehurst Drive (10/31/05 – 6/30/18)

Foy M. Miller, 14 Overbrook Drive (11/21/05 – 6/30/18)

Anne Fitzgibbon, 75 Pleasant Street, Apt. D202 (6/25/15 – 6/30/18)

Donna H. Feathler

Theresa J. Moylan

Carolyn Brennan, 328 North Main Street, (ex-officio)

Bill Gorman, (ex-officio)

## Section 1: General Information

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### **E. L. CULTURAL AFFAIRS COUNCIL:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members – 3 Yr. Terms**

Michael Harrigan, Chairman, 320 Maple Street ( – 5/1/17)  
Pat Duperre, Treasurer, 17 Waterman Avenue  
Jo Ann Asselin, Secretary, 31 Broadleaf Circle (4/28/2015 – 4/29/18)  
Carl Gahm, 179 Mountainview Road (8/28/13 – 6/30/17)  
Christine Williams, 58 Maplehurst Avenue ( – 8/24/16)  
Ann Paquette, 22 High Street (10/13/15 – 6/30/18)  
Student Rep, Non-Voting Student Admin. Jonathan Torcia  
Student Rep, Non-Voting Student Admin. Joey Yacavone

### **EAST LONGMEADOW ADA COMMISSION:**

#### **APPOINTED BY BOS, 10 Members**

Daniel Hellyer, ADA Coordinator, Commissioner,  
Town Hall (6/25/15 – 6/30/16)  
Robyn D. Macdonald, Town Hall (6/25/15 – 6/30/16)  
Carolyn Brennan, Council on Aging Executive Director,  
328 N. Main (6/25/15 – 6/30/16)  
Jean Delaney, 66 Rural Lane (10/1/10 – 6/30/16)  
Bruce Fenney, Town Hall (6/25/15 – 6/30/16)  
Douglas Mellis, 160 Somers Road (8/23/10 – 6/30/16)  
Susan Peterson, 60 Center Square (8/23/10 – 6/30/16)  
Town Administrator, Town Hall

### **EMERGENCY MANAGEMENT:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Brian Falk, Chairman, 53 Avery Street (7/28/15 – 7/28/16)  
Douglas Mellis, 160 Somers Road  
Sharon Bernard, 12 Country Club Drive  
Forrest Goodrich, 15 Alandale Drive  
Margaret Cantwell, 9 Garland Avenue  
Al Grimaldi, 48 Millbrook Drive

### **HISTORICAL COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Anthony Zampiceni, Chairman, 3 Dell Street (6/30/15 – 6/30/18)  
Peter Burns, Vice-Chair, 156 Pleasant Street (6/30/15 – 6/30/18)  
Laura Peavey, Secretary, 43 Greenacre Lane (6/30/15 – 6/30/18)  
Bruce Moore, 76 Birchland Avenue (6/30/15 – 6/30/18)  
Lorraine Eastman, 232 Prospect Street (6/30/15 – 6/30/18)  
Patrick Manley, 65 Fairview Street (6/30/15 – 6/30/18)  
John H. Makara, 263 Prospect Street (11/24/15 – 6/30/18)

### **ASSOCIATE MEMBERS:**

Glenda Ball, 138 Fernwood Drive  
Wayne Bickley  
Robert Jackson, 17 Brook Street  
Joyce Kent, 198 Prospect Street  
Linda Kern, 104 Prospect Street  
Eleanor J. Seligman

### **E.L. HOUSING PARTNERSHIP COMMITTEE:**

#### **APPOINTED BY BOS, 5 Members**

Angela Thorpe, Chairman, Board of Selectman Rep.,  
Town Hall (7/1/14 – 6/30/16)  
Adam J. Dubilo, 7 East Circle Drive (7/1/14 – 6/30/16)  
Russell Sabadosa, 16 Spring Valley Road (6/6/14 – 6/30/16)  
Jennifer K. Law, 22 Sanford Street (7/1/14 – 6/30/16)

### **RECREATION COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 9 Members**

Thomas Kaye, Chairman, 265 Millbrook Drive  
Carolanne Elmendorf, 11 Hanward Hill (9/19/06 – 6/30/09)  
Charles H. Gray, Jr., 26 Marci Avenue (6/21/13 – 6/30/14)  
Thomas Kennedy, 21 Holland Drive (5/28/13 – 6/30/15)  
Daniel Kelly, 85 Meadow Road (5/23/13 – )  
Faith W. Leahy, 16 Elizabeth Street (6/25/15 – 6/30/18)  
Michael O'Neil, 40 Holy Cross Circle  
Kevin G. McLoughlin, 5 Taylor Avenue (10/15/14 – 6/30/16)  
Nancy Roberts, 30 Franconia Circle  
Mrinal Mali, 286 Millbrook Drive  
Colin Drury, Recreation Director, 328 North Main Street, (ex officio)

### **LOCAL COMMUNITY ACCESS TELEVISION (ELCAT) COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members & 1 Alternate**

Angela Thorpe, Chairman, Town Hall (6/25/15 – 6/30/16)  
Don Maki, 180 Maple Street (6/25/15 – 6/30/16)  
Bruce Adams, 38 John Street (6/25/15 – 6/30/16)  
Rich Freccero, 9 Channing Road (6/25/15 – 6/30/16)  
W. Lloyd Oaks, 87 Barrie Road (6/25/15 – 6/30/16)  
Ryan Quimby, 180 Maple Street (6/25/15 – 6/30/16)  
Gerald J. Celetti Jr., 12 Pleasant Place (6/25/15 – 6/30/16)  
Town Administer, Town Hall

### **MEMORIAL DAY COMMITTEE**

|                          |                              |
|--------------------------|------------------------------|
| Kevin McMaster, Chairman | Felix Demechele, Co-Chairman |
| Carmine DiFranco         | Ronald Davis                 |
| Russell Rennell          | Peter Verteramo              |

### **INDEPENDENCE DAY COMMITTEE**

|                       |                    |
|-----------------------|--------------------|
| Ryan Quimby, Chairman | Michael D. Boucher |
| Mike Cavanaugh        | Paul L. Federici   |
| William M. Fonseca    | Adele C. Hill      |
| Robert H. Hill        | Carl F. Ohlin      |
| James A. Rintoul      | Gary Veratti       |
| Bob Wogatske          | Tony Zampiceni     |
| Jerry DuCharme        | Brian A. Falk      |
| Michael White         |                    |

## Section 1: General Information

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### **REGISTRARS OF VOTERS:**

#### **APPOINTED BY BOARD OF SELECTMEN — 3 Yr. Term**

William Caplin, 16 Broadleaf Circle (R) (9/2/14 — 6/30/17)

Patrick Henry, Jr. (R) 54 Ridge Road (6/25/15 — 6/30/16)

Thomas Florence, Town Hall, (Appointed by statute G.L.C. 51, S. 15), (D)

### **ZONING BOARD OF APPEALS:**

#### **APPOINTED BY BOS, 7 Members, 3 Yr. Term**

Mark J. Beglane, Chairman, 23 Forest Hills Road (7/01/14 — 6/30/16)

John Garwacki, 34 School Street (7/23/14 — 6/30/16)

Charles H. Gray, 95 Ridge Road (7/23/14 — 6/30/16)

Brian Hill, 40 Benjamin Street (7/23/14 — 6/30/16)

Michael Carabetta, 202 Allen Street

(4/29/14 — 6/30/16 (Associate Member:))

Francis Dean, 72 Pioneer Circle (7/01/14 — 6/30/15)

### **SAFETY COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 8 Member**

Town Administrator, Chairman, Town Hall

Carolyn Brennan, Council on Aging Executive Director, 328 North Main

Colin Drury, Recreation Director, 328 North Main

Daniel Hellyer, Building Inspector, Town Hall

Robyn Macdonald, Town Hall

Douglas Mellis, Police Chief, 160 Somers Road

Susan Peterson, Library Director, 60 Center Square

Paul Morrisette, Fire Chief, 150 Somers Road

### **LOCAL EMERGENCY PLANNING COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Brian A. Falk, Chairman & CERT Coordinator

Frank Morrisino Jr., Vice Chairman

Carleen Eve Fischer Hoffman, MRC Coordinator

Bill Pruyne, American Red Cross Liaison

Dr. Michael Lemanski, Health Representative

Board of Health & Selectmen's Representative

Raymond Dallaugher, Citizen Representative

Gordon Smith, School Department & Buses

Melinda Mandeville, Council on Aging Representative

Roy Esposito, DPW/Transportation Liaison

David Pelletier, AMR/Emergency Medical Service Representative

Jody O'Brien, Environmental Representative

Stephen Rybacki, Fire Department Liaison

John Dearborn, Regional Hazmat Team Representative

Mike Maheux, Industry Representative

Chris Buendo, Media Representative

Douglas Mellis, Police Chief

Jeffrey Dalessio, Police Liaison

Ryan Quimby, IT Director

Kelly LaBombard, School Nursing Supervisor

Bruce Augusti, Massachusetts Emergency Management Representative

Joseph Conant

## **TOWN OFFICIALS**

(Annual Terms Unless Otherwise Noted))

### **TOWN ACCOUNTANT:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Yr. Term**

Sara Menard, Town Hall (10/1/14 — 6/30/17)

### **ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:**

#### **APPOINTED BY BOARD OF HEALTH**

Thomas C. O'Connor, Town Hall (6/25/15 — 6/30/16)

### **ALTERNATE ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:**

#### **APPOINTED BY BOARD OF HEALTH )**

Melissa DeFino, Town Hall (6/25/15 — 6/30/16)

### **BUILDING COMMISSIONER:**

#### **APPOINTED BY BOARD OF SELECTMEN, — 3 Yr. Term**

Daniel E. Hellyer, Town Hall (7/6/12 — 6/30/17)

### **TOWN CLERK/TREASURER/TAX COLLECTOR:**

#### **APPOINTED BY BOARD OF SELECTMEN, — 3 Yr. Term**

Thomas P. Florence, Town Hall (6/25/15 — 6/30/18)

### **CONSTABLE:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Michael J. Kane, 45 Old Farm Road (1986 — June 30, 2016)

### **INTERIM TOWN ADMINISTRATOR:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Greg Neffinger, Town Hall (Dec. 2015 — )

### **FENCE VIEWER:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Vacant

### **FIRE DEPARTMENT CHAPLAIN:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Pastor Timothy Sheranko (July 1, 2014 — June 30, 2016)

### **FIRE DEPARTMENT CHIEF:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Yr. Term**

Paul J. Morrisette, 150 Somers Road (June 30, 2016)

### **FOREST WARDEN:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Paul J. Morrisette, 150 Somers Road (July 1, 2014 — June 30, 2016)

### **HEALTH INSPECTOR:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Aimee Petrosky, Town Hall (11/14/15 — 11/15/18)

### **KEEPER OF THE LOCK - UP:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Douglas W. Mellis, Police Chief,  
160 Somers Road (July 1, 2014 — June 30, 2018)



## Section 1: General Information

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**LOCAL AUCTION PERMIT AGENT:  
APPOINTED BY BOARD OF SELECTMEN**

Town Administrator, Town Hall, 2005

**PARKING CLERK:  
APPOINTED BY BOARD OF SELECTMEN**

Lorraine Banspach, Assistant Executive Secretary,  
Town Hall (8/5/2014 – 6/30/2016)

**PLUMBING/GAS INSPECTOR:  
APPOINTED BY BOARD OF SELECTMEN**

Anthony Curto, Town Hall (July 1, 2014 – June 30, 2016)

**ALTERNATE PLUMBING/GAS INSPECTOR:  
APPOINTED BY BOARD OF SELECTMEN**

Carl Zimmerman, Town Hall (July 1, 2014 – 6/30/16)

**POLICE CHIEF: APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Douglas W. Mellis, Police Chief,  
160 Somers Road (April 1, 2013 – March 31, 2016)

**SUPERINTENDENT OF PUBLIC WORKS/TOWN ENGINEER:  
APPOINTED BY BOARD OF SELECTMEN**

Robert Pierent, Town Hall

**SUPERINTENDENT OF SCHOOLS:  
APPOINTED BY BOARD OF SELECTMEN**

Gordon Smith, 180 Maple Street

**TOWN COUNSEL:  
APPOINTED BY BOARD OF SELECTMEN**

James T. Donahue, Esq., Town Hall (8/5/2014-10/5/2016)

**TREE WARDEN: APPOINTED BY BOARD OF SELECTMEN**

Vacant

**VETERANS GRAVES OFFICER: APPOINTED BY BOARD OF SELECTMEN**

Daniel Kneeland, 286 Maple Street (July 1, 2014 – June 30, 2016)

**VETERANS SERVICES OFFICER: APPOINTED BY THE EASTERN  
HAMPDEN COUNTY VETERANS SERVICE DISTRICT**

John Comerford, Monson Town Offices,  
29 Thomson Street, Monson, MA 01057 (6/25/15 – 6/30/16)

**INSPECTOR OF WEIGHTS AND MEASURES:  
APPOINTED BY BOARD OF SELECTMEN**

Rudolf Kroisi, Town Hall (July 1, 2014 – June 30, 2015)

**WIRING INSPECTOR:  
APPOINTED BY BOARD OF SELECTMEN**

Ed LaGue, Town Hall (July 1, 2014 – June 30, 2016)

**ALTERNATE WIRING INSPECTOR:  
APPOINTED BY BOARD OF SELECTMEN**

Steven Scliopou, Town Hall (July 1, 2014 – June 30, 2016)

**EMERGENCY MANAGEMENT DIRECTOR:**

Brian Falk (8/28/15 – 6/30/16)

## The People that Represent You

### The Governor

His Excellency, Charlie Baker (R)  
Office of the Governor, State House, Room 280 Boston MA 02133  
Tel. 617-725-4005; Fax 617-727-9725  
TTY 617-727-3666-888-870-7770 in state  
444 N. Capitol St., Suite 208, Washington, DC 20001  
Tel. 202-624-7713, Fax 202-624-7714  
State Office Building, 436 Dwight St., Suite 300, Springfield, MA 01103  
Tel. 413-784-1200

### Senators In Congress

The Honorable Elizabeth A. Warren (D)  
317 Hart Senate Office Building  
United States Senate, Washington, DC 20510  
Tel. 202-224-4543  
2400 John F. Kennedy Federal Building, Boston, MA 02203  
Tel. 617-565-3170

The Honorable Edward Markey (D)  
218 Russell Senate Office Building  
United States Senate, Washington, DC 20510  
Tel. 202-224-2742; Fax 202-224-2742  
10 Causeway Street, Suite 559, Boston, MA 02222  
Tel. 617-565-8519

### Representative In Congress

#### First District

The Honorable Richard E. Neal (D)  
2236 Rayburn House Bldg., Washington, DC 20515  
Tel. 202-225-5601; Fax 202-225-8112  
300 State Street, Suite 200, Springfield, MA 01105  
Tel. 413-785-0325; Fax 413-747-0604

### State Senator

#### First Hampden & Hampshire District

Senator Eric P. Lesser (D)  
State House, Room 213B, Boston MA 02133  
Tel. 617-722-1291; Fax 617-722-1014  
17 Main St., Wilbraham, MA 01095  
Tel. 413-599-4785; Fax 413-596-3779  
email: Eric.Lesser@state.ma.us

### Representative In General Court

#### Second Hampden District

#### East Longmeadow, Precincts 1 & 3 & 4

Representative Brian Michael Ashe (D)  
State House, Room 540, Boston, MA 02133  
Tel. 617-722-2090; Fax 617-722-2848  
email: Rep.BrianAshe@hou.state.ma.us

### Representative In General Court

#### Twelfth Hampden District

#### East Longmeadow, Precincts 1

State Representative Angelo Puppola (D)  
State House, Room 146, Boston, MA 02133  
Tel. 617-722-2011; Fax 617-722-2238  
2341 Boston Rd, Suite 204, Wilbraham, MA 01095  
Tel. 599-4333  
email: Rep.AngeloPuppola@hou.state.ma.us



## Section 1: General Information

### Publications Available

|                                  |       |
|----------------------------------|-------|
| Map with street guide            | 10.00 |
| Zoning By-Laws                   | 20.00 |
| Zoning Map                       | 20.00 |
| Sub-division Rules & Regulations | 20.00 |
| Health Regulations               | .50   |
| General By-laws                  | 10.00 |
| Street List                      | 8.00  |
| Voter's List                     | 10.00 |

### Federal, State and Town Census

#### Population:

|                                   |              |       |
|-----------------------------------|--------------|-------|
| 1960 Federal Census               | 10,294       |       |
| 1965 State Census                 | 11,988       |       |
| 1970 Federal Census               | 11,988       |       |
| 1971 Special Redistricting Census | 13,255       |       |
| 1975 State Census                 | 13,132       |       |
| 1980 Federal Census               | 12,905       |       |
| 1985 State Census                 | 12,403       |       |
| 1990 Federal Census               | 13,367       |       |
| 1995 Town Census                  | 14,175       |       |
| 1996 Town Census                  | 14,903       |       |
| 1997 Town Census                  | 14,466       |       |
| 1998 Town Census                  | 14,504       |       |
| 1999 Town Census                  | 14,728       |       |
| 2000 Federal Census               | 14,100       |       |
| 2001 Town Census                  | 14,902       |       |
| 2002 Town Census                  | 15,772       |       |
| 2003 Town Census                  | 15,979       |       |
| 2004 Town Census                  | 16,072       |       |
| 2005 Town Census                  | 15,774       |       |
| 2006 Town Census                  | 15,894       |       |
| 2007 Town Census                  | 15,880       |       |
| 2008 Town Census                  | 15,881       |       |
| 2009 Town Census                  | 15,938       |       |
| 2010 Town Census                  | 16,187       |       |
| 2011 Town Census                  | 15,547       |       |
| 2012 Town Census                  | 15,875       |       |
| 2013 Town Census                  | 15,938       |       |
| 2014 Town Census                  | 15,470       |       |
| 2015 Town Census                  | 15,578       |       |
| 10 year gain in population        | 1960 to 1970 | 16.5% |
| 10-year gain in population        | 1965 to 1975 | 9.5%  |
| 10-year gain in population        | 1970 to 1980 | 7.6%  |
| 10-year loss in population        | 1975 to 1985 | -5.5% |
| 10-year gain in population        | 1980 to 1990 | 3.6%  |
| 10-year gain in population        | 1985 to 1995 | 14.2% |
| 10-year gain in population        | 1990 to 2000 | 5.5%  |
| 10-year gain in population        | 1995 to 2005 | 11.3% |
| 10-year gain in population        | 2000 to 2010 | 14.8% |

Thomas P. Florence, Town Clerk

### Department Directors

|  |   |
|--|---|
| <b>Town Administrator</b><br>Nick Breault                          | <b>Director, Recreation</b><br>Colin Drury              |
| <b>Interim Town Administrators</b><br>Greg Moyer<br>Greg Neffinger | <b>Director, Library</b><br>Susan Peterson              |
| <b>Town Clerk/Treasurer/Collector</b><br>Thomas Florence           | <b>Director, IT</b><br>Ryan Quimby                      |
| <b>Town Accountant</b><br>Sara Menard                              | <b>Director, ELCAT</b><br>Don Maki                      |
| <b>Building Commissioner</b><br>Daniel Hellyer                     | <b>Fire Chief</b><br>Paul J. Morrisette                 |
| <b>Director, Conservation/<br/>Planning/ZBA</b><br>Robyn Macdonald | <b>Police Chief</b><br>Douglas Mellis                   |
| <b>Director, Assessors</b><br>Diane Bishop                         | <b>Superintendent of Public Works</b><br>Robert Peirent |
| <b>Director, Council on Aging</b><br>Carolyn Brennan               | <b>Superintendent of Schools</b><br>Gordon Smith        |

### Directory: Departments and Services

#### Emergencies and Ambulance Dial 9-1-1

|                                       |                          |
|---------------------------------------|--------------------------|
| Accounting                            | (413) 525-5400 ext. 1800 |
| Animal Inspector                      | (413) 525-5400 ext. 1100 |
| Assessors                             | (413) 525-5400 ext. 1600 |
| Appeals, Board of (Zoning)            | (413) 525-5400 ext. 1700 |
| Building Department                   | (413) 525-5400 ext. 1150 |
| Clerk/Treasurer/Collector             | (413) 525-5400 ext. 1000 |
| Conservation Commission               | (413) 525-5400 ext. 1700 |
| Council on Aging                      | (413) 525-5400 ext. 1400 |
| Fire Department (non-emergency)       | (413) 525-5430           |
| Board of Health                       | (413) 525-5400 ext. 1105 |
| Housing Authority                     | (413) 525-7057           |
| Information Technology                | (413) 525-5400 ext. 1900 |
| Public Library                        | (413) 525-5400 ext. 1500 |
| Planning Board                        | (413) 525-5400 ext. 1700 |
| Police Department (non-emergency)     | (413) 525-5440           |
| Public Works                          | (413) 525-5400 ext. 1200 |
| Recreation Department                 | (413) 525-5400 ext. 1300 |
| School Department                     | (413) 525-5450           |
| Board of Selectmen/Town Administrator | (413) 525-5400 ext. 1100 |
| Veteran's Services                    | (413) 525-5400 ext. 1416 |

### East Longmeadow on the Internet

[www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

Visit us on Facebook!

## Section 2: Administration

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### Board of Selectmen

#### To the Citizens of East Longmeadow,

There were no changes on the Board in 2015 with the re-election of Paul Federici. Selectman William R. Gorman continued to act as the Chairman of the Board of Health. Paul Federici served as Chairman of the Board of Selectmen and Angela Thorpe served as Clerk of the Board.

The Board of Selectmen is the main policy making body of Town government and exercises budgetary and oversight responsibility for several departments, including: Board of Selectmen, Accounting, Building/Inspectional Services, Clerk/Treasurer/Collector, Council on Aging, East Longmeadow Cable Access Television (ELCAT), Information Technology, Recreation, and Veterans' Services. The Board oversees the Fire and Police Departments, and serves as their Commissioners. The Board acts as the Licensing Authority and Traffic Commission. The Board of Selectmen also serves many functions as the Board of Health, with additional responsibility over Animal Control and Solid Waste Management.

The Board of Selectmen convened thirty-six times in 2015. The Board considered many diverse issues during the year. In addition to the regularly scheduled meetings, the Board also participated in several regional boards including: Regional Boards of Selectmen, the Pioneer Valley Planning Commission, Pioneer Valley Transportation Authority, Scantic Valley Regional Health Trust, and the Eastern Hampden County Veterans' Service District, to name a few.

The scope of the matters the Board considered also included those that were routine: Approval of various community events, oversight and consideration of changes in liquor and other licenses, and approval of traffic safety recommendations. The Board of Selectmen also considered matters that were more complex: Assessing the need and means to fund municipal office space, and making important personnel decisions. After having many part-time Health Agents the Board of Selectmen was pleased to hire Aimee Petrosky in October as the new full time Health Agent. Nick Breault, the Town Administrator for the past ten-years, was replaced by Interim Town Administrator Greg Moyer who after five-months was replaced by Greg Neffinger. For the first time the Board of Selectmen empowered the Town Administrator with the tools necessary to effectively manage the affairs of the Town on a daily basis.

The Board of Selectmen was grateful and humbled to participate in the solemn observances of Memorial Day, Veterans Day and September 11th ceremonies. Other social events occurring in East Longmeadow included the Fourth of July Parade, National Night Out and the KIX Bonfire.

The Board of Selectmen are proud to have served the people of East Longmeadow again in this past year of 2015 and welcome your comments and concerns on how local government can improve. Please don't hesitate to contact any member about any issue via the information below.

Respectfully submitted,

BOARD OF SELECTMEN

Paul L Federici, Chairman, Board of Selectmen: [Paul.Federici@eastlongmeadowma.gov](mailto:Paul.Federici@eastlongmeadowma.gov)  
William R. Gorman, Chairman, Board of Health: [William.Gorman@eastlongmeadowma.gov](mailto:William.Gorman@eastlongmeadowma.gov)  
Angela Thorpe, Clerk of the Board: [Angela.Thorpe@eastlongmeadowma.gov](mailto:Angela.Thorpe@eastlongmeadowma.gov)

Office Contact Information:  
Board of Selectmen  
60 Center Square  
East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100  
Fax: (413) 525-1025

Greg Neffinger, Interim Town Administrator:  
Email [greg.neffinger@eastlongmeadowma.gov](mailto:greg.neffinger@eastlongmeadowma.gov)

## Section 2: Administration

### Town Clerk/Treasurer/Collector

#### Town of East Longmeadow, MA List of Elected Officials

Revision of 4/30/15

##### Moderator

|                 |                      |          |              |
|-----------------|----------------------|----------|--------------|
| James B. Sheils | 170 Tanglewood Drive | 525-1249 | Term to 4/16 |
|-----------------|----------------------|----------|--------------|

##### Board of Selectmen

|   |                  |          |              |
|---|------------------|----------|--------------|
| Paul L. Federici, Chairman                | 19 Hampden Road  | 525-3243 | Term to 4/18 |
| William R. Gorman, Chair. Board of Health | 243 Allen Street | 525-7101 | Term to 4/17 |
| Angela K. Thorpe, Clerk                   | 89 Day Avenue    | 525-3243 | Term to 4/16 |

##### Board Of Assessors

|                               |                      |          |              |
|-------------------------------|----------------------|----------|--------------|
| J. William Johnston, Chairman | 3 Pineywoods Drive   | 525-7898 | Term to 4/16 |
| Christine M. Saulnier, Clerk  | 26 Deer Run Terrace  | 525-6887 | Term to 4/18 |
| Martin J. Grudgen             | 19 Cross Meadow Road | 525-4943 | Term to 4/17 |

##### Board of Public Works

|                           |                       |                 |              |
|---------------------------|-----------------------|-----------------|--------------|
| John F. Maybury, Chairman | 215 Prospect Street   | 525-4216 (Bus.) | Term to 4/16 |
| Thomas G. Wilson, Jr.     | 237 North Main Street | 525-0177        | Term to 4/18 |
| Daniel Burack             | 157 Somers Road       | 525-4511        | Term to 4/17 |

##### School Committee

|                               |                      |          |              |
|-------------------------------|----------------------|----------|--------------|
| Richard L. Freccero, Chairman | 9 Channing Road      | 734-1884 | Term to 4/17 |
| William Fonseca, Vice-Chair   | 31 Van Dyke Road     | 525-2503 | Term to 4/16 |
| Gregory M. Thompson           | 426 Porter Road      | 526-0954 | Term to 4/17 |
| Deirdre Mailloux              | 55 Rockingham Circle | 224-1067 | Term to 4/18 |
| Elizabeth M. Marsian-Boucher  | 138 Pease Road       | 525-2763 | Term to 4/16 |

##### Planning Board

|                                       |                     |                                 |              |
|---------------------------------------|---------------------|---------------------------------|--------------|
| Ralph E. Page, Chairman               | 306 Prospect Street | 525-6490                        | Term to 4/17 |
| Michael R. Carabetta, Vice Chairman   | 202 Allen Street    | 427-0716                        | Term to 4/19 |
| Tyde R. Richards, Clerk               | 566 Prospect Street | 525-5011                        | Term to 4/20 |
| George Kingston                       | 66 Rural Lane       | 525-6742                        | Term to 4/18 |
| Deborah E. Bushnell-Appointed 9/10/15 | 32 Newbury Avenue   | 519-3277                        | Term to 4/16 |
| Robyn D. Macdonald, Administrator     | Town Hall           | 525-5400 x1701<br>FAX: 525-1656 |              |

##### Housing Authority

|  |                     |          |              |
|--|---------------------|----------|--------------|
| Joseph D'Ascoli, Chair (State Appointee) | 27 Saugus Avenue    | 525-7057 | Term to 4/16 |
| Jennie M. Cavanaugh, Treasurer           | 10 James Street     | 525-1117 | Term to 4/17 |
| Teresa D. Cavanaugh                      | 50 Franconia Circle | 525-1197 | Term to 4/19 |
| Rocco M. Carabetta, Jr., Vice Chairman   | 16 Redstone Drive   | 262-5373 | Term to 4/20 |
| James E. Moriarty, Assistant Treasurer   | 33 Speight Arden    | 525-8878 | Term to 4/18 |

##### Board of Library Trustees

|                                |                       |          |              |
|--------------------------------|-----------------------|----------|--------------|
| Arthur T. McGuire, Chairman    | 160 Pleasant Street   | 525-2088 | Term to 4/18 |
| Charles H. Gray, Vice Chairman | 26 Marci Avenue       | 525-4694 | Term to 4/18 |
| Virginia Robbins               | 58 North Circle Drive | 525-6922 | Term to 4/16 |
| David Boucher, Secretary       | 138 Pease Road        | 525-2763 | Term to 4/17 |
| Diane A. Tiago                 | 38 Rogers Road        | 525-1664 | Term to 4/17 |



## Section 2: Administration

### Report of the Registrars of Voters

| No. of Registered Voters, December 31, 2015 |          |          |           |             |          |          | No. Of Registered Voters, December 31, 2014 |          |           |          |             |          |             |              |  |
|---|----------|----------|-----------|-------------|----------|----------|---|----------|-----------|----------|-------------|----------|-------------|--------------|--|
| Precinct                                    | A        | AA       | CC        | D           | G        | H        | J   | K        | L         | O        | R           | T        | U           | Grand Totals |  |
| 1   |          |          | 14        | 757         |          | 1        | 1   | 1        | 6         | 1        | 489         | 1        | 1497        | 2768         |  |
| 2   | 1        |          | 20        | 680         |          |          | 3   |          | 4         | 2        | 405         |          | 1511        | 2626         |  |
| 3   |          |          | 19        | 647         | 1        |          | 1   |          | 4         |          | 515         | 1        | 1511        | 2699         |  |
| 4   |          | 1        | 10        | 640         |          |          | 4   |          | 4         |          | 598         | 3        | 1568        | 2828         |  |
| <b>Grand Totals</b>                         | <b>1</b> | <b>1</b> | <b>63</b> | <b>2724</b> | <b>1</b> | <b>1</b> | <b>9</b>                                    | <b>1</b> | <b>18</b> | <b>3</b> | <b>2007</b> | <b>6</b> | <b>6087</b> | <b>10921</b> |  |

#### Political Parties and Political Designations:

|                           |                               |                                |                               |
|---------------------------|-------------------------------|--------------------------------|-------------------------------|
| A – Conservative          | H – We The People             | P – Prohibition Party          | W – Veteran Party America     |
| B – Natural Law Party     | J – Green Rainbow             | Q – American Independent Party | X – Pirate                    |
| C – New World Council     | K – Constitution Party        | R – Republican                 | Y – World Citizens Party      |
| D – Democrat              | L – Libertarian Party         | S – Socialist                  | Z – Working Families          |
| E – Reform Party          | M – Timesizing Not Downsizing | T – Interdependent 3rd Party   | AA – Pizza Party              |
| F – Rainbow Coalition     | N – New Alliance Party        | U – Unenrolled                 | BB – American Term Limits     |
| G – Green Party USA       | O – MA Independent Party      | V – America First Party        | CC – United Independent Party |
| DD – Twelve Visions Party |                               |                                |                               |

#### Voter attendance at elections was recorded as follows:

|                             | 2015        | 2014         | 2013       | 2012       | 2011       |
|-----------------------------|-------------|--------------|------------|------------|------------|
| Town Preliminary Election   | -----       | -----        | 1294 – 11% | 1000 – 9%  | -----      |
| Sp. Town Preliminary Elec.  | -----       | -----        | -----      | 1624 – 14% | -----      |
| Special State Primary Elec. | -----       | -----        | 1649 – 13% | -----      | -----      |
| Special Senate Election     | -----       | -----        | 3142 – 28% | -----      | -----      |
| Annual Town Election        | 570 – 5.27% | 1526 – 14%   | 2048 – 18% | 1783 – 16% | 1835 – 17% |
| Special Town Election       | -----       | -----        | 1745 – 15% | 1745 – 15% | -----      |
| State Primary Election      | -----       | 2269 – 20.4% | -----      | 2137 – 19% | -----      |
| State Election              | -----       | 6368 – 56.8% | -----      | 8748 – 77% | -----      |
| Over-ride Election          | -----       | -----        | -----      | -----      | 749 – 7%   |
| Presidential Primary Elec.  | -----       | -----        | -----      | 1465 – 13% | -----      |

We had one election in 2013. On April 12th the Annual Town Election was held as Paul Federici won a seat as the incumbent on the Board of Selectman in an uncontested race. In the only contested race, James Moriarty defeated William Arment for a 3 year seat on the Housing Authority. A light turnout of 5.27% or 570 voters casted their ballots. The Annual election also contained a ballot question "Shall a Commission be elected to frame a charter for the Town of East Longmeadow". This question passed by an 84% to 16% margin.

Upon the favorable passage of the charter question, the top nine vote getters who properly returned nomination papers were awarded a seat on the Charter Commission. The top vote getters were Larry Levine, Dawn Wiezbicki-Starks, George Kingston, Russell Denver, Ralph Page, Thomas O'Connor, Raymond Miller, William Fonseca and Eric Madison.

As we have done in prior years, our registrars registered over 30 eligible high school students prior to the Annual Town Election and State Election. This encourages our younger students to become more active in the Town's civil affairs. A number of High School students helped at our Annual Town Election this year which aided them in both fulfilling community service hours as well as being part of our voting process.

The Town's Accu-vote voting machines operated very efficiently with no issues again proving their reliability and accuracy. The polling location for the entire town remains at Birchland Park Middle School. This saves approximately \$1,500 per election by consolidating to one location.

As usual, our election workers and registrars dedication and efforts are greatly appreciated by the Town Clerk's office and the community. There are many behind the scene events to make an election work and everyone involved (DPW, school custodians and personnel, police officers) should be recognized as we prepare for a very busy election year in 2016.

Board of Registrars of Voters: R. Patrick Henry, Chairman, William C. Kaplin, Open Democratic Registrar, Thomas P. Florence, Town Clerk

## Section 2: Administration

### Spring Election and Town Meeting Schedule

#### Preliminary Election (If Needed)

Tuesday March 17, 2015

#### Annual Town Election

Tuesday April 14, 2015

#### Annual Town Meeting

Monday May 18, 2015

### Town Offices to be Filled – Incumbent Officials

|                                   |                       |
|-----------------------------------|-----------------------|
| Board of Selectmen for 3 years    | Paul L. Federici      |
| Board of Assessors for 3 years    | Christine M. Saulnier |
| Board of Public Works for 3 years | Thomas G. Wilson, Jr. |
| School Committee for 3 years      | Deidre Mailloux       |
| Library Trustee for 3 years       | Arthur T. McGuire     |
| Library Trustee for 3 years       | Charles H. Gray       |
| Planning Board for 5 years        | Tyde Richards         |
| Planning Board for 4 years        | Michael R. Carabetta  |
| Housing Authority for 5 years     | Jean Pierce           |
| Housing Authority for 3 years     | Felix LaRosa          |

50 Signatures Required on All Nomination Papers

### Voting Precinct Locations

|                   |   |
|-------------------|---|
| <b>Precinct 1</b> | Birchland Park Middle School<br>50 Hanward Hill |
| <b>Precinct 2</b> | Birchland Park Middle School<br>50 Hanward Hill |
| <b>Precinct 3</b> | Birchland Park Middle School<br>50 Hanward Hill |
| <b>Precinct 4</b> | Birchland Park Middle School<br>50 Hanward Hill |

### 2015 Political Calendar

#### ABSENTEE BALLOTS: NOON – DAY BEFORE ANY ELECTION

The last day and hour to apply for absentee ballots for any Election, Town Clerk's Office, Town Hall

#### TUESDAY 5:00PM – FEBRUARY 3, 2015

Last day and hour for candidates to submit nomination papers for Town Election with Registrars of Voters, Town Clerk's Office

#### TUESDAY 5:00 P.M. – FEBRUARY 17, 2015

Last day and hour for Registrars of Voters to file certified nomination papers for Town Election with Town Clerk

#### THURSDAY 5:00 P.M. – FEBRUARY 19, 2015

Last opportunity for candidates for Town Election to withdraw; filed with Town Clerk, Town Hall

#### WEDNESDAY 8:00AM TO 8:00 P.M. – FEBRUARY 25, 2015

Last day and hour to register as a voter before March 17, 2015 Preliminary Election (If needed), Town Clerk's Office, Town Hall

#### FRIDAY 4:00PM – MARCH 6, 2015

Deadline to file articles for 2015 Annual Town Meeting Warrant, Selectmen's Office, Town Hall

#### MONDAY 12 NOON – MARCH 16, 2015

Last day and hour to apply for absentee ballots for Town Preliminary Election, Town Clerk's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – MARCH 17, 2015

TOWN PRELIMINARY ELECTION (IF NEEDED) – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

#### WEDNESDAY 8:00AM TO 8:00PM – MARCH 25, 2015

Last day and hour to register as a voter before April 14th Town Election, Town Clerk's Office, Town Hall

#### MONDAY 12 NOON – APRIL 13, 2015

Last day and hour to apply for absentee ballots for Town Election, Town Clerk's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – APRIL 14, 2015

ANNUAL TOWN ELECTION – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

#### WEDNESDAY 8:00 AM TO 8:00 PM – APRIL 29, 2015

Last day and hour to register as a voter before May 18th Annual Town Meeting, Town Clerk's Office, Town Hall

#### MONDAY 7:00 PM – MAY 18, 2015

ANNUAL TOWN MEETING – HELD AT THE EAST LONGMEADOW HIGH SCHOOL

Thomas P. Florence, Town Clerk and Registrar of Voters

## Section 2: Administration

### Annual Town Election

April 14, 2015

In accordance with the Warrant of the Selectmen, the Annual Town Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

|                                      | Prec. 1    | Prec. 2    | Prec. 3    | Prec. 4    | Total       |
|--------------------------------------|------------|------------|------------|------------|-------------|
| <b>SELECTMAN for 3 years</b>         |            |            |            |            |             |
| Blanks                               | 37         | 20         | 25         | 30         | 112         |
| Paul Louis Federici                  | 110        | 117        | 119        | 103        | 449         |
| Write Ins                            | 1          | 3          | 2          | 3          | 9           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>ASSESSOR for 3 years</b>          |            |            |            |            |             |
| Blanks                               | 40         | 30         | 37         | 34         | 141         |
| Christine M. Saulnier                | 107        | 110        | 109        | 102        | 428         |
| Write Ins                            | 1          | 0          | 0          | 0          | 1           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>PUBLIC WORKS for 3 years</b>      |            |            |            |            |             |
| Blanks                               | 38         | 27         | 27         | 33         | 125         |
| Thomas G. Wilson, Jr."               | 110        | 112        | 115        | 102        | 439         |
| Write Ins                            | 0          | 1          | 4          | 1          | 6           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>SCHOOL COMMITTEE for 3 years</b>  |            |            |            |            |             |
| Blanks                               | 45         | 34         | 44         | 36         | 159         |
| Deirdre Mailloux                     | 102        | 105        | 100        | 99         | 406         |
| Write Ins                            | 1          | 1          | 2          | 1          | 5           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>LIBRARY TRUSTEE for 3 years</b>   |            |            |            |            |             |
| Blanks                               | 87         | 78         | 92         | 89         | 346         |
| Charles H. Gray, Jr."                | 104        | 103        | 97         | 96         | 400         |
| Arthur T. McGuire                    | 105        | 99         | 102        | 86         | 392         |
| Write Ins                            | 0          | 0          | 1          | 1          | 2           |
| <b>Total</b>                         | <b>296</b> | <b>280</b> | <b>292</b> | <b>272</b> | <b>1140</b> |
| <b>PLANING BOARD for 5 years</b>     |            |            |            |            |             |
| Blanks                               | 46         | 33         | 41         | 40         | 160         |
| Tyde R. Richards                     | 102        | 106        | 103        | 96         | 407         |
| Write Ins                            | 0          | 1          | 2          | 0          | 3           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>PLANING BOARD for 4 years</b>     |            |            |            |            |             |
| Blanks                               | 48         | 43         | 48         | 39         | 178         |
| Michael R. Carabetta                 | 99         | 95         | 94         | 96         | 384         |
| Write Ins                            | 1          | 2          | 4          | 1          | 8           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |
| <b>HOUSING AUTHORITY for 5 years</b> |            |            |            |            |             |
| Blanks                               | 51         | 41         | 49         | 49         | 190         |
| Rocco M. Carabetta, Jr."             | 95         | 98         | 96         | 87         | 376         |
| Write Ins                            | 2          | 1          | 1          | 0          | 4           |
| <b>Total</b>                         | <b>148</b> | <b>140</b> | <b>146</b> | <b>136</b> | <b>570</b>  |

|  | Prec. 1      | Prec. 2      | Prec. 3      | Prec. 4      | Total        |
|--|--------------|--------------|--------------|--------------|--------------|
| <b>HOUSING AUTHORITY for 3 years</b>   |              |              |              |              |              |
| Blanks   | 17           | 13           | 20           | 27           | 77           |
| William R. Arment  | 50           | 51           | 55           | 50           | 206          |
| James E. Moriarty  | 81           | 76           | 71           | 59           | 287          |
| Write Ins  | 0            | 0            | 0            | 0            | 0            |
| <b>Total</b>   | <b>148</b>   | <b>140</b>   | <b>146</b>   | <b>136</b>   | <b>570</b>   |
| <b>QUESTION 1-""Shall a Commission be elected to frame a charter for the Town of East Longmeadow""</b> |              |              |              |              |              |
| Blanks   | 3            | 6            | 4            | 5            | 18           |
| Yes  | 119          | 107          | 120          | 116          | 462          |
| No   | 26           | 27           | 22           | 15           | 90           |
| <b>Total</b>   | <b>148</b>   | <b>140</b>   | <b>146</b>   | <b>136</b>   | <b>570</b>   |
| <b>CHARTER COMMISSION - Elected if Question 1 passes</b>   |              |              |              |              |              |
| Blanks   | 491          | 518          | 508          | 481          | 1998         |
| Russell F. Denver  | 95           | 81           | 88           | 82           | 346          |
| William M. Fonseca   | 89           | 77           | 87           | 79           | 332          |
| George C. Kingston   | 92           | 86           | 93           | 83           | 354          |
| Larry Levine   | 104          | 93           | 96           | 94           | 387          |
| Eric H. Madison  | 85           | 73           | 83           | 72           | 313          |
| Raymond C. Miller  | 89           | 80           | 85           | 81           | 335          |
| Thomas C. O'Connor   | 92           | 85           | 85           | 77           | 339          |
| Ralph E. Page  | 90           | 78           | 90           | 84           | 342          |
| Dawn E. Wieszicki-Starks   | 96           | 87           | 96           | 89           | 368          |
| Write Ins  | 9            | 2            | 3            | 2            | 16           |
| <b>Total</b>   | <b>1332</b>  | <b>1260</b>  | <b>1314</b>  | <b>1224</b>  | <b>5130</b>  |
| <b>Total Votes Cast</b>  | <b>148</b>   | <b>140</b>   | <b>146</b>   | <b>136</b>   | <b>570</b>   |
| <b>Total Registered Voters</b>   | <b>2763</b>  | <b>2596</b>  | <b>2666</b>  | <b>2798</b>  | <b>10823</b> |
| <b>Percent Voting</b>  | <b>5.36%</b> | <b>5.39%</b> | <b>5.48%</b> | <b>4.86%</b> | <b>5.27%</b> |

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk"



## Section 2: Administration

|  | Prec. 1   | Prec. 2   | Prec. 3   | Prec. 4   | Total     |
|--|-----------|-----------|-----------|-----------|-----------|
| <b>WRITE INS -<br/>LIBRARY TRUSTEE</b> |           |           |           |           |           |
| Kevn Manley                            | 1         |           |           |           | 1         |
| David Boucher                          | 4         | 3         | 4         | 2         | 13        |
| Barbara Hill                           | 2         |           |           |           | 2         |
| Joe Townshend                          | 1         |           |           |           | 1         |
| Ron Micucci                            | 2         | 3         | 7         | 3         | 15        |
| Ryan Quimby                            | 1         |           |           |           | 1         |
| Blank                                  | 1         |           |           |           | 1         |
|  |           |           |           |           | 0         |
| Patty Aleks                            |           | 1         |           |           | 1         |
| Blank                                  |           | 2         |           |           | 2         |
| Bob Davis                              |           | 1         |           |           | 1         |
| Angela Thorpe                          |           | 2         |           |           | 2         |
| Al Alminas                             |           | 1         |           |           | 1         |
| Beverly Kelly                          |           | 1         |           |           | 1         |
| F.D.                                   |           | 1         |           |           | 1         |
|  |           |           |           |           | 0         |
| Virginia Robbins                       |           |           | 1         |           | 1         |
| Tommy Chong                            |           |           | 1         |           | 1         |
| Greg Blanchard                         |           |           | 1         |           | 1         |
| Carleen Fischer Hoffman                |           |           | 1         |           | 1         |
| Burt Berati                            |           |           | 1         |           | 1         |
| Ron Berati                             |           |           | 1         |           | 1         |
| Ron Goudreau                           |           |           | 1         |           | 1         |
| Maureen Sonoda                         |           |           |           | 1         | 1         |
| Glen Helberg                           |           |           |           | 1         | 1         |
| Michael Buehrle                        |           |           |           | 2         | 2         |
| Barbara Hill                           |           |           |           | 2         | 2         |
| <b>Total</b>                           | <b>12</b> | <b>15</b> | <b>18</b> | <b>11</b> | <b>56</b> |

## Section 2: Administration

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### **Town Moderator**

Town Meeting, the legislative branch of East Longmeadow's government, once again addressed many important fiscal, zoning and other matters during the past year. Among other things:

The Annual Town Meeting held on May 18, 2015: enacted an operating budget of \$54,257,078 and approved capital expenditures of \$919,314; set aside \$50,000 into the Stabilization Account; and approved Water and Sewer Enterprise Funds disbursements of \$2,577,139 and \$1,956,478, respectively. The Town Meeting also defeated a citizens' petition to freeze real estate taxes.

A Special Town Meeting on October 19, 2015 addressed budget items and also approved Community Preservation Act funding for playscapes at Mountainview and Meadowbrook Schools, as well as swing sets at Mapleshade School.

The Town greatly benefits from the dedication and efforts of the Appropriations Committee, as to which the Town Moderator is the appointing authority. Committee members include Jim Broderick, Russ Denver, Eric Madison, Jim Walsh, Sr., Dawn Starks, Sal Pizzanelli and Rocco Carabetta. Thanks also to the members of the Capital Planning Committee: Steve Loyack, Conrad Wiezbicki, Rocco Carabetta, Sal Pizzanelli, Thomas O'Connor and Ryan Quimby.

As I bring my twelve year tenure as Moderator to a close, this will be my last Report to the Town. I thank you for the privilege you have given me to facilitate Town Meeting. As I write this, the Town is preparing to vote on the recommendation of the Charter Commission, which, if successful, will eliminate Town Meeting as East Longmeadow's legislative branch. While I hope the Town's citizens can continue to exercise your right to directly vote on matters which affect you, I am certain that the passion, involvement and participation of East Longmeadow's residents will assure the continued growth of this great Town.

James B. Sheils  
Town Moderator

## Section 2: Administration

### **Town of East Longmeadow Annual Town Meeting**

May 18, 2015

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, May 18, 2015, thus the ninth Town Meeting held on the third Monday of May following the by-law change from the Annual Town Meeting of 2006. Town Moderator, Mr. James Sheils, called the meeting to order at 7:11PM; there being 184 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance. He then congratulated the various elected town officials who were recently elected at the April 14th Annual Town Election as well as acknowledging the nine elected members who won seats on the Charter Commission following the passage of the ballot question regarding adopting a new charter.

Mr. Sheils then introduced Ms. Dawn Starks, Chair of the Charter Committee, who then addressed those in attendance about the Committee's goals and then notifying the attendees about the Committee's first upcoming Public Hearing.

Mr. Paul Federici, the Chairperson of the Board of Selectman, requested the Assembly to recognize those Town employees who had retired and celebrated anniversaries in FY 2014.

Mr. Federici then acknowledged Nick Breault, outgoing Town Administrator for the past 10 years, for his dedication and service to the Board of Selectman and wished him well on his new endeavor as Town Administrator in our neighboring Town of Wilbraham.

Chairman Federici then mentioned how the 4th of July parade details will carry over from 2014 as last year's parade was cancelled due to the inclement weather.

At last year's Annual Town Meeting held on Monday, May 19th, Mr. Carl Ohlin, Chairman of the East Longmeadow Independence Day Parade Committee, presented a plaque to Mr. Ned Obernesser in honor of Mr. Obernesser being named Honorary Grand Marshall of the 2014 East Longmeadow Independence Day Parade. A long-time town resident since 1973, Mr. Obernesser was honored for his many past and present contributions to the Town of East Longmeadow, especially his dedication and involvement with youth soccer and his ten years as president of the East Longmeadow Soccer Association. Ned was also recognized last year for serving his country in the United States Army and being awarded the Purple Heart and Bronze Star. He is also an active member of the East Longmeadow American Legion Post 293. Because of last year's parade postponement, Ned will be the Grand Marshall of the 2015 East Longmeadow Independence Day Parade.

The Town Moderator then proceeded with some housekeeping issues: Location of fire exits, red tags for non-voters and white tags for registered voters, warrant articles that can be moved within the warrant if approved by a 2/3rd's majority vote, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers. Mr. Sheils gave recognition to those who help set-up and make the Town meeting operate very smoothly each year.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

#### **Article 1**

##### **Reports of Officers and Committees**

The Moderator reported that reports of Town Officers and Committees are available for distribution at the Town Meeting and also online at the Town's website: [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov), and that copies are available at the Town Clerk's Office.

#### **Article 2**

##### **Report of the Appropriations Committee – Operating Budget**

Motioned that the Town appropriate the grand total Fiscal Year 2016 budget of \$54,257,078 and in order to fund that appropriation the Town raise and appropriate the amount of \$54,522,512; transfer \$70,000.00 from the Solid Waste Disposal Revolving Fund, account number 2805-3590; and any other available balances as required to balance the budget.

All for the purpose and charges in anticipation of revenue for the twelve month period beginning July 1, 2015 to support the Town's operating budgets as set forth in Exhibit A printed with the warrant and entitled "Operating Budgets for Fiscal Year 2016"

Appropriations Committee Recommendation: Recommended

Four items were questioned (Education, Health Insurance, Building Maintenance and Appropriations Committee) and thereafter approved.

A Majority vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

#### **Article 3**

##### **Report of the Capital Planning Committee – F.Y. 2016 Capital Projects**

Motioned that the Town raise and appropriate \$919,314 and transfer \$253,204 from the general fund unreserved fund balance, account number 01-3590 to fund the general fund capital projects numbered 1 thru 11 as shown in exhibit C; and

To transfer \$100,000 from the Sewer Enterprise Fund unreserved fund balance to fund the sewer capital project number 1, as shown in Exhibit C; and

To transfer \$188,500 from the Water Enterprise Fund unreserved fund balance to fund the water capital project number 2, as shown in Exhibit C; and

To transfer \$39,681 from the Cable Access Revolving Fund #2804 to fund the ELCAT capital project, as shown in Exhibit C.

Capital Planning Committee Recommendation: Recommended

Appropriations Committee Recommendation: Recommended



## Section 2: Administration

### EXHIBIT C:

|   |   |
|---|---|
| \$92,450.00 to finance Somers Road Landfill – Phase 1 closure | <b>General Fund:</b><br><b>Raised &amp; Appropriated</b> \$919,314.00<br><b>Free Cash</b> <u>\$253,204.00</u><br><b>Total General Fund</b> \$1,172,518.00 |
| \$44,293.00 to finance to Replace Pickup Truck #77            |   |
| \$75,000.00 to finance Sidewalk Construction                  |   |
| \$25,000.00 to finance ELHS Hot Water Tank Replacement        |   |
| \$368,179.00 to finance Technology Maintenance                |   |
| \$76,022.00 to finance Police Cruisers                        |   |
| \$255,000.00 to finance District Bus Replacement              |   |
| \$45,000.00 to finance COA – 80KW Generator                   |   |
| \$37,574.00 to finance to Replace Pickup Truck #78            |   |
| \$30,000.00 to finance Town Hall – New Switch Gear            |   |
| \$124,000.00 to finance Town Hall Renovations – Phase 1       |   |

|                                    |   |
|------------------------------------|---|
| <b>WATER/SEWER PROJECTS</b>        |   |
| Inflow & Infiltration/Sewer Rehab  | \$100,000 Transfer from Sewer Enterprise Fund Unreserved Fund Balance |
| John Street Water Main Replacement | \$188,500 Transfer from the Water Enterprise Unreserved Fund Balance  |
| <b>OTHER</b>                       |   |
| Birchland Park Studio Renovations  | \$39,681 Transfer from the Cable Access Revolving Fund #2804          |

A motion was made to change the amount to zero for line item: Town Hall – New Switch Gear.

Motion fails as declared by Town Moderator

A motion was made to change the amount to zero for line item: Town Hall Renovations.

Motion fails as declared by Town Moderator

A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

#### Article 4

##### Board of Selectmen – Transfers to Stabilization Fund

Motioned that the Town raise and appropriate \$100,000.00 to the Stabilization Fund, fund number 8216

Appropriations Committee Recommendation: Recommended

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

#### Article 5

##### Board of Selectmen – Transfers to Pension Fund

Motioned that the Town raise and appropriate \$50,000.00 to the Other Post Employment Benefit (OPEB) Fund, fund number 8225.

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed by Unanimously, as Declared by Town Moderator.

#### Article 6

##### Board of Selectmen – Appropriate Funds for Prior Years Bills

Motioned that the Town raise and appropriate \$3,500.00 to pay bills incurred in prior fiscal years by the Town Treasurer to the following vendor: Secure Bill Pay, LLC

Appropriations Committee Recommendation: Recommended

A 4/5th's vote is required for this Article to pass.

Passed by Unanimously, as Declared by Town Moderator.

## Section 2: Administration

### Article 7

#### 4B Department of Public Works – Chapter 90 Highway Construction

Motioned that the Town raise and/or appropriate \$1,548,333.00 by borrowing or otherwise for the construction, reconstruction and/or maintenance of public ways, to be expended under the jurisdiction of the Board of Public Works and said sum to be reimbursed by the Commonwealth of Massachusetts.

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### Article 8

#### Board of Public Works – Water Services Enterprise Fund

Motioned that the Town appropriate \$2,577,139.00 for the Water Enterprise Fund and that zero be included in appropriations from the general fund for indirect costs and be allocated to the Water Enterprise fund for funding; that the balances in the Water Fund at June 30, 2015 be transferred to the Water Enterprise Fund; and that \$2,577,139.00 be raised as follows:

|                 |             |
|-----------------|-------------|
| Usage Charges   | \$2,335,736 |
| Interest Earned | \$33,851    |
| Connection Fees | \$56,419    |

#### FY16 Water Enterprise Fund Expenses

|                    |             |
|--------------------|-------------|
| Personal Services  | \$485,188   |
| Operating Expenses | \$1,296,622 |

#### Debt Service:

|                             |           |
|-----------------------------|-----------|
| Principal                   | \$414,361 |
| Interest                    | \$157,469 |
| Capital Outlay              | \$188,500 |
| Vehicle Replacement Reserve | \$35,000  |

#### Total FY16

#### Water Enterprise Fund Expenses \$2,577,139

#### FY16 Water Enterprise Fund Revenues

|                   |             |
|-------------------|-------------|
| Usage Charges     | \$2,335,736 |
| Interest Earned   | \$33,851    |
| Connection Fees   | \$56,419    |
| Retained Earnings | \$151,133   |

#### Total FY16

#### Water Enterprise Fund Revenues \$2,577,139

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### Article 9

#### Board of Public Works – Sewer Services Enterprise Fund

Motioned that the Town appropriate \$1,956,478.00 for the Sewer Enterprise Fund and that zero be included in appropriations from the general fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding; that the balances in the Sewer Fund at June 30, 2015 be transferred to the Sewer Enterprise Fund; and that \$1,956,478.00 be raised as follows:

|                 |             |
|-----------------|-------------|
| Usage Charges   | \$1,668,132 |
| Interest Earned | \$20,443    |
| Betterments     | \$24,531    |
| Connection Fees | \$57,240    |

#### FY16 Sewer Enterprise Fund Expenses

|                    |           |
|--------------------|-----------|
| Personal Services  | \$442,288 |
| Operating Expenses | \$806,725 |

#### Debt Service:

|                             |           |
|-----------------------------|-----------|
| Principal                   | \$447,032 |
| Interest                    | \$125,434 |
| Capital                     | \$100,000 |
| Vehicle Replacement Reserve | \$35,000  |

#### Total FY16

#### Sewer Enterprise Fund Expenses \$1,956,478

#### FY16 Sewer Enterprise Fund Revenues

|                   |             |
|-------------------|-------------|
| Usage Charges     | \$1,668,132 |
| Interest Earned   | \$20,443    |
| Betterments       | \$24,531    |
| Connection Fees   | \$57,240    |
| Retained Earnings | \$186,132   |

#### Total FY16

#### Sewer Enterprise Fund Revenues \$1,956,478

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### Article 10

#### Resident Petition – Establishment of a Tax Freeze

Motioned that the Town establish a freeze on the residential real estate taxes for all citizens of the Town of East Longmeadow at the tax rate in effect for the fiscal year in which the approval of the applicants for the freeze is granted, who are:

Seventy years of age or older on or before December 31 of any calendar year; and

Have owned and occupied, as applicants principal residence, the land and building for which the freeze is requested, for 10 consecutive yrs. Immediately preceding yr. of application of freeze; and

## Section 2: Administration

Applications must be filed annually on or before September 11 of each yr. in order to be considered for approval for a freeze in next fiscal yr.; and

The Board of Assessors is designated as the municipal body responsible for receiving and acting on the applications; and

The Board of Assessors may request such information and other documentation as it may require to determine whether any such application qualifies for approval;

Fails by Majority as Declared by Town Moderator.

A request for a Teller count was made.

Standing Vote Count: Yes — 59, No — 72

### **Article 11**

#### **Board of Assessors –**

##### **Re-list & Recollect Personal Property Data**

Motioned that the Town transfer from Free Cash account number 01-3590 \$10,000.00 to relist and recollect personal property data, to be completed by 2017.

Appropriations Committee Recommendation: Recommended from Free Cash

A Majority Vote is required for this Article to pass.

Passed by Unanimously as Declared by Town Moderator.

### **Article 12**

#### **Board of Selectmen –**

##### **Return unspent FY14 funds to Cable Access Revolving Fund**

Motioned that the Town return the unspent balance in the FY14 ELCAT Facilities Improvement Project, capital account #3264, in the amount of \$3,688.82, to the Cable Access Revolving Fund #2804

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 13**

#### **Board of Selectmen –**

##### **Return unspent FY13 funds to Cable Access Revolving Fund**

Motioned that the Town return the unspent balance in the Fiscal Year 2013 ELCAT Facilities Improvement Project capital account #3236, in the amount of \$51,221.67, to the Cable Access Revolving Fund #2804

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 14**

#### **Board of Selectmen –**

##### **Department Revolving Funds**

Motioned that the Town re-establish the following Revolving Funds for Fiscal Year 2016, which funds shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund program activities relative to these funds, as administered by the Boards and Committees established for such purposes, without further appropriation, said funds to be expended in amounts not to exceed those specified in this motion during the fiscal year, as approved by the Board of Selectmen:

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 15**

#### **7BBoard of Selectmen –**

##### **Fund July 4, 2016 Independence Day Parade**

Motioned that the Town transfer from Free Cash, account number 01-3590 the amount of \$17,500.00 to be expended for the July 4th, 2016, Independence Day Parade.

Appropriations Committee Recommendation: Not Recommended

A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

### **REVOLVING FUND:**

| Revolving Fund                     | Authorized to Spend Fund  | Revenue Source  | Use of Funds  | FY Spending limit |
|------------------------------------|---------------------------|---|---|-------------------|
| Local Cable Access Account #2804   | ELCAT Committee           | License revenue from the Cable provider, per federal and state law and \$10,000 from the School Dept. for instruction | Salaries expenses, and contractual expenses to operate the local cable access program's activities  | \$180,000         |
| Solid Waste Disposal Account #2805 | Town Administrator        | Sale of trash bags and recycling rebates  | Expenses, supplies and contractual services to operate the solid waste disposal program             | \$75,000          |
| Council on Aging Account #2809     | Council on Aging          | Donations, memorials, federal grants, and state grants  | Salaries, expenses, and contractual expenses to operate general programming at the Council on Aging | \$100,000         |
| Public Library Account #2810       | Board of Library Trustees | Borrowers for library overdue Fines   | Expenses and supplies to defray the operating cost for the public library                           | \$15,000          |

## Section 2: Administration

### **Article 16**

#### **Community Preservation Committee – Allocation of Funds**

Motioned that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund for Fiscal Year 2016 from revenues allocated as follows:

5% Allocated to the Administrative Expenses (fund number 2615)

10% Allocated to the Historic Resources Reserve (account number 2615-3242)

10% Allocated to Community Housing Reserve (account number 2615-3243)

10% Allocated to the Open Space Reserve (account number 2615-3241) and

65% Allocated to the Legally Undesignated Community Preservation Fund General Reserve (account number 2615-3590)

And to appropriate from FY2016 revenues to be transferred to the General Fund for reimbursement of:

\$4,500 for the Bond Anticipation Note Payable interest payment due June 30, 2016

\$67,305 for the Brown Property Bond payment of principal and interest.

Appropriations Committee Recommendation: Recommended

Board of Selectmen Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 17**

#### **Community Preservation Committee – CPC Fund Rebalancing**

Motioned that the Town re-balance Community Preservation Funds by making transfers as follows:

From the Legally Undesignated Community Preservation Fund General Reserve (account number 2615-3590):

\$11,249.37 to the Historic Resources Reserve (account number 2615-3242)

\$11,249.37 to the Community Housing Reserve (account number 2615-3243)

\$11,249.37 to the Open Space Reserve (account number 2615-3241)

As FY2014 actual revenues were \$342,493.69 and the original reserve had estimated revenues of \$230,000.00

From the Legally Undesignated Community Preservation Fund General Reserve (account number 2615-3590):

\$8,520.79 to the Historic Resources Reserve (account number 2615-3242)

\$8,520.79 to the Community Housing Reserve (account number 2615-3243)

\$8,520.79 to the Open Space Reserve (account number 2615-3241)

As FY2015 committed revenues are \$315,207.86 and the original reserve had estimated revenues of \$230,000.00

From the Legally Undesignated Community Preservation Fund General Reserve:

\$181,100 to the Community Housing Reserve (account number 2615-3243)

\$19,829 to the Open Space Reserve (account number 2615-3241)

To rebalance the FY2015 beginning reserve balances.

From the Legally Undesignated Community Preservation Fund General Reserve (account number 2615-3590):

\$4,500 for the Bond Anticipation Note Payable interest payment due June 30, 2015

\$68,655 to the Open Space Reserve for the FY2015 Bond payment to the General Fund

Return to the original reserves any unspent balances for the following closed projects:

Inward Commons and Quarry Hill generators (account number 3900933-583003)

Shaker Road Fire Station (account number 3900934-582004)

Pine Knoll Pool renovation (account number 3244630-5840)

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 18**

#### **Community Preservation Committee – Digitize Historical Town Records**

Motioned that the Town appropriate the sum of \$25,000 from the Community Preservation Fund Historic Resources Reserve (account number 2615-3242) to digitize historical town records under the jurisdiction of the Town Clerk, with the approval of the Community Preservation Committee, and upon completion any unspent funds will be returned to said reserve.

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 19**

#### **Community Preservation Committee – Heritage Park Playing Fields Engineering Study**

Motioned that the Town appropriate the sum of \$25,000 from the Community Preservation Fund Legally Undesignated Reserve (account number 2615-3590) to carry out an engineering study and plan to create playing fields at Heritage Park, to be expended under the jurisdiction of Department of Public Works, with the approval of the Community Preservation Committee, and upon completion any unspent funds will be returned to said reserve.

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Not Recommended

## Section 2: Administration

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A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

### **Article 20**

#### **Board of Selectmen –**

#### **Special Legislation to Provide Health Insurance for Elected Officials**

No Motion Made

No Action Taken

### **Article 21**

#### **Board of Selectmen –**

#### **Adopt Local Option Meals Excise Tax**

Motioned that the Town adopt the Local Option Meals Excise Tax pursuant thereto to the provisions of Massachusetts General Laws, Chapter 64L, Section 2.

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

### **Article 22**

#### **Board of Selectmen –**

#### **Increase Hours of Senior Work Off Program**

Motioned that the Town authorize the Board of Selectmen to establish the maximum number of hours that a participant in the Senior Tax Work-Off Abatement Program, established pursuant to G.L. Chapter 59, Section 5K, may work to one hundred and twenty-five (125), effective for Fiscal Year 2017 and thereafter.

Board of Assessors Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

### **Article 23**

#### **Resident Petition –**

#### **Eligibility for Coverage of Elected Officials**

No Motion Made

No Action Taken

#### **Motion to Adjourn**

The Annual Town Meeting was adjourned at 9:34 p.m., the business of the Warrant having been completed.

#### **Certificate of Quorum**

This is to certify that more than 150 Registered Voters were present at the Annual Town Meeting held on May 18, 2015. Voter attendance was recorded as follows:

| Voter Attendance: |            | Voter Total as of April 29, 2015: |               |
|-------------------|------------|-----------------------------------|---------------|
| Precinct 1        | 40         | Precinct 1                        | 2,772         |
| Precinct 2        | 53         | Precinct 2                        | 2,600         |
| Precinct 3        | 39         | Precinct 3                        | 2,677         |
| Precinct 4        | 52         | Precinct 4                        | 2,799         |
| <b>Total</b>      | <b>184</b> | <b>Total</b>                      | <b>10,848</b> |

True Record: Attest:

Thomas P. Florence, Town Clerk



## Section 2: Administration

### EXHIBIT A:

|  |                                    | Operating Budgets for Fiscal Year 2016 - July 1, 2015 thru June 30, 2016 |                    |                    |            |                   |                 |        |
|--|------------------------------------|--|--------------------|--------------------|------------|-------------------|-----------------|--------|
|  |                                    | Personal Services  | Operating Expenses | FY2016 Recommended | % of Total | FY 2015 Budget    | Change 16 vs 15 |        |
| <b>Education</b>                           |                                    |  |                    |                    |            |                   |                 |        |
| 300  | Education                          | 23,676,876   | 4,321,603          | 27,998,479         |            | 27,417,965        | 580,514         | 2.1%   |
| 399  | School Committee                   | 4,200  | -                  | 4,200              |            | 4,200             | -               | 0.0%   |
|  | <i>Sub total</i>                   | 23,681,076   | 4,321,603          | <b>28,002,679</b>  | 53.8%      | <b>27,422,165</b> | 580,514         | 2.1%   |
| <b>Employee Benefits</b>                   |                                    |  |                    |                    |            |                   |                 |        |
| 914  | Health Insurance                   | -  | 5,133,893          | 5,133,893          |            | 5,232,799         | (98,906)        | -1.9%  |
| 946  | Retirement Assessment              | -  | 2,567,748          | 2,567,748          |            | 2,567,748         | (44,213)        | -1.7%  |
|  | <i>Sub total</i>                   | -  | 7,701,641          | <b>7,701,641</b>   | 14.8%      | <b>7,844,760</b>  | (143,119)       | -1.8%  |
| <b>Principal Payments</b>                  |                                    |  |                    |                    |            |                   |                 |        |
| 710  | General Fund - Principal           | -  | 2,404,000          | 2,404,000          |            | 2,639,000         | (235,000)       | -8.9%  |
| 710  | Community Preservation - Principal | -  | 45,000             | 45,000             |            | 45,000            | -               | 0.0%   |
|  | <i>Sub total</i>                   | -  | 2,449,000          | <b>2,449,000</b>   | 4.7%       | <b>2,684,000</b>  | (235,000)       | -8.8%  |
| <b>Interest Payments</b>                   |                                    |  |                    |                    |            |                   |                 |        |
| 751  | General Fund - Interest            | -  | 581,851            | 581,851            |            | 664,555           | (82,704)        | -12.4% |
| 751  | Community Preservation - Interest  | -  | 22,305             | 22,305             |            | 23,655            | (1,350)         | 0.0%   |
| 751  | Community Preservation - BAN       | -  | 4,500              | 4,500              |            | -                 | 4,500           | 100.0% |
|  | <i>Sub total</i>                   |  | 608,656            | <b>608,656</b>     | 1.2%       | <b>688,210</b>    | (79,554)        | -11.6% |
| <b>Public Works</b>                        |                                    |  |                    |                    |            |                   |                 |        |
| 421  | Administration & Highway           | 1,245,081  | 442,072            | 1,687,153          |            | 1,636,420         | 50,733          | 3.1%   |
| 422  | Building Maintenance               | 473,689  | 339,427            | 813,116            |            | 808,403           | 4,713           | 0.6%   |
| 423  | Snow & Ice                         | 20,297   | 127,875            | 148,172            |            | 111,636           | 36,536          | 32.7%  |
| 429  | Utilities (Gas, Electric, Oil)     | -  | 1,135,000          | 1,135,000          |            | 1,135,000         | -               | 0.0%   |
| 433  | Waste Collections                  | 14,874   | 49,535             | 64,409             |            | 57,948            | 6,461           | 11.1%  |
|  | <i>Sub Total</i>                   | 1,753,941  | 2,093,909          | <b>3,847,850</b>   | 7.4%       | <b>3,749,407</b>  | 98,443          | 2.6%   |
| <b>Public Safety</b>                       |                                    |  |                    |                    |            |                   |                 |        |
| 199  | Emergency Preparedness             | 2,000  | 3,302              | 5,302              |            | 10,291            | (4,989)         | -48.5% |
| 210  | Police                             | 2,529,548  | 132,656            | 2,662,204          |            | 2,762,523         | (100,319)       | -3.6%  |
| 220  | Fire                               | 729,826  | 86,001             | 815,827            |            | 750,422           | 65,405          | 8.7%   |
| 241  | Inspectors                         | 169,689  | 11,550             | 181,239            |            | 180,898           | 341             | 0.2%   |
|  | <i>Sub Total</i>                   | 3,431,063  | 233,509            | <b>3,664,572</b>   | 7.0%       | <b>3,704,134</b>  | (39,562)        | -1.1%  |
| <b>Administration &amp; Finance</b>        |                                    |  |                    |                    |            |                   |                 |        |
| 114  | Town Moderator                     | 500  | 75                 | 575                |            | 650               | (75)            | -11.5% |
| 122  | Board of Selectmen                 | 318,466  | 19,462             | 337,928            |            | 331,558           | 6,370           | 1.9%   |
| 131  | Appropriations Committee           | 7,120  | 500                | 7,620              |            | 3,000             | 4,620           | 154.0% |
| 135  | Town Accountant                    | 207,767  | 39,572             | 247,339            |            | 245,285           | 2,054           | 0.8%   |
| 141  | Board of Assessors                 | 194,867  | 77,700             | 272,567            |            | 268,449           | 4,118           | 1.5%   |
| 145  | Treasurer/Clerk/Collector          | 359,536  | 47,000             | 406,536            |            | 403,684           | 2,852           | 0.7%   |
| 151  | Legal                              | 33,000   | 66,300             | 99,300             |            | 98,000            | 1,300           | 1.3%   |
| 155  | Information Technology             | 320,853  | 350,402            | 671,255            |            | 660,305           | 10,950          | 1.7%   |
| 160  | Elections & Registration           | 13,000   | 19,300             | 32,300             |            | 36,480            | (4,180)         | -11.5% |
|  | <i>Sub Total</i>                   | 1,455,109  | 620,311            | <b>2,075,420</b>   | 4.0%       | <b>2,047,411</b>  | 28,009          | 1.4%   |
| <b>Health &amp; Human Services</b>         |                                    |  |                    |                    |            |                   |                 |        |
| 292  | Animal Control                     | 38,765   | 5,868              | 35,199             |            | 25,218            | 9,981           | 39.6%  |
| 430  | Trash Collection                   | -  | 974,000            | 974,000            |            | 955,000           | 19,000          | 2.0%   |
| 519  | Board of Health                    | 63,404   | 60,200             | 123,604            |            | 83,412            | 40,192          | 48.2%  |
| 541  | Council on Aging                   | 268,670  | 19,159             | 287,829            |            | 275,773           | 12,056          | 4.4%   |
| 543  | Veterans                           | 33,327   | 77,980             | 111,307            |            | 110,480           | 827             | 0.7%   |
|  | <i>Sub Total</i>                   | 404,166  | 1,137,207          | <b>1,531,939</b>   | 2.9%       | <b>1,449,883</b>  | 82,056          | 5.7%   |
| <b>Library, Recreation &amp; Culture</b>   |                                    |  |                    |                    |            |                   |                 |        |
| 610  | Library                            | 585,115  | 90,010             | 675,125            |            | 671,323           | 3,802           | 0.6%   |
| 630  | Recreation                         | 127,235  | 43,915             | 171,150            |            | 166,182           | 4,968           | 3.0%   |
| 693  | Celebrations                       | -  | 8,014              | 8,014              |            | 7,864             | 150             | 1.9%   |
|  | <i>Sub Total</i>                   | 712,350  | 141,939            | <b>854,289</b>     | 1.6%       | <b>845,369</b>    | 8,920           | 1.1%   |
| <b>Insurance, Taxes &amp; Reserve Fund</b> |                                    |  |                    |                    |            |                   |                 |        |
| 132  | Reserve Fund                       | -  | 200,000            | 200,000            |            | 250,000           | (50,000)        | -20%   |
| 910  | Payroll Tax                        | -  | 470,378            | 470,378            |            | 460,075           | 10,303          | 2.2%   |
| 912  | Workers' Compensation              | -  | 226,719            | 226,719            |            | 186,850           | 39,869          | 21.3%  |
| 945  | Liability Insurance                | -  | 306,201            | 306,201            |            | 343,000           | (36,799)        | -10.7% |
|  | <i>Sub Total</i>                   | -  | 1,203,298          | <b>1,203,298</b>   | 2.3%       | <b>1,239,925</b>  | (36,627)        | -3.0%  |
| <b>Planning, Zoning &amp; Conservation</b> |                                    |  |                    |                    |            |                   |                 |        |
| 175/171                                    | Planning/Conservation/Zoning       | 137,662  | 9,784              | 147,446            |            | 138,417           | 9,029           | 6.5%   |
| 947  | PVPC Assessment                    | -  | 2,358              | 2,358              |            | 2,500             | (142)           | 0.0%   |
|  | <i>Sub Total</i>                   | 137,662  | 12,142             | <b>149,804</b>     | 0.3%       | <b>140,917</b>    | 8,887           | 6.3%   |
| <b>GENERAL FUND</b>                        |                                    | 31,575,367   | 20,523,215         | <b>52,098,148</b>  | 100.0%     | <b>51,816,181</b> | 272,967         | 0.5%   |

## Section 2: Administration

### EXHIBIT B:

### FISCAL YEAR 2016 / PROJECTED SOURCES AND USES OF FUNDS

#### **General Fund Sources**

|                              |                |
|------------------------------|----------------|
| Prior Year Property Tax Levy | 36,882,128     |
| Add: 2.5 % Increase          | 922,053        |
| Add: Projected New Growth    | <u>400,000</u> |
| Projected Tax Levy Limit     | 38,204,181     |

Add: Voted Debt Exclusions 881,299

Projected Maximum Allowable Property Tax Levy **39,085,480**

|                           |                   |
|---------------------------|-------------------|
| Chpt 70, Education Aid    | 9,954,544         |
| Lottery Aid               | 1,334,367         |
| Other State Aid           | <u>183,714</u>    |
| Total Projected State Aid | <b>11,472,625</b> |

State School Construction Reimbursement **668,807**

|                                |                  |
|--------------------------------|------------------|
| Motor Vehicle Excise           | 2,000,000        |
| Other Projected Revenues       | 948,000          |
| Licenses & Permits             | 277,600          |
| Bank Interest                  | <u>70,000</u>    |
| Total Projected Local Receipts | <b>3,295,600</b> |

#### **Transfers Into General Fund:**

|  |                |
|--|----------------|
| From Solid Waste Fund Reserves                             | 70,000         |
| From Community Preservation Fund for P&I payments          | 67,305         |
| From Community Preservation Fund for BAN interest payments | <u>4,500</u>   |
| Total from Transfers                                       | <b>141,805</b> |

#### **From Undesignated Reserves / Free Cash**

Total Transfers 0

**Total General Fund Sources 54,664,317**

#### **General Fund Uses**

FY16 Proposed General Fund Budget **52,089,148**  
(refer to detail in Exhibit A)

#### **Proposed To Be Raised From Taxes**

|  |                  |
|--|------------------|
| Capital Projects – Article #3                | 919,314          |
| Stabilization Fund – Article #4              | 100,000          |
| OPEB Reserve Fund – Article #5               | 50,000           |
| Prior Year Bills – Article #6                | 3,500            |
| 4 <sup>th</sup> of July Parade – Article #15 | <u>17,500</u>    |
| Total  | <b>1,090,314</b> |

|                                     |                  |
|-------------------------------------|------------------|
| FY15 Projected Snow and Ice Deficit | 225,000          |
| Real Estate Abatement Reserve       | 335,142          |
| Community Preservation Fund         | 241,354          |
| State Charges                       | 229,418          |
| State Offsets                       | <u>46,702</u>    |
| Total Other Charges                 | <b>1,077,616</b> |

**Total General Fund Uses 54,257,078**

Budget Balance  
By Fund  
407,240

## Section 2: Administration

### EXHIBIT C:

### CAPITAL PLANNING PRIORITY LIST

| General Fund Projects / Department | Project Name   | Amount         | Priority | Category    | Requests Total |
|------------------------------------|--|----------------|----------|-------------|----------------|
| Board of Health                    | Somers Rd Landfill – Phase 1 closure                 | \$92,450.00    | 1        | P.S./G.M.   | \$92,450.00    |
| DPW                                | Replace Pickup Truck #77                             | \$44,293.00    | 2        | C.I.M./P.S. | \$136,743.00   |
| DPW-BM                             | Sidewalks Construction                               | \$75,000.00    | 3        | P.S./Q.O.L. | \$211,743.00   |
| ELPS                               | ELHS Hot Water Tank Replacement                      | \$25,000.00    | 4        | I.O./E.E.   | \$236,743.00   |
| IT                                 | Technology Maintenance                               | \$368,179.00   | 5        | C.I.M.      | \$604,922.00   |
| Police                             | Police Cruisers                                      | \$76,022.00    | 6        | P.S./I.O.   | \$680,944.00   |
| ELPS                               | District Bus Replacement                             | \$255,000.00   | 7        | P.S./Q.O.L. | \$935,944.00   |
| DPW-BM                             | COA-80KW Generator                                   | \$45,000.00    | 8        | P.S./I.O.   | \$980,944.00   |
| DPW                                | Replace Pickup Truck #78                             | \$37,574.00    | 9        | P.S./C.I.M. | \$1,018,518.00 |
| DPW-BM                             | Town Hall – New Switch Gear                          | \$30,000.00    | 10       | C.I.M./I.O. | \$1,048,518.00 |
| DPW-BM                             | Town Hall Renovations – Phase 1                      | \$124,000.00   | 11       | I.O./Q.O.L. | \$1,172,518.00 |
| DPW-BM                             | Library & Fire – Energy Mgmt Sys                     | \$50,000.00    | 12       | I.O./E.E.   | \$1,222,518.00 |
| ELPS                               | MV Restroom Renovation – HW Added                    | \$62,270.30    | 13       | Q.O.L.      | \$1,284,788.30 |
| DPW-BM                             | Pine Knoll – Renovate Shower Facility                | \$40,000.00    | 14       | I.O./Q.O.L. | \$1,324,788.30 |
| DPW                                | Replace Pickup Truck #2                              | \$31,128.00    | 15       | C.I.M.      | \$1,355,916.30 |
| DPW                                | Replace DPW Admin Vehicle #1                         | \$25,186.00    | 16       | C.I.M.      | \$1,381,102.30 |
| DPW-BM                             | Town Hall – Fire Sprinkler System                    | \$110,000.00   | 17       | P.S./C.I.M. | \$1,491,102.30 |
| DPW-BM                             | Town Hall – Partial Renovations 1 <sup>st</sup> flr. | \$244,900.00   | 18       | C.I.M.      | \$1,736,002.30 |
| DPW-BM                             | Pine Knoll Administration Building                   | \$80,000.00    | 19       | I.O.        | \$1,816,002.30 |
| DPW-BM                             | Town Hall – New ADA Elevator                         | \$315,500.00   | 20       | P.S./I.O.   | \$2,131,502.30 |
| ELPS                               | MS – Classroom furniture                             | \$36,667.00    | 21       | Q.O.L.      | \$2,168,169.30 |
| ELPS                               | ELHS Stadium Bleachers                               | \$76,440.00    | 22       | I.O.        | \$2,244,609.30 |
| ELPS                               | MV Office Renovation                                 | \$207,308.00   | 23       | I.O.        | \$2,451,917.30 |
| ELPS                               | ELHS Cafeteria & Classroom Furniture                 | \$59,454.72    | 24       | Q.O.L.      | \$2,511,372.02 |
| ELPS                               | ELHS Master Clock Replacement                        | \$456,300.00   | 25       | I.O.        | \$2,967,672.02 |
| DPW                                | New Toro Lawn Mower                                  | \$99,605.00    | 26       | C.I.M.      | \$3,067,277.02 |
| Recreation                         | Recreation Department Vehicle                        | \$22,399.00    | 27       | I.O.        | \$3,089,676.02 |
| ELPS                               | ELHS Electrical Service Upgrade                      | \$2,340,000.00 | 28       | C.I.M.      | \$5,429,676.02 |
| ELPS                               | MV Exterior Renovation                               | \$1,780,215.84 | 29       | E.E./C.I.M. | \$7,209,891.86 |
| <b>WATER/SEWER PROJECTS</b>        |  |                |          |             |                |
| DPW-Sewer                          | Inflow & Infiltration/Sewer Rehab                    | \$100,000.00   | 1        | C.I.M.      | \$100,000.00   |
| DPW-Water                          | John Street water main replacement                   | \$188,500.00   | 2        | C.I.M.      | \$188,500.00   |
| <b>OTHER</b>                       |  |                |          |             |                |
| ELCAT                              | BP Studio Renovations                                | \$78,000.00    | n/a      | n/a         | \$78,000.00    |

Categories

P.S.=Public Safety, C.I.M.-Capital Infrastructure Maint., I.O.-Improved Operations, N.O.=New Operations,  
Q.O.L.=Quality of Life, G.M.-Government Mandate

### **Town of East Longmeadow Special Town Meeting**

October 19, 2015

In accordance with the Warrant of the Selectmen, a Special Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, October 19, 2015. Town Moderator, Mr. James Sheils, called the meeting to order at 7:01PM; there being 150 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance.

The Town Moderator then proceeded with some housekeeping issues: location of fire exits, red tags for non-voters and white tags for registered voters, location of seating for red tag voters, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers including not mentioning any town meeting participants by name.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

Mr. Sheils then introduced Dawn Starks, the Chair of the Charter Review Commission, to say a few words. Ms. Starks reiterated to the Assembly on where and when the Commission meets, how to locate their meeting results and findings on our website and welcomes all comments, suggestions and participation from the townspeople as the proposed charter moves forward.

Following Article 1, Mr. Sheils introduced and welcomed to the Assembly Mr. Greg Moyer, interim Town Administrator.

#### **Article 1 Community Preservation Committee – Purchase of Playscape Equipment - MountainView**

Motioned that the Town expend a sum not to exceed \$52,000 from the Community Preservation Fund Legally Undesignated Reserve account #2615-3590 to purchase and install playscape equipment at Mountainview Elementary School for recreational purposes.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

#### **Article 2 Community Preservation Committee – Purchase of Swing Sets - Mapleshade**

Motioned that the Town expend a sum not to exceed \$18,500 from the Community Preservation Fund Legally Undesignated Reserve account #2615-3590 to purchase and install swing sets equipment at Mapleshade Elementary School for recreational purposes.

Passed Unanimously, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

#### **Article 3 Community Preservation Committee – Purchase of Playscape Equipment - Meadowbrook**

Motioned that the Town expend a sum not to exceed \$79,000 from the Community Preservation Fund Legally Undesignated Reserve account #2615-3242 to purchase and install playscape equipment at Meadowbrook Elementary School for recreational purposes.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Not Recommended

Capital Planning Committee Recommendation: Not Recommended

#### **Article 4 Community Preservation Committee – Restore 1924 Seagrave Suburbanite Pumper**

Motioned that the Town expend a sum not to exceed \$25,000 from the Community Preservation Fund Historic Preservation Reserve account #2615-3242 to restore the Town's first motorized fire apparatus, a 1924 Seagrave Suburbanite Pumper, to working order for historical purposes.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Not Recommended

Capital Planning Committee Recommendation: Recommended

#### **Article 5 Board of Selectmen – Adopt provisions of M.G.L. Chapter 41, Section 108P**

Motioned that the Town adopt the provisions of M.G.L. Chapter 41, Section 108P and provide for \$1,000 as additional annual compensation to the Town Clerk/Treasurer/Collector for completing the necessary courses of study and training to obtain Massachusetts certification beginning Fiscal Year 2016:

Chapter 41, Section 108P

In any city, town or district that accepts this section, a collector or a treasurer who has completed the necessary courses of study and training and has been awarded a certificate by the Massachusetts Collectors and Treasurers Association as a certified Massachusetts municipal collector or a certified Massachusetts municipal treasurer or a certified Massachusetts district treasurer, shall receive as compensation from such city, town or district, in addition to the regular annual compensation paid by such city, town or district for services in such office, an amount equal to 10 per cent of such regular annual compensation, but not more than \$1,000 per year. A collector or treasurer who has been awarded both certificates referred to above shall receive such additional compensation for only one such certificate. In order to qualify for such additional compensation, a collector or treasurer shall submit to the mayor or the board of selectmen of such city or town, or the governing board of a district proof of the award of either or both such certificates. The additional compensation provided in this section shall be prorated for any 12 month period in which an eligible person does not hold the office of collector or treasurer for 12 consecutive months. Such additional compensation shall be discontinued when certification is discontinued or withdrawn.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

## Section 2: Administration

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### **Article 6**

#### **Board of Selectmen –**

##### **Adopt provisions of M.G.L. Chapter 41, Section 19J**

Motioned that the Town adopt the provisions of M.G.L. Chapter 41, Section 19J and provide for \$1,050 as additional annual compensation to the Town Clerk/Treasurer/Collector for serving as a member of the Board of Registrars of Voters beginning fiscal year 2016.

Chapter 41, Section 19J: Notwithstanding the provisions of sections nineteen G and nineteen H, a city or town which accepts this section may compensate a clerk of a city or town who also serves as a member of its board of registrars of voters, in addition to any compensation to which such clerk is entitled as city or town clerk, a sum not less than fifty dollars but not to exceed one hundred dollars, and, if the number of registered voters exceeds one thousand, an additional sum not less than fifty dollars but not to exceed one hundred dollars for each additional thousand of registered voters or major fraction thereof; provided, however, that the total payment for such service as a member of said board shall not exceed four thousand dollars in any year.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 7**

#### **Board of Selectmen –**

##### **Adopt provisions of M.G.L. Chapter 41, Section 19K**

Motioned that the Town adopt the provisions of M.G.L. Chapter 41, Section 19K and which provides for \$1,000 as additional annual compensation to the Town Clerk/Treasurer/Collector for completing the necessary courses of study and training to become a certified Massachusetts Municipal Clerk, beginning Fiscal Year 2017

Chapter 41, Section 19K: In any town, that accepts this section, a town clerk who has completed the necessary courses of study and training, and has been awarded a certificate by the Massachusetts Town Clerks' Association as a certified Massachusetts municipal clerk, shall receive as compensation from such town, in addition to the regular annual compensation paid by such town for services in such office, an amount equal to 10 per cent of such regular annual compensation, but not more than \$1,000 per year. In order to qualify for such additional compensation, a town clerk shall submit to the board of selectmen of such town proof of the award of such certificate. The additional compensation provided in this section shall be prorated for any 12 month period in which an eligible person does not hold the office of town clerk for 12 consecutive months. Such additional compensation shall discontinue when certification is discontinued or withdrawn.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 8**

#### **Board of Public Works –**

##### **Increase Personnel Services Budget – Water Enterprise Fund**

Motioned that the Town increase the personnel services appropriation approved at the May 18, 2015 Annual Town Meeting for the Water Enterprise Fund by \$4,697; appropriate this increase from the Water Fund balance account #12-3590

Passed Unanimously, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 9**

##### **Board of Public Works – Increase Personnel Services Budget – Sewer Enterprise Fund**

Motioned that the Town increase the personnel services appropriation approved at the May 18, 2015 Annual Town Meeting for the Sewer Enterprise Fund by \$4,227; appropriate this increase from the Sewer Fund balance account #13-3590

Passed Unanimously, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 10**

#### **Board of Public Works –**

##### **Increase Personnel Services Budget – Public Works Division**

Motioned that the Town increase the personnel services appropriation approved at the May 18, 2015 Annual Town Meeting for the Public Works Division 421 Administration and Highway by \$17,597 and Division 422 Building Maintenance by \$6,225, with this total increase of \$23,822 appropriated from free cash account #01-3590.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 11**

#### **Board of Selectmen –**

##### **Increase Personnel Services Budget – Benefits Manager**

No Motion Made

No Action Taken

### **Article 12**

#### **Board of Selectmen –**

##### **Increase Personnel Services Budget – O.P.E.B.**

Motioned that the Town adopt the provisions of M.G.L. Chapter 32B, Section 20 to establish an Other Post-Employment Benefits Liability Trust Fund.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended



## Section 2: Administration

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### **Article 13**

#### **Board of Selectmen – Transfer of Funds**

Motioned that the Town transfer the \$50,000 voted in Article 5 of the May 19, 2014 Annual Town Meeting and the \$50,000 voted in Article 5 of the May 18, 2015 Annual Town Meeting to the Other Post-Employment Benefits Liability Trust Fund.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 14**

#### **Board of Selectmen – Appropriation from Free Cash – O.P.E.B.**

Motioned that the Town appropriate from free cash account #01-3590, \$1,000,000 to be added to the Other Post-Employment Benefits Liability Trust Fund.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 15**

#### **Board of Selectmen – Adopt provisions of M.G.L. Chapter 40, Section 13D**

Motioned that the Town adopt the provisions of M.G.L. Chapter 40, Section 13D establishing a reserve fund for the future payment of accrued liabilities for compensated absences due any employee of the Town upon termination of employment:

Chapter 40, Section 13D: Any city, town or district which accepts the provisions of this section by majority vote of its city council, the voters present at a town meeting or district meeting or by majority vote of a regional school committee may establish, appropriate or transfer money to a reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the city or town upon the termination of the employee's or full-time officer's employment. The treasurer may invest the monies in the manner authorized by section 54 of chapter 44, and any interest earned thereon shall be credited to and become part of the fund. The city council, town meeting or district meeting may designate the municipal official to authorize payments from this fund, and in the absence of a designation, it shall be the responsibility of the chief executive officer of the city, town or district. In a regional school district, funds may be added to the reserve fund for the future payment of accrued liabilities only by appropriation in the annual budget voted on by the city council of member cities or at the annual town meeting of member towns.

Passed Unanimously, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

### **Article 16**

#### **Board of Selectmen – Increase Personnel Services Budget – Building Inspector's Department**

Motioned that the Town increase the personnel services budget approved at the May 18, 2015 Annual Town Meeting for the Building Inspector's Department for the Electrical Inspector by \$3,200 and the Plumbing Inspector by \$1,596, appropriated from free cash account #01-3590.

Passed by Majority, as Declared by Town Moderator.

Appropriations Committee Recommendation: Not Recommended

### **Article 17**

#### **Board of Selectmen – Fund FY 2015 Deficit – Police Department**

Motioned that the Town appropriate from free cash account #01-3590 \$21,527.20 to cover the FY2015 deficit in the Police department personnel services do to overtime.

A 9/10's vote is required for this motion

Appropriations Committee Recommendation: Not Recommended

Motion Fails as Declared by Town Moderator.

### **Article 18**

#### **Board of Selectmen – Fund FY 2015 Deficit – Legal Department**

Motioned that the Town appropriate from free cash account #01-3590 \$25,242.31 to cover the FY2015 deficit in the Legal department.

A 9/10's vote is required for this motion

Appropriations Committee Recommendation: Not Recommended

Motion Fails as Declared by Town Moderator.

### **Article 19**

#### **Board of Selectmen – Rescind authorized borrowing amounts**

Motioned that the Town rescind \$2,225 of the previously authorized projects as described in Article 19 of the Warrant, but which are no longer needed for the purposes for which they were initially approved.

Passed Unanimously, as Declared by Town Moderator.

Appropriations Committee Recommendation: Recommended

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| Unissued Amount   | Date Approved               | Warrant Article | Original Purpose  |
|-------------------|-----------------------------|-----------------|---|
| \$302.00          | May 2, 2005                 | 24              | DPW – MV Classroom Exhaust  |
| \$25.00           | May 1, 2006 & June 13, 2006 | 11 (Question 1) | Constructing, equipping and furnishing twelve elementary school classrooms at the Meadow Brook, Maple Shade and Mountain view Schools |
| \$92.00           | May 1, 2006                 | 5               | Meadow Brook School, Mountain View School and high school remodeling and district wide electrical upgrades                            |
| \$426.00          | May 1, 2006                 | 5               | Purchase of police cruisers, fiber phone and F-150 pick-up truck  |
| \$221.00          | May 21, 2007                | 4               | School remodeling   |
| \$1,005.00        | May 17, 2010                | 3               | Police cruiser, phone systems   |
| \$154.00          | May 16, 2011                | 1               | Public safety radio system update   |
| <b>\$2,225.00</b> |                             |                 |   |

### Article 20

#### Board of Public Works –

#### Take in Fee Simple – Fenway Lane

Motioned that the Town authorize the Board of Selectmen to take in fee simple, pursuant to the provisions of General Laws, Chapter 79, or otherwise acquire as a Town way: Fenway Lane as follows, and that no damages be awarded for said taking:

A certain parcel of land, known as Fenway Lane, located on the southerly side of Allen Street. Said parcel is bounded and described as follows:

Beginning at a concrete bound found, said concrete bound being S43° 31' 42" E from an iron pin located at the northeast corner of Rose Terrace at the intersection with Allen Street, a distance of sixty-three and 33/100 (63.33) feet thence;

Article 20 continued

Southwesterly by a curve to the right having a radius of twenty-five and 00/100 (25.00) feet an arc distance of thirty-three and 18/100 (33.18) feet to a concrete bound found thence;

S 32° 30' 36" a distance of thirty-seven and 92/100 (37.92) feet to a concrete bound found thence;

Southerly by a curve to the left having a radius of one hundred eighty and 00/100 (180.00) feet an arc distance of seventy-two and 66/100 (72.66) feet to a concrete bound found thence;

S 09° 22' 43" W a distance of one hundred thirty-three and 07/100 (133.07) feet to a concrete bound found thence;

Southwesterly by a curve to the right having a radius of one hundred twenty and 00/100 (120.00) feet an arc distance of sixty and 00/100 (60.00) feet to a concrete bound found thence; S 38° 01' 48" W a distance of sixty-seven and 96/100 (67.96) feet to a concrete bound found thence;

Southwesterly by a curve to the left having a radius of two hundred thirty and 00/100 (230.00) feet an arc distance of one hundred five and 87/100 (105.87) feet to a concrete bound found thence;

S 11° 39' 27" W a distance of one hundred twenty-five and 02/100 (125.02) feet to a concrete bound found thence;

Southwesterly by a curve to the right having a radius of nine hundred seventy and 00/100 (970.00) feet an arc distance of sixty-three and 80/100 (63.80) feet to a concrete bound found thence;

Southwesterly by a curve to the right having a radius of thirty and 00/100 (30.00) feet an arc distance of twenty-six and 29/100 (26.29) feet to a concrete bound found thence;

Southwesterly and northwesterly by a curve to the left having a radius of sixty and 00/100 (60.00) feet an arc distance of two hundred eighty-nine and 36/100 (289.36) feet to a concrete bound found thence;

Northeasterly by a curve to the right having a radius of thirty and 00/100 (30.00) feet an arc distance of twenty-four and 27/100 (24.27) feet to a concrete bound found thence;

Northeasterly by a curve to the left having a radius of one thousand thirty and 00/100 (1030.00) feet an arc distance of seventy-one and 91/100 (71.91) feet to a concrete bound found thence;

N 11° 39' 27" E a distance of one hundred twenty five and 02/100 (125.02) feet to a concrete bound found thence;

Northeasterly by a curve to the right having a radius of one hundred seventy and 00/100 (170.00) feet an arc distance of seventy-eight and 25/100 (78.25) feet to a concrete bound found thence;

N 38° 01' 48" E a distance of sixty-seven and 96/100 (67.96) feet to a concrete bound found thence;

Northeasterly by a curve to the left having a radius of one hundred eighty and 00/100 (180.00) feet an arc distance of ninety and 00/100 (190.00) feet to a concrete bound found thence;

N 09° 22' 54" E a distance of one hundred thirty-three and 07/100 (133.07) feet to a concrete bound found thence;

Northeasterly by a curve to the right having a radius of one hundred twenty and 00/100 (120.00) feet an arc distance of forty-eight and 44/100 (48.44) feet to a concrete bound found thence;

N 32° 30' 36" E a distance of eleven and 33/100 (11.33) feet to a concrete bound found thence;

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Northeasterly by a curve to the right having a radius of twenty-five and 00/100 (25.00) feet an arc distance of thirty-nine and 27/100 (39.27) feet to a concrete bound found thence;

N 43° 31' 42"W along the southerly line of Allen Street a distance of one hundred seven and 13/100 (107.13) feet to the point of beginning. Said parcel of land contains fifty-two thousand five hundred thirty (52,530) square feet and is more particularly shown on a plan on file in the Hampden County Registry of Deeds — Book 335, Page 129.

A 2/3rd Vote is required for this motion

Passed by 2/3rd , as Declared by Town Moderator.

### Article 21

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Section VIII - Definitions

Motion that the Town amend the East Longmeadow Zoning By-law 1991 Revision pursuant to M.G.L. Chapter 40A by amending Section VIII Definitions, all as set forth in Article 21 of The Warrant with the exception of the definition of Kennel, Commercial, which definition should read: "Kennel, commercial: Any structure or premises in which dogs and/or cats are kept, boarded, bred or trained for commercial gain".

#### SECTION VIII - DEFINITIONS

For the purpose of this Bylaw, the following words shall have the meanings given hereinafter. Where appropriate, the plural shall include the singular, the words "used" or "occupied" include the words "designed", "arranged", "intended", or "lot", "land" or "premises" shall be construed as though followed by the words "or any portion thereof"; and the word "shall" is always mandatory and not merely directory. Terms and words not defined herein but defined in the Subdivision Control Law shall have the meanings given therein unless a contrary intention clearly appears. Words not defined in either place shall have the meaning given in Merriam Webster's Unabridged Dictionary.

Definitions are provided strictly for clarification and are not to be interpreted as permissible or allowed unless stated in the table of uses within this Zoning Bylaw.

**ACCESSORY BUILDING OR STRUCTURE:** A structure detached from a primary building on the same lot and customarily incidental and subordinate to the primary building or use. An accessory building or structure cannot exist without a primary building on a lot.

**ACCESSORY USE:** The use of a building or land or portion thereof for a purpose customarily incidental and subordinate to the main or principal use permitted in the district. An accessory use cannot exist without the existence of a principal use.

**ADDITION:** A structure added to the original structure or building at some time after the completion of the original and the issuance of a certificate of occupancy.

**AGRICULTURE:** The production, keeping or maintenance, for sale, lease or personal use, of plants and animals useful to man, including but not limited to: forages and sod crops; grains and seed crops; dairy animals and dairy products, poultry and poultry products; livestock, including beef cattle, sheep, swine, horses, ponies, mules, or goats or any mutations or hybrids hereof, including the breeding and grazing of any or all of such

animals; bees and apiary products; fur animals, trees and forest products; fruits of all kinds, including grapes, nuts and berries; vegetables, nursery, floral, ornamental and greenhouse products; or lands devoted to a soil conservation or forestry management program.

**ALTERATION:** Any change or rearrangement in the supporting members of an existing building, such as bearing walls, columns, beams, girders or interior partitions, as well as any change in doors or windows or any enlargement to or diminution of a building or structure, whether horizontally or vertically, or the moving of a building or structure from one location to another.

**APPROVED FRONTAGE:** Frontage which meets the criteria of the Planning Board for access.

**AREA and/or FACILITY FOR SPORTING ACTIVITY:** An area that is designed to offer athletic type events to be viewed by a significant number of spectators, with said spectators either seated or standing, including but not limited to professional/commercial sports stadium and/or arena, a professional/commercial ice hockey rink and/or ballpark or a hippodrome. Town sports are addressed under school, park and recreation and do not apply to this section.

**AREA OF SPECIAL FLOOD HAZARD:** is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, AI-30, AE, A99, V1-30, VE, or V.

**ASSISTED LIVING:** A special combination of housing, supportive services, personalized assistance and healthcare designed to respond to individual needs of those who need help with one or more of the five activities of daily living (eating, dressing, bathing, toileting, mobility). Supportive services are available 24 hours a day to meet scheduled and unscheduled needs in a way that promotes maximum dignity and independence for each resident.

**ATTACHED:** Connected to or united.

**ATTIC:** That part of a building or structure which is immediately below and wholly or partly within the roof framing.

**AUTOMOBILE REPAIR STATION:** An establishment in which or upon which a business service or industry involving the maintenance, servicing, repair or painting of vehicles is conducted or rendered.

**BASE FLOOD:** means the flood having a one percent chance of being equaled or exceeded in any given year.

**BED AND BREAKFAST:** see Lodging, short term

**BOARDING HOME FOR THE AGED:** Any institution, however named, which is advertised, announced, or maintained for the express or implied purpose of providing care incident to old age to three or more persons over sixty years of age, who are not acutely ill or generally in need of medical or nursing care.

**BOARDING STABLE:** A structure designed for the feeding, housing and exercising of horses not owned by the owner of the premises.

**BUFFER AREA:** A strip or strips of land densely planted (or having equal natural growth as approved by the Planning Board), with shrubs and/or trees at least four feet high at time of planting, of a type that will form year-round dense screening. Such area must be without buildings, structures, parking or other accessory uses, except that a public road right-of-way

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may pass through a buffer as close to 90° as possible and that any fencing for the purposes noise abatement, security and/or grading, as deemed appropriate by the Planning Board.

**BUILDING:** Any structure having a roof supported by columns or walls and intended for the shelter, housing or enclosure of any individual, animal, process, equipment, goods or materials of any kind or nature. For the purpose of this definition, “roof” shall include an awning or any similar covering whether or not permanent in nature. The word “building” shall be construed, where the context required as though followed by the words “or part or parts thereof”. A porch is to be considered as part of a building when considered setbacks.

**BUILDING COVERAGE:** The horizontal area measured within the outside of the exterior walls of the ground floor of all principal and accessory buildings on a lot. Porches and decks are excluded from these calculations in single-family structures.

**BUSINESS:** The transacting or carrying on of a trade or commercial enterprise, not manufacturing, with a view to profit, or for livelihood.

**CARRY-OUT RESTAURANT:** An establishment which by design of physical facilities or by service or packaging procedures permits or encourages the purchase of prepared ready-to-eat foods intended primarily to be consumed off the premises, and where the consumption of food in motor vehicles on the premises is not permitted or not encouraged.

**CEMETERY:** A place or area of land, set apart for the burial of the dead, operated, managed and controlled under the provisions of the Massachusetts General Laws, Chapter 114, or a burial place under the care and supervision of the Town, or other public authority.

**CHILDCARE FACILITY:** Centers operating on a regular basis that serve more than six children under seven years of age or sixteen if the children have special needs, or school-age children (under fourteen years of age or sixteen if the children have special needs) in programs with supervised group care that are held before or after school hours or during vacation.

**COASTAL HIGH HAZARD AREA:** means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on a FIRM as Zone V, V1-30, VE.

**COMMERCIAL GREENHOUSE:** See definition for Farm Business, Commercial Greenhouse and Farm Stand.

**COMMERCIAL USE:** Activity carried out for pecuniary gain.

**COMMUNITY CENTER:** A building used for recreational, social, educational and cultural activities, usually owned and operated by a public or nonprofit group or agency.

**CONGREGATE ELDERLY AND HANDICAPPED HOUSING:** A building or buildings arranged or used for the residence of persons aged sixty-two (62) or older or for handicapped persons, as defined in Chapter 121B of the Mass. General Laws with some shared facilities and services. The services may include meals, housekeeping and personal care assistance.

**CONSERVATION LAND:** The careful preservation and protection of land in a natural condition owned and/or maintained by the Federal government, Commonwealth, the Town or a nonprofit organization.

**CONTINUING CARE RETIREMENT COMMUNITY:** A structure or structures containing independent living units, health care facilities, and/or other related services and amenities provided to three or more elderly persons.

**CONVALESCENT OR NURSING HOME:** A convalescent or nursing home is defined as any institution, however named, whether conducted for charity or profit, which is advertised, announced or maintained for the express or implied purpose of caring for three or more persons admitted thereto for the purpose of nursing or convalescent care.

**CONVENIENCE STORE:** A small retail establishment no greater than 2,500 square feet in floor area that sells principally convenience goods, including but not limited to food, drugs and proprietary goods and is usually open 15 to 24 hours a day.

**CORNER LOT:** A lot bounded on two (2) or more sides by streets. In any corner lot, the street line setback must be maintained from all street lines forming boundaries of a lot.

**CREMATORY:** A building containing a furnace designed and intended to be used for cremating the dead, and owned and controlled by a cemetery corporation or crematory corporation duly organized under the laws of the Commonwealth of Massachusetts.

**DETACHED:** Separated from.

**DEVELOPMENT:** means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

**DISTRICT:** For the purposes of this zoning bylaw, a district designates permitted uses of land based on mapped zones which separate one set of land uses from another. (See Section 2.1, District Locations and Boundaries).

In Section IV, Floodplain Overlay District, the word district applies only to the Floodplain District, as defined on maps identified within this section.

**DWELLING:** A building occupied exclusively as a residence for one or more persons.

**DWELLING, MULTI-FAMILY:** A building containing at least two dwelling units with separate sleeping, cooking and sanitary facilities.

**DWELLING, SEMI-DETACHED:** A single-family residential unit that is joined on one side to another single-family residential unit and having a party wall between said units.

**DWELLING, SINGLE-FAMILY:** A detached building containing one dwelling unit, also referred to as a “single-family dwelling”.

**DWELLING UNIT:** One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the dwelling unit for exclusive use of a single family maintaining a household.

**ERECTED:** The word “erected” shall include the words attached, built, constructed, reconstructed, altered, enlarged and moved.

**EXTENDED CARE FACILITY:** A long-term care facility or a distinct part of a facility licensed or approved as a nursing home, infirmity unit or a home for the aged or a governmental medical institution.



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**FAMILY:** A person or a group of persons who live together as a single housekeeping unit under one head. This section, however, does not apply to non-related disabled persons as defined by any applicable Federal and/or State law and/or regulations.

**FAMILY HOME DAYCARE:** Any private residence which on a regular basis, receives for temporary custody and care during part or all of the day, children under seven years of age or children under sixteen years of age if such children have special needs; provided that the total number of children shall not exceed six, including participating children living in the residence. Family home daycare shall not mean a private residence used for an informal cooperative arrangement among the neighbors or relatives, or the occasional care of children with or without compensation. (Also see definition, Large Family Home Daycare)

**FARM BUSINESS, COMMERCIAL GREENHOUSE AND FARM STAND:**

A farm stand shall be any structure regulated by the state building code used for the sale to the general public, of produce, wine, dairy products, natural products and farm related specialty items, whether processed or in raw state, provided however, that during primary months of harvest, the majority (51%) of such products for sale, based on either gross sales dollars or volume, have been produced by the owner or lessee of the land on which the farm stand is located or other land leased by either. Farm stands may raise and grow any legal product related to agriculture, horticulture, floriculture, viticulture and aquaculture. In addition to the products listed above, a farm stand may purchase from third parties produce, wine, dairy products, natural products and farm related specialty items, distributed by other so called, "Cottage Farm Industries" and sell those products at retail. The foregoing use shall include any farm business or commercial greenhouse.

**FAST FOOD RESTAURANT:** An establishment whose principal business is the sale of pre-prepared or rapidly prepared food directly to the customer in a ready-to-consume state for consumption either within the restaurant building or off premises.

**FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA):** administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

**FENCE:** A man-made barrier intended to prevent escape or intrusion or to mark a boundary.

**FLOOD BOUNDARY AND FLOODWAY MAP** means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500 year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)

**FLOOD HAZARD BOUNDARY MAP (FHBM)** means an official map of a community issued by FEMA where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E.

**FLOOD INSURANCE RATE MAP (FIRM)** means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

**FLOOD INSURANCE STUDY** means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

**FLOODPLAIN:** The channel and the relatively flat area adjoining the channel of a natural stream or river which has been or may be covered by floodwater. This includes the area adjoining a river or stream which has been identified as being covered by 100 year flood as designated on Panel 2501380001B of the East Longmeadow Flood Insurance Rate Map.

**FLOODPLAIN, NEW CONSTRUCTION:** for floodplain management purposes, means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community.

**FLOODPLAIN, NEW CONSTRUCTION:** for the purpose of determining insurance rates, means structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.

**FLOODWAY:** The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

**FLORICULTURE:** The cultivation of ornamental flowering plants.

**FORESTRY:** Establishments primarily engaged in the operation of timber tracts, tree farms, forest nurseries, the gathering of forest products, or in performing forest services.

**FRATERNAL ORGANIZATIONS:** A group of people formally organized for a common interest, usually cultural, religious or entertainment, with regular meetings, rituals and formal written membership requirements.

**FRONTAGE:** The common boundary between that portion of a "lot" in the Town of East Longmeadow and a "street" as defined hereinafter in this section which provides adequate physical access across said boundary to a potential building site. For zoning purposes, lot frontage is the continuous distance between side lot lines measured at the street line, or in the case of a corner lot the intersecting street line (or the midpoint of the corner radius) measured on each street. On the turning radius of a cul-de-sac, lot frontage may be considered as the distance between side lot lines measured at the setback line, provided that the distance measured on the street line shall be at least 75 percent of the minimum frontage required for the zone in which the lot is situated.

**FUNERAL ESTABLISHMENT:** An establishment used for the preparation of the deceased for burial and the display of the deceased and ceremonies connected therewith before burial or cremation.

**GAMING ESTABLISHMENT:** an establishment whose primary function is conducting sweepstakes, lotteries, or other games with cash prizes other than games conducted by the state lottery commission are not allowed in any district, with the exception of non-profit or religious organizations.

**GARAGE, PUBLIC:** A building, or portion thereof, other than a private customer and employee garage or private residential garage, used primarily for the parking and storage of vehicles and available to the general public.

**GASOLINE FILLING STATION:** Any building, land area or other premises or portion thereof used, or intended to be used for the retail dispensing or sales of vehicular fuels; and including as an accessory use the sale and installation of lubricants, tires, batteries and similar accessories.



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**GROUND SIGN:** The term “ground sign” shall include any and every sign erected on or affixed to the land and any and every exterior sign that is not attached to a building.

**HABITABLE AREA:** Shall be the area of that portion of the principal building exclusive of porches, breezeways, garages, cellars, basements, and any other unfinished area, as measured by the normal dimensions of the structure and commonly used by the occupants of the structure.

**HALF STORY:** The space between the ceiling of the top story of a structure and the roof, where the area and height are sufficient for sleeping/living in quarters.

**HEIGHT:** In reference to a building, the vertical distance between the highest point of the roof and the average grade of land on which the building is located.

**HELIPORT:** An area, either at ground level or elevated on a structure, licensed or approved for the loading and takeoff of helicopters, and including auxiliary facilities such as parking, fueling and maintenance equipment.

**HIGHLY HAZARDOUS CHEMICAL:** A substance possessing toxic, reactive, flammable, or explosive properties and specified by paragraph (a)(1) of this section.

(a)(1) This section applies to:

- a process which involves a chemical at or above specified threshold quantities;

- a process which involves a flammable liquid or gas on site in one location, in a quantity of 10,000 pounds or more except for:

- Hydrocarbon fuels used solely for workplace consumption as a fuel (e.g., propane used for comfort heating, gasoline for vehicle refueling), if such fuels are not a part of a process containing another highly hazardous chemical covered by this standard;

- Flammable liquids stored in atmospheric tanks or transferred which are kept below their normal boiling point without benefit of chilling or refrigeration.

(a)(2) This section does not apply to:

- Retail facilities;

- Oil or gas drilling or servicing operations; or,

- Normally unoccupied remote facilities.

- Process – any activity involving a highly hazardous chemical including any use, storage, manufacturing, handling, or the on-site movement of such chemicals, or combination of these activities. For purposes of this definition, any groups of vessels which are interconnected and separate vessels which are located such that a highly hazardous chemical could be involved in a potential release shall be considered a single process.

**HOME BASED TRADE:** The incidental and secondary use of a portion of the home or accessory building thereto, as a place for limited storage in connection with an off-premises trade by a homeowner and resident of the premises, as a builder, carpenter, electrician, painter, plumber, landscaper or similar person, whose business is conducted off-site. Said use is specifically limited as set forth in Section 7.36 of the East Longmeadow Zoning By- Law.

**HORTICULTURE:** The cultivation of a garden or orchard.

**HOSPITAL OR SANITARIUM:** A hospital or sanitarium is defined as any institution, however named, whether conducted for charity or for profit, which is advertised, conducted or maintained for the express or implied purpose of caring for persons for the purpose of diagnosis or medical or surgical treatment which is rendered within said institution.

**HOTEL:** A building operated by a duly licensed inn-holder where lodging is furnished or food is served to transient or permanent guests, and which has a public dining room and general kitchen. See also lodging, short term.

**HOUSE TRAILER:** See Mobile Home.

**IMMEDIATE FAMILY:** Immediate family shall mean for the purposes of this by-law (section 7.36): spouse, parent, step-parent, children, step-children, siblings and step- siblings that reside at the permitted site.

**IMPROVED TOWN STREET:** A way which has been constructed in accordance with the engineering specifications and standards promulgated by the Town of East Longmeadow Department of Public Works.

**JUNK:** Any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvage, storage, baling, disposal or other use or disposition.

**JUNKYARD:** Any area, lot, land, parcel, building or structure or part thereof used for the storage, collection, processing purchase, sale or abandonment of wastepaper, rags, scrap, metal or other scrap or discarded goods, materials, machinery or two or more unregistered, inoperable motor vehicles (except those kept within a totally enclosed structure), or other type of junk.

**KENNEL, COMMERCIAL:** Any structure or premises in which dogs and/or cats are kept, boarded, bred or trained for commercial gain.

**LANDING STRIP:** A place where aircraft can land and take off, usually equipped with hangers, facilities for refueling and repair and various accommodations for passengers.

**LARGE FAMILY HOME DAYCARE:** Any private residence which on a regular basis, receives for temporary custody and care during part or all of the day, children under seven years of age or children under sixteen years of age if such children have special needs; provided that the total number shall not exceed ten, including participating children living in the residence and the proper daycare licensing is up to date and available for viewing. As per the Massachusetts Department of Early Education and Care regulations, a certified assistant will be present when deemed necessary. Family home daycare shall not mean a private residence used for an informal cooperative arrangement among neighbors or relatives, or the occasional care of children with or without compensation.

**LICENSED MASSAGE THERAPY SALON:** a place, office, clinic or establishment licensed by the Board of Registration of Massage Therapy to offer massage services.

**LODGE:** A place where members of a local chapter of an association hold their meetings; and the local chapter itself.

**LODGING, SHORT TERM:** An establishment providing lodging not to exceed thirty (30) days for money or barter. This shall include online room-sharing services.

## Section 2: Administration

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**LONG-TERM CARE FACILITY:** An institution or a distinct part of an institution which is licensed or approved to provide health care under medical supervision for 24 or more consecutive hours to two or more patients who are not related to the governing authority or its members by marriage, blood or adoption.

**LOT:** A parcel of land which is or may be occupied by a principal building and its accessory buildings, together with such open yard areas or spaces as required under the provisions of this Bylaw.

**LOT, BUILDABLE:** Land area available, under the Bylaw and other lawful restrictions, for the location of a main building. A buildable lot does not include watercourses, water bodies, banks, bordering vegetated wetland or other protected zones as defined by the Mass. Wetlands Protection Act Regulations 310 CMR 10.00. Such lot must have frontage on a street or way as defined below, excepting only a pre-existing lot exempted by the provisions of Section 6 of Chapter 40A of the Massachusetts General Laws.

**LOT LINE:** A line of record bounding a lot which divides one lot from another or from a public or private street or any other public space.

**LOT LINE, FRONT:** The lot line separating a lot from a street right-of way. (See Diagram 8- 1)

**LOT LINE, REAR:** The line opposite and most distant from the front lot line; or in the case of triangular or otherwise irregularly shaped lots, a line ten feet in length entirely within the lot, parallel to and at a maximum distance from the lot line. In the case of a corner lot, the rear lot line shall be the line opposite the street line of the street on which the building is or would be numbered. See diagram 8-1

**LOT LINE, SIDE:** Any lot line other than a front or rear lot line. (See Diagram 8-1)

**LOWEST FLOOR** means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, PROVIDED that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

**MASSAGE:** the systematic treatment of the soft tissues of the body by use of pressure, friction, stroking, percussion, kneading, vibration by manual or mechanical means, range of motion for purposes of demonstrating muscle excursion or muscle flexibility and nonspecific stretching. Massage therapy may include the use of oil, ice, hot and cold packs, tub, shower, steam, dry heat or cabinet baths, in which the primary intent is to enhance or restore the health and well-being of the client. Massage therapy shall not include diagnoses, the prescribing of drugs or medicines, spinal or other joint manipulations or any services or procedures for which a license to practice medicine, chiropractic, occupational therapy, physical therapy or podiatry is required by law.

**MASSAGE THERAPIST or MASSAGE PRACTITIONER:** a person licensed by the board of Registration of Massage Therapy who instructs or administers massage or massage therapy for compensation.

**MASSAGE THERAPIST FACILITY:** see Licensed Massage Therapy Salon

**MEDICAL CLINIC:** An establishment primarily engaged in furnishing medical, surgical or other services to individuals on an outpatient basis,

including the offices of physicians, dentists, and other health practitioners and other types of medical supplies and services.

**MEMBERSHIP ORGANIZATION:** An organization operating on a membership basis with pre-established formal membership requirements and with the intent to promote the interests of its members. Such an organization includes trade associations, professional organizations, unions, and similar political and religious organizations.

**MOBILE HOME:** A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used as a dwelling unit, with or without a permanent foundation when connected to the required facilities. For the purposes of this Bylaw, a mobile home shall not be deemed a "single-family dwelling" and not permitted; however, when necessary as defined in section 3.033, said use is temporary and not to exceed twelve (12) months.

**MOTEL:** An establishment providing transient accommodations containing six or more rooms with at least 25 percent of all rooms having direct access to the outside without the necessity of passing through the main lobby of the building. Also see Lodging, Short term

**MOTOR VEHICLE SALES:** A lot and/or structure where motor vehicles are on display for sale, lease, rent and/or service.

**NON-ACCESSORY SIGN:** Any billboard, sign or other advertising device not an accessory sign.

**NURSING HOME:** An extended or intermediate care facility licensed or approved to provide full-time convalescent or chronic care to individuals who, by reason of advanced age, chronic illness or infirmity, are unable to care for themselves.

**ONE-HUNDRED-YEAR FLOOD** see **BASE FLOOD.**

**PARKING AREA:** Any open space used for parking motor vehicles exclusively, and in which no gasoline nor motor vehicle accessories are sold, or no other business conducted.

**PERSONAL SERVICE SHOP:** Establishments primarily engaged in providing services involving the care of a person, including but not limited to beauty shops, barber shops, nail salons and massage therapy salons.

**PET DAY CARE AND GROOMING:** The caring for, maintaining, grooming, training and safe keeping of pets of a domestic nature during normal daytime business hours. This does not include overnight kennel services.

**PRIMARY BUILDING:** The main or most important building on a lot.

**PRIMARY USE:** The primary or predominant use of any lot.

**PRIVATE USES:** Uses belonging to or intended for a non-public or non-governmental group.

**PROFESSIONAL ENGINEER:** A person employed in a practice of Engineering as defined in Massachusetts General Laws, Chapter 112, Section 81D and acts amendatory thereto.

**PROFESSIONAL OFFICE:** The office of a member of a recognized profession, including but not limited to accountant, lawyer or architect, maintained for the conduct of that profession.

**PUBLIC USES:** Uses owned or operated by a government entity or a nonprofit organization for the general welfare of the community.

## Section 2: Administration

**PUBLIC UTILITY:** A closely regulated private enterprise with an exclusive franchise for providing a public service.

**RECREATION FACILITY:** A place designed and equipped for the conduct of sports, leisure time activities and other customary and usual recreational activities.

**RECREATIONAL FACILITY, COMMERCIAL:** A recreation facility operated as a business and open to the public for a fee.

**RECREATION FACILITY, PRIVATE:** A recreation facility operated by a non-profit organization, and open only to bona fide members and guests of such nonprofit organization.

**RECREATIONAL VEHICLE:** A vehicular type portable structure without permanent foundation, which can be towed, hauled or driven and primarily designed as temporary living accommodations for recreational, camping and travel use and including but not limited to travel trailers, truck campers and camping trailers and self-propelled motor homes.

**REGULATORY FLOODWAY** see **FLOODWAY**

**RESEARCH LABORATORY:** An establishment for carrying on investigation in the natural, physical or social sciences, or engineering and development as an extension of said investigation.

**RESTAURANT:** An establishment where food and drink is prepared, and/or served within the primary building or for take out.

**RIDING ACADEMY:** An establishment where horses are boarded and cared for and where instruction in riding, jumping and showing is offered and the general public may, for a fee, hire horses for riding.

**ROOMING HOUSE:** A house where lodgings with furniture are rented to people to live in without public dining or cooking facilities.

**SANITARIUM:** See Hospital.

**SCHOOL:** A building devoted to the instruction or education in primary, secondary, or post-secondary schooling.

**SECONDHAND PERSONAL PROPERTY:** Materials, articles or machinery which have been used or owned by some person other than the dealer, offering the same for sale and which may again be used without alteration.

**SEMI-DETACHED DWELLING:** A single family residential unit that is joined on one side to another single family residential unit, and having a common wall between the said units.

**SERVICE:** The performance of any act for the benefit of another with a view to profit, or for a livelihood. The act of conducting a service enterprise. The performance of any act for the convenience, service or benefit of an ultimate customer or patron.

**SERVICE ENTERPRISE:** Any enterprise intended to be conducted for profit which deals directly with and is accessible to the ultimate customer or patron and which has for its principal purpose the performance of any act for the convenience, service, or benefit of such customer or patron.

**SETBACK:**

a) Minimum required setback: The minimum required unoccupied space or area between the lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

b) Building setback: The unoccupied space or area between the lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

**SHOPPING CENTER:** A group of commercial establishments planned, constructed and managed as a total entity with customer and employee parking provided on-site, provision for goods delivery separated from customer access, aesthetic considerations and protection from the elements.

**SIGN:** The word "sign" shall include any letter, word, symbol, drawing, picture, design, device, article and object that advertises, calls attention to or indicates any premises, person or activity, whatever the nature of the material and manner of composition or construction.

**SIGN, ACCESSORY:** Any billboard, sign or other advertising device that advertises, calls, attention to, or indicates the person occupying the premises on which the sign is erected or the business transacted thereon, or advertises the property itself or any part thereof as for sale or to let, and which contains no other advertising matter.

**SIGN, AREA OF:**

(a) The area of a sign shall be considered to include all lettering, wording, and accompanying designs and symbols together with the background on which they are displayed any frame around the sign and any "cutouts" or extensions but shall not include any supporting structure or bracing.

(a) The area of a sign consisting of individual letters or symbols attached to a surface, building wall or painted on a window, shall be considered to be that of the smallest quadrangle or triangle which encompasses all of the letters and symbols.

(b) The area of a sign consisting of a three-dimensional object shall be considered to be the area of the largest vertical cross-section of that object.

(c) In computing the area of signs, both sides of V-shaped signs, but only one side of back-to-back signs, shall be counted.

**SPECIAL FLOOD HAZARD AREA:** means an area having special flood and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, AI-30, AE, A99, AH, V, V130, VE.

**SPECIAL PERMIT:** Special permit is a process which allows the Town to conduct a more detailed review of certain uses and structures which may have a significant impact on their surroundings.

**SPECIAL PERMIT GRANTING AUTHORITY:** The Planning Board, unless otherwise specified, shall be the body responsible for granting special permits.

**STABLE/BARN:** A structure that is used for the shelter or care of horses and other domesticated animals and/or cattle.

**START OF CONSTRUCTION:** The actual start of construction means the first alteration of any land, wall, ceiling, or floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**STORY:** The horizontal portion through a building between floor and ceiling. The word "story" shall not include the portion of the basement or cellar of a building above grade. The word "story" shall not include "attic" unless it has a finished floor and seven (7) feet of clearance.

## Section 2: Administration

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**STREET:** A public way, a private way shown on a plan approved under the Subdivision Control Law and recorded at the Hampden County Registry of Deeds as required, or a way of existence when the Subdivision Control Law became effective in East Longmeadow, having, in the opinion of the Planning Board, sufficient width, suitable grades, and adequate construction to provide for the proposed use of the abutting land or land to be served thereby.

**STREET LINE:** The dividing line between a street and the deeded lot line.

**STRUCTURE:** A combination of materials assembled at a fixed location to give support or shelter, such as a building, framework, retaining wall, tent, reviewing stand, platform, bin, fence, sign, flagpole, mast for radio antenna, or the like. The word "structure" shall be construed, where the context allows, as though followed by the words "or part or parts thereof".

**STRUCTURE: for floodplain management purposes,** means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

**STRUCTURE: for insurance coverage purposes,** means a walled and roofed building, other than a gas or liquid storage tank, that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair, but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

**SUBASSEMBLY:** An assembled unit forming a component to be incorporated into a larger assembly.

**SUBDIVISION:** Shall mean the division of a tract of land into two or more lots and shall include re--subdivision, and when appropriate to the context shall relate to the process of subdivision or the land or territory subdivided provided however that the division of a tract of land into two or more lots shall not be deemed to constitute a subdivision within the meaning of the Subdivision Control Law if, at the time when it is made, every lot within the tract so divided has frontage on (a) a public way or a way which the Clerk of the Town certifies is maintained and used as a public way, or (b) a way shown on a plan theretofore approved and endorsed in accordance with the Subdivision Control Law or (c) a way in existence when the Subdivision Control Law became effective in the Town of East Longmeadow, having, in the opinion of the Planning Board, sufficient width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby, and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon. Such frontage shall be of at least such distance as is then required by the Zoning Bylaw of the Town of East Longmeadow for erection of a building on such lot, and if no distance is so required, such frontage shall be of at least twenty (20) feet. Conveyances or other instruments adding to, taking away from, or changing the size and shape of, lots in such a manner as not to leave any lot so affected without the frontage above set forth, or the division of a tract of land on which two or more buildings were standing when the subdivision control law went into effect in the Town of East Longmeadow into separate lots on each of which one of such buildings remains standing shall not constitute a subdivision. Subdivision, including re--subdivision, shall be defined in the Subdivision Control Law, M.G.L., Chapter 41.

**SUBDIVISION CONTROL:** The power of regulating the subdivision of land granted by the subdivision control law and any acts amendatory thereto.

**SUBSTANTIAL DAMAGE:** means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

**SUBSTANTIAL IMPROVEMENT:** means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred, "substantial damage", regardless of the actual repair work performed.

**SUPERMARKET:** A retail establishment primarily selling food as well as other convenience and household goods with customer and employee parking provided.

**TAVERN:** An establishment used primarily for the serving of liquor by the drink to the general public and where food may be served or sold only as an accessory to the primary use.

**TRADE VEHICLE:** A commercial vehicle used in the operation of a Home Based Trade.

**TRAILER:** That which attaches to the back of a trade vehicle for the purpose of transporting objects or materials required by the Home Based Trade. Pursuant to Massachusetts General Laws, Chapter 90, trailers must be registered and have a 17 digit VIN number.

### **UNIT:**

- a. In residential property, a building or portion thereof, designed for occupancy by one family.
- b. In commercial property, a building or portion thereof, designed for occupancy by one business.

**USE:** The purpose or activity for which land or buildings are occupied or maintained.

**VARIANCE:** A departure from the provisions of a zoning ordinance relating to setbacks, side yards, frontage requirements and lot size, but not involving the actual use or structure. A variance is granted following three requirements that all relate to the land. A variance is requested because: 1. Owing to circumstances relating to the soil conditions, shape or topography of the land especially affects the land but not the surrounding lots in the district; 2. A literal enforcement of the bylaws will involve substantial hardship; and, 3. That the granting of a variance would not be substantially detrimental to the public good and will not nullify or substantially derogate from the intent or purpose of the by-law.

**VARIANCE, USE:** A variance granted for a use or structure that is not permitted in the district. There are no use variances allowed in East Longmeadow. The ZBA is only authorized to issue dimensional variances.

**VEHICLE:** Vehicle for the purposes of this bylaw shall include cars, trucks, recreational vehicles, vans and mobile construction equipment.

**VETERINARY HOSPITAL:** A place where animals or pets are given medical or surgical treatment and the boarding of animals is limited to short-term care incidental to hospital use.



## Section 2: Administration

**WALL:** An upright structure comprised of but not limited to stone, masonry or concrete material serving to enclose, divide, or protect an area.

**WAREHOUSE OPERATIONS:** A facility consisting of one or more buildings used primarily for the storage of goods and materials. Such a facility may also include terminal facilities for handling freight with or without maintenance facilities.

**WHEELED ACCESSORY:** A single axle accessory not designed to transport equipment.

**WHOLESALE BUSINESS:** A business engaged in selling merchandise to retailers; to industrial, commercial, institutional or other professional business users; or to other wholesalers.

**WHOLESALE TRADE & DISTRIBUTION:** Establishments or places of business primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional, or professional business users, or to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

**YARD DEPTH:** The shortest distance between a front lot line and a rear yard lot line.

**YARD, FRONT:** A space extending the full width of the lot between any building and the front lot line, and measured perpendicular to the building at the closest point to the front lot line. Such front yard is unoccupied and unobstructed from the ground upward except as may be permitted elsewhere in the Bylaw. (See Diagram 8-1)

**YARD, REAR:** A space extending across the full width of the lot between the principal building and the rear lot line, and measured perpendicular to the building to the closest point of the rear lot line. Such rear yard is unoccupied and unobstructed from the ground upward except as may be permitted elsewhere in the Bylaw. (See Diagram 8-1)

**YARD, SIDE:** The required unoccupied space or area within the lot between the side lot line and the parts of the building nearest such side lot line. (See Diagram 8-1)

**ZONE A** means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local, or other data.

**ZONE AI - A30 and ZONE AE** (for new and revised maps) means the 100-year floodplain where the base flood elevation has been determined.

**ZONE AH and ZONE AO** means the 100-year floodplain with flood depths of 1 to 3 feet.

**ZONE A99** means areas to be protected from the 100-year flood by federal flood protection system under construction. Base flood elevations have not been determined.

**ZONES B, C, AND X** are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

**ZONE V** means a special flood hazard area along a coast subject to inundation by the 100-year flood with the additional hazards associated with storm waves. Base flood elevations have not been determined.

**ZONE VI-30 and ZONE VE** (for new and revised maps) means a special flood hazard area along a coast subject to inundation by the 100-year flood with additional hazards due to velocity (wave action). Base flood elevations have been determined.

**ZONING:** The dividing of a municipality into districts and the establishment of regulations governing the use, placement, spacing and size of land and buildings.

Passed Unanimously, as Declared by Town Moderator.

Motion to Adjourn

The Annual Town Meeting was adjourned at 8:17 p.m., the business of the Warrant having been completed.

### Certificate of Quorum

This is to certify that more than 100 Registered Voters were present at the Special Town Meeting held on October 19, 2015. Voter attendance was recorded as follows:

|              |            |
|--------------|------------|
| Precinct 1   | 43         |
| Precinct 2   | 47         |
| Precinct 3   | 57         |
| Precinct 4   | 52         |
| <b>Total</b> | <b>199</b> |

True Record: Attest:

Thomas P. Florence, Town Clerk  
Town of East Longmeadow  
Special Town Meeting October 19, 2015



Town Administrator

To the Citizens of East Longmeadow:

Nick Breault, resigned as Town Administrator in May to fill the position as Administrator for the Town of Wilbraham. Greg Moyer from Broken Arrow, Oklahoma accepted the Interim Town Administrator position in July until mid-December. Greg Neffinger filled the Interim Town Administrator position beginning the end of December.

IT Department

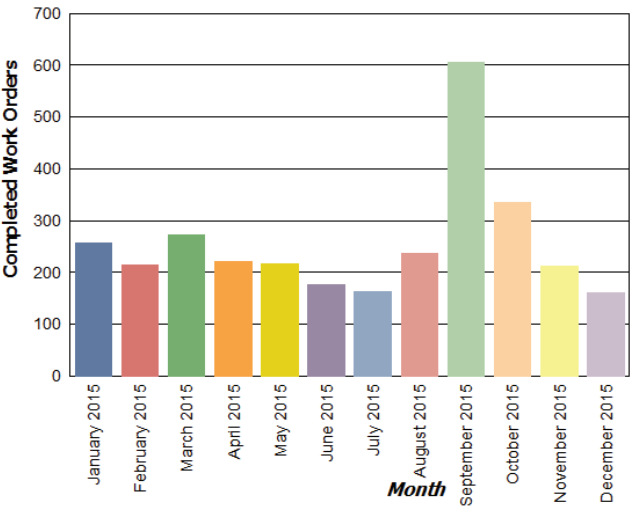
Dear Board of Selectmen;

In 2015 through capital funds we have done a technology upgrade to network and wireless technology. We also deployed carts of Chromebooks as well as re-purpose all usable computers. The network upgrades consisted of increasing the wide area network to 10gb and updating the wireless access points to 802.11AC technology. This allows us to increase stability and usability for our students. With the increase of online programs and “software as a service” architecture we have also increased our internet bandwidth from 100mbps to 300mbps. Most of our services now require an internet connection, and that connection needs to be reliable and available, not at or over throughput capacity.

The Council on Aging has joined our Town radio system in 2015. They have a transportation program that assists seniors. They were previously using cell phones, but radios proved to work better operationally.

Respectfully Submitted;

Ryan Quimby, IT Director



## Section 3: Finance

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### Board of Assessors

#### To the Citizens of East Longmeadow:

The Board of Assessors is required each year to review all real estate sales that took place within the town and determine if the current values are reflective of full and fair cash value. The Assessors must first review the sales to ensure that the sales were arms-length. An arms-length sale means a willing buyer and a willing seller under no duress decide the present worth of the real estate. There were approximately 160 arms-length sales in calendar year 2015. These sales were analyzed to determine the current assessments for fiscal year 2016.

Taxpayers are encouraged to view their current property record on the town website which has been updated with the FY'16 assessment information. It takes a few clicks on the computer. Go to [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) home page and click on Property Information. The process allows the public to receive the same printout of a property record card as they would receive by visiting the assessing office.

Although a larger group of people are utilizing the web, we find there are still many residents who are more comfortable with interacting with assessing staff in person or by telephone. Each year we track the telephone and foot traffic. We attended to 1,541 clients through office visits. In addition we assisted 2,425 citizens through phone calls.

We wish to extend thanks to our staff for their efficient handling of matters pertaining to this office. The cooperation and assistance from all town boards is also appreciated.

Attached is the town's Assessment Report (State Form LA-4), the approved FY'16 Tax Rate Recapitulation, a list of all Tax Exempt Properties within the Town and a 5 year Historical Comparison of the Town's total valuation.

Respectfully submitted,

J.W. Johnston, Chairman  
Martin J. Grudgen  
Christine M. Saulnier, MAA, Clerk of the Board

## Section 3: Finance

### Five Year Historical Comparison Report

| FY   | Tax Rate | Total Real & Personal<br>Property Valuation | # of<br>Parcels | Total RE & Personal<br>Taxes Committed |
|------|----------|---|-----------------|--|
| 2016 | 21.12    | 1,817,660,272                               | 7,057           | \$38,388,984.95                        |
| 2015 | 20.72    | 1,804,688,796                               | 7,050           | \$37,393,151.86                        |
| 2014 | 20.47    | 1,770,777,465                               | 7,009           | \$36,247,814.71                        |
| 2013 | 18.62    | 1,774,474,733                               | 6,985           | \$33,040,719.53                        |
| 2012 | 18.85    | 1,772,969,942                               | 6,939           | \$33,420,483.41                        |

### FY 16 Tax Exempt Properties

| LUC | Map | Block | Lot | Owner                        | #   | Location           | Fy16 Value |
|-----|-----|-------|-----|------------------------------|-----|--------------------|------------|
| 900 | 8   | 6     | 16B | UNITED STATES POSTAL SERVICE | 119 | INDUSTRIAL DR      | 1,307,000  |
| 930 | 12A | 62    | 0   | TOWN OF EAST LONGMEADOW      |     | COSGROVE ST        | 81,200     |
| 930 | 12A | 69A   | 0   | TOWN OF EAST LONGMEADOW      |     | NORTH ST           | 1,600      |
| 930 | 12B | 61    | 203 | TOWN OF EAST LONGMEADOW      |     | GATES AV           | 73,700     |
| 930 | 15A | 76    | 640 | TOWN OF EAST LONGMEADOW      |     | ARCH ST            | 7,300      |
| 930 | 15A | 77    | 651 | TOWN OF EAST LONGMEADOW      |     | ARCH ST            | 7,900      |
| 930 | 15A | 78    | 649 | TOWN OF EAST LONGMEADOW      |     | LINDENDALE AV      | 7,100      |
| 930 | 15A | 81    | 641 | TOWN OF EAST LONGMEADOW      |     | GASKELL ST         | 7,900      |
| 930 | 18  | 39    | B   | TOWN OF EAST LONGMEADOW      |     | REAR CHESTNUT ST   | 700        |
| 930 | 1B  | 12    | 642 | TOWN OF EAST LONGMEADOW      |     | MELVIN AV          | 13,000     |
| 930 | 23  | 16A   | 0   | TOWN OF EAST LONGMEADOW      |     | REAR ELM ST        | 51,900     |
| 930 | 27  | 30    | 1   | TOWN OF EAST LONGMEADOW      |     | MAPLE ST           | 102,800    |
| 930 | 27  | 31    | 0   | TOWN OF EAST LONGMEADOW      |     | MAPLE ST           | 161,100    |
| 930 | 27  | 31A   | B   | TOWN OF EAST LONGMEADOW      |     | REAR NORTH MAIN ST | 21,700     |
| 930 | 27  | 31B   | 15  | TOWN OF EAST LONGMEADOW      |     | REAR NORTH MAIN ST | 110,000    |
| 930 | 2B  | 19    | 450 | TOWN OF EAST LONGMEADOW      |     | MERELINE AV        | 61,100     |
| 930 | 2B  | 6     | 441 | TOWN OF EAST LONGMEADOW      |     | EUCLID AV          | 61,100     |
| 930 | 2B  | 7     | 444 | TOWN OF EAST LONGMEADOW      | 51  | LOMBARD AV         | 71,400     |
| 930 | 2B  | 91    | 159 | TOWN OF EAST LONGMEADOW      |     | VINELAND AV        | 64,000     |
| 930 | 30  | 29    | 0   | TOWN OF EAST LONGMEADOW      |     | PROSPECT ST        | 147,800    |
| 930 | 4   | 50    | 0   | TOWN OF EAST LONGMEADOW      |     | WESTWOOD AV        | 39,100     |
| 930 | 46  | 29    | 0   | TOWN OF EAST LONGMEADOW      |     | PARKER ST          | 7,400      |
| 930 | 49  | 108   | 10A | TOWN OF EAST LONGMEADOW      | 41  | MAYFLOWER LN       | 12,500     |
| 930 | 49  | 48A   | 0   | TOWN OF EAST LONGMEADOW      |     | REAR PORTER RD     | 176,100    |
| 930 | 49  | 99    | A   | TOWN OF EAST LONGMEADOW      |     | PILGRIM RD         | 1,800      |
| 930 | 51  | 12    | 0   | TOWN OF EAST LONGMEADOW      |     | KIBBE RD           | 238,900    |
| 930 | 52  | 18    | 0   | TOWN OF EAST LONGMEADOW      |     | KIBBE RD           | 162,600    |
| 930 | 52  | 22    | 0   | TOWN OF EAST LONGMEADOW      |     | KIBBE RD           | 113,800    |
| 930 | 53  | 25A   | 0   | TOWN OF EAST LONGMEADOW      | 386 | SOMERS RD          | 398,500    |
| 930 | 58  | 8     | 0   | TOWN OF EAST LONGMEADOW      |     | PARKER ST          | 149,800    |
| 930 | 6   | 4A    | 0   | TOWN OF EAST LONGMEADOW      |     | CHESTNUT ST        | 148,600    |
| 930 | 63  | 10B   | 0   | TOWN OF EAST LONGMEADOW      |     | REAR FERNWOOD DR   | 30,300     |
| 930 | 72  | 13    | B   | TOWN OF EAST LONGMEADOW      |     | ALLEN ST           | 126,900    |
| 930 | 74  | 8     | B   | TOWN OF EAST LONGMEADOW      |     | REAR PEACHTREE RD  | 22,800     |
| 930 | 27  | 181   | 0   | TOWN OF EAST LONGMEADOW      |     | MAPLE ST           | 66,300     |
| 930 | 39  | 13    | 0   | TOWN OF EAST LONGMEADOW      |     | SOMERS RD          | 97,800     |

## Section 3: Finance

### FY 16 Tax Exempt Properties

| LUC  | Map | Block | Lot | Owner                                  | #       | Location         | Fy16 Value |
|------|-----|-------|-----|--|---------|------------------|------------|
| 930  | 26  | 74A   | 0   | TOWN OF EAST LONGMEADOW                |         | ELM ST           | 10,000     |
| 930  | 50  | 48    | 0   | TOWN OF EAST LONGMEADOW                |         | KIBBE RD         | 257,100    |
| 930  | 3   | 118   | B   | TOWN OF EAST LONGMEADOW                |         | NELSON ST        | 8,200      |
| 930  | 48  | 100   | 31  | TOWN OF EAST LONGMEADOW                |         | PORTER RD        | 152,300    |
| 930  | 19  | 33    | 0   | TOWN OF EAST LONGMEADOW                |         | INDUSTRIAL DR    | 57,400     |
| 930  | 18  | 40    | 0   | TOWN OF EAST LONGMEADOW                |         | CHESTNUT ST      | 29,600     |
| 930  | 27  | 29    | 0   | TOWN OF EAST LONGMEADOW                |         | MAPLE ST         | 103,500    |
| 930  | 11  | 4     | A   | TOWN OF EAST LONGMEADOW                |         | DEER PARK DR     | 1,098,700  |
| 930  | 65  | 9     | F-R | TOWN OF EAST LONGMEADOW                | 64      | HAMPDEN RD       | 286,800    |
| 930  | 74  | 7     | 9A  | TOWN OF EAST LONGMEADOW                |         | PEACHTREE RD     | 400        |
| 931  | 13  | 1A    | 0   | TOWN OF EAST LONGMEADOW                | 328     | NORTH MAIN ST    | 1,893,000  |
| 931  | 18  | 37    | 0   | TOWN OF EAST LONGMEADOW                |         | CHESTNUT ST      | 155,000    |
| 931  | 27  | 139   | 0   | TOWN OF EAST LONGMEADOW                | 35      | SCHOOL ST        | 195,000    |
| 931  | 27  | 32    | 0   | TOWN OF EAST LONGMEADOW                | 60      | CENTER SQ        | 3,761,900  |
| 931  | 28  | 21    | 0   | TOWN OF EAST LONGMEADOW                | 84      | SOMERS RD        | 888,900    |
| 931  | 2C  | 62    | 202 | TOWN OF EAST LONGMEADOW                |         | VINELAND AV      | 151,600    |
| 931  | 30  | 7     | 0   | TOWN OF EAST LONGMEADOW                |         | PROSPECT ST      | 990,700    |
| 931  | 38  | 66    | 0   | TOWN OF EAST LONGMEADOW                | REAR    | SOMERS RD        | 266,600    |
| 931  | 39  | 12    | 0   | TOWN OF EAST LONGMEADOW                | 150     | SOMERS RD        | 2,098,500  |
| 931  | 39  | 14    | 0   | TOWN OF EAST LONGMEADOW                | 160-170 | SOMERS RD        | 1,053,700  |
| 931  | 46  | 30    | 0   | TOWN OF EAST LONGMEADOW                |         | ALLEN ST         | 787,200    |
| 931  | 65  | 2     | G   | TOWN OF EAST LONGMEADOW                | REAR    | HAMPDEN RD       | 1,065,200  |
| 931R | 16  | 123   | 1   | THE FRIENDS OF THE NORCROSS CNTR. INC. | 89      | MAPLE ST         | 333,800    |
| 931R | 85  | 59    | 0   | TOWN OF EAST LONGMEADOW                | 252     | ALLEN ST         | 253,300    |
| 931R | 16  | 214   | 2   | TOWN OF EAST LONGMEADOW                | 87      | MAPLE ST         | 171,100    |
| 931V | 10  | 4     | 0   | TOWN OF EAST LONGMEADOW                | 84      | DENSLOW RD       | 279,300    |
| 931V | 12  | 9     | 11  | TOWN OF EAST LONGMEADOW                | 82      | HARKNESS AV      | 209,200    |
| 931V | 13  | 18    | 0   | TOWN OF EAST LONGMEADOW                |         | SMITH AV         | 1,835,600  |
| 931V | 13  | 23    | 0   | TOWN OF EAST LONGMEADOW                | 391     | NORTH MAIN ST    | 2,806,100  |
| 931V | 27  | 1     | 0   | TOWN OF EAST LONGMEADOW                |         | SHAKER RD        | 1,237,500  |
| 931V | 27  | 1A    | 0   | TOWN OF EAST LONGMEADOW                |         | SHAKER RD        | 119,200    |
| 931V | 30  | 8     | 0   | TOWN OF EAST LONGMEADOW                | REAR    | PROSPECT ST      | 3,601,500  |
| 931V | 56  | 1     | B   | TOWN OF EAST LONGMEADOW                | 124     | PEASE RD         | 706,200    |
| 931V | 85  | 21A   | 0   | TOWN OF EAST LONGMEADOW                | 286     | ALLEN ST         | 278,200    |
| 932  | 15B | 7     | 283 | TOWN OF EAST LONGMEADOW                |         | GROVE AV         | 127,200    |
| 932  | 15C | 10    | 420 | TOWN OF EAST LONGMEADOW                |         | PATTERSON AV     | 5,400      |
| 932  | 15C | 5     | 440 | TOWN OF EAST LONGMEADOW                |         | VINELAND AV      | 126,100    |
| 932  | 2   | 1     | 0   | TOWN OF EAST LONGMEADOW                |         | GERRARD AV       | 114,100    |
| 932  | 26  | 18    | 0   | TOWN OF EAST LONGMEADOW                |         | CALKINS AV       | 133,700    |
| 932  | 2C  | 10    | 338 | TOWN OF EAST LONGMEADOW                |         | LULL ST          | 85,300     |
| 932  | 35  | 23    | B   | TOWN OF EAST LONGMEADOW                |         | ELM ST           | 840,100    |
| 932  | 37  | 41B   | B   | TOWN OF EAST LONGMEADOW                |         | PLEASANT ST      | 286,200    |
| 932  | 39  | 29    | 0   | TOWN OF EAST LONGMEADOW                | REAR    | INDIAN SPRING RD | 71,800     |
| 932  | 3A  | 1     | 919 | TOWN OF EAST LONGMEADOW                |         | NIAGARA ST       | 59,800     |
| 932  | 3A  | 10    | 958 | TOWN OF EAST LONGMEADOW                |         | VINELAND AV      | 30,700     |
| 932  | 42  | 12    | 0   | TOWN OF EAST LONGMEADOW                | REAR    | CHESTNUT ST      | 115,500    |

## Section 3: Finance

### FY 16 Tax Exempt Properties

| LUC | Map | Block | Lot  | Owner                   | #   | Location           | Fy16 Value |
|-----|-----|-------|------|-------------------------|-----|--------------------|------------|
| 932 | 4A  | 10    | 460  | TOWN OF EAST LONGMEADOW |     | VINELAND AV        | 87,800     |
| 932 | 4A  | 11    | 450  | TOWN OF EAST LONGMEADOW |     | VINELAND AV        | 80,200     |
| 932 | 4A  | 12    | 453  | TOWN OF EAST LONGMEADOW |     | VOYER AV           | 77,500     |
| 932 | 4A  | 13    | 417  | TOWN OF EAST LONGMEADOW |     | PATTERSON AV       | 77,500     |
| 932 | 4A  | 14    | 456  | TOWN OF EAST LONGMEADOW |     | VOYER AV           | 96,800     |
| 932 | 4A  | 15    | 416  | TOWN OF EAST LONGMEADOW |     | PATTERSON AV       | 49,600     |
| 932 | 4A  | 16    | 412  | TOWN OF EAST LONGMEADOW |     | PATTERSON AV       | 80,600     |
| 932 | 4A  | 17    | 406  | TOWN OF EAST LONGMEADOW |     | PATTERSON AV       | 90,300     |
| 932 | 50  | 11A   | 0    | TOWN OF EAST LONGMEADOW |     | KIBBE RD           | 1,445,600  |
| 932 | 61  | 23    | 0    | TOWN OF EAST LONGMEADOW |     | PARKER ST          | 882,000    |
| 932 | 61  | 66    | 0    | TOWN OF EAST LONGMEADOW |     | PARKER ST          | 377,400    |
| 932 | 62  | 11    | 54A  | TOWN OF EAST LONGMEADOW |     | FERNWOOD DR        | 192,100    |
| 932 | 63  | 10A   | 0    | TOWN OF EAST LONGMEADOW |     | KIBBE RD           | 216,000    |
| 932 | 73  | 42    | 0    | TOWN OF EAST LONGMEADOW |     | TANGLEWOOD DR      | 42,300     |
| 932 | 74  | 1A    | C    | TOWN OF EAST LONGMEADOW |     | PARKER ST          | 23,800     |
| 932 | 87  | 35    | 0    | TOWN OF EAST LONGMEADOW |     | REAR TANGLEWOOD DR | 28,900     |
| 932 | 90  | 7     | 0    | TOWN OF EAST LONGMEADOW |     | HAMPDEN RD         | 212,900    |
| 932 | 92  | 13    | 0    | TOWN OF EAST LONGMEADOW |     | MILL RD            | 221,500    |
| 932 | 92  | 13A   | 0    | TOWN OF EAST LONGMEADOW |     | REAR MILL RD       | 17,600     |
| 933 | 12B | 23    | 0    | TOWN OF EAST LONGMEADOW |     | GATES AV           | 512,500    |
| 933 | 26  | 85    | 0    | TOWN OF EAST LONGMEADOW |     | ELMCREST ST        | 98,300     |
| 933 | 26  | 86    | 0    | TOWN OF EAST LONGMEADOW |     | ELMCREST ST        | 148,600    |
| 934 | 17  | 33    | 10   | TOWN OF EAST LONGMEADOW | 180 | MAPLE ST           | 22,561,100 |
| 934 | 36  | 86    | 0    | TOWN OF EAST LONGMEADOW | 175 | MAPLESHADE AV      | 6,080,700  |
| 934 | 37  | 1     | 0    | TOWN OF EAST LONGMEADOW | 50  | HANWARD HL         | 21,464,900 |
| 934 | 60  | 51    | 0    | TOWN OF EAST LONGMEADOW | 607 | PARKER ST          | 8,613,000  |
| 934 | 65  | 25    | 0    | TOWN OF EAST LONGMEADOW | 77  | HAMPDEN RD         | 5,733,800  |
| 936 | 15A | 29    | 404  | TOWN OF EAST LONGMEADOW |     | MELROSE AV         | 7,100      |
| 936 | 15A | 35    | 357  | TOWN OF EAST LONGMEADOW |     | MELROSE AV         | 4,100      |
| 936 | 15B | 31    | 59   | TOWN OF EAST LONGMEADOW |     | TERRACE AV         | 3,100      |
| 936 | 15B | 32    | 63   | TOWN OF EAST LONGMEADOW |     | TERRACE AV         | 3,000      |
| 936 | 15B | 33    | 66   | TOWN OF EAST LONGMEADOW |     | TERRACE AV         | 3,100      |
| 936 | 1B  | 42    | PT/G | TOWN OF EAST LONGMEADOW |     | ODION AV           | 4,300      |
| 936 | 2A  | 65    | 82   | TOWN OF EAST LONGMEADOW |     | MORNINGSIDE RD     | 3,200      |
| 936 | 34  | 24    | 0    | TOWN OF EAST LONGMEADOW | 76  | DAWES ST           | 17,700     |
| 936 | 3A  | 14    | 649  | TOWN OF EAST LONGMEADOW |     | DONALD AV          | 6,700      |
| 936 | 3B  | 58    | 205  | TOWN OF EAST LONGMEADOW |     | SMITH AV           | 38,800     |
| 936 | 3B  | 59    | 202  | TOWN OF EAST LONGMEADOW |     | SMITH AV           | 15,200     |
| 936 | 57  | 39    | 57   | TOWN OF EAST LONGMEADOW | 48  | COUNTRY CLUB DR    | 44,700     |
| 936 | 57  | 8     | 0    | TOWN OF EAST LONGMEADOW | 5   | MEADOWLARK DR      | 41,500     |
| 936 | 61  | 46A   | 35   | TOWN OF EAST LONGMEADOW | 50  | HIGH PINE CR       | 152,100    |
| 936 | 70  | 7     | 0    | TOWN OF EAST LONGMEADOW | 430 | PORTER RD          | 135,200    |
| 936 | 74  | 25    | 19   | TOWN OF EAST LONGMEADOW | 47  | HIGH PINE CR       | 141,300    |
| 936 | 74  | 7A    | 0    | TOWN OF EAST LONGMEADOW |     | REAR PARKER ST     | 33,100     |
| 936 | 93  | 1     | B-1  | TOWN OF EAST LONGMEADOW |     | PINEYWOODS DR      | 20,900     |
| 936 | 94  | 48B   | 0    | TOWN OF EAST LONGMEADOW |     | GLEN HEATHER LN    | 8,600      |



## Section 3: Finance

### FY 16 Tax Exempt Properties

| LUC  | Map | Block | Lot | Owner                                    | #     | Location       | Fy16 Value |
|------|-----|-------|-----|--|-------|----------------|------------|
| 942  | 21  | 5A    | 2   | BAY PATH COLLEGE                         | 1     | DENSLow RD     | 9,920,500  |
| 946  | 21  | 5B    | 4   | BAY PATH COLLEGE                         |       | SHAKER RD      | 44,300     |
| 954  | 16  | 104   | 7   | HOLY TRINITY HOME ASSOC INC              | 26    | BALDWIN ST     | 276,800    |
| 954  | 27  | 20    | 3   | GUNTHER ROWLEY AMERICAN                  |       | CRANE AV       | 223,400    |
| 954  | 40  | 7     | 0   | MASONIC TEMPLE OF EAST LONGMEADOW INC    | 43    | CHESTNUT ST    | 496,400    |
| 954  | 4A  | 7     | 584 | SISTO LOMBARDI # 64 ITALIAN AMERICAN WAR | 213   | VINELAND AV    | 241,100    |
| 957  | 6   | 9     | 0   | FAIRVIEW EXTENDED CARE SERVICE BERKSHIRE | 305   | MAPLE ST       | 5,167,300  |
| 957  | 10  | 14    | 3   | LOWER PIONEER VALLEY EDUCATIONAL CORPORA | 159   | DENSLow RD     | 528,600    |
| 959  | 16  | 99    | 37  | ADITUS INC                               | 11    | GLENDALE RD    | 181,100    |
| 959R | 16  | 88    | 0   | THIRD ASSOCIATION OF PROPERTIES INC      | 53    | GLENDALE RD    | 262,400    |
| 959R | 24  | 96    | 21  | CENTER FOR HUMAN DEVELOPMENT INC         | 80    | DAY AV         | 244,700    |
| 959R | 25  | 48    | 0   | GREENWOOD PARK II INC                    | 46    | MAPLESHADE AV  | 230,500    |
| 959R | 28  | 65    | 0   | MENTAL HEALTH ASSOCIATION INC            | 15    | WESTERNVIEW DR | 233,600    |
| 959R | 37  | 30    | 0   | HILLTOP CHILD AND ADULT SERVICES INC AKA | 190   | PLEASANT ST    | 284,400    |
| 959R | 3B  | 91    | 575 | MULTI CULTURAL COMMUNITY SERV OF THE PIO | 191   | VINELAND AV    | 186,300    |
| 959R | 48  | 1     | 166 | ADITUS INC                               | 22    | PORTER RD      | 349,100    |
| 959R | 52  | 23    | D   | ADITUS INC                               | 39    | KIBBE RD       | 288,200    |
| 959R | 66  | 27    | 1   | CENTER FOR HUMAN DEVELOPMENT INC         | 474   | SOMERS RD      | 275,200    |
| 959R | 7   | 2     | 0   | CIL REALTY OF MASSACHUSETTS INC          | 378   | CHESTNUT ST    | 392,500    |
| 959R | 72  | 12    | 3   | CIL REALTY OF MASSACHUSETTS INC          | 218   | ALLEN ST       | 277,500    |
| 960  | 17  | 22    | 1   | ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO | 110   | MAPLE ST       | 2,466,200  |
| 960  | 2   | 29    | 0   | ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO |       | DWIGHT RD      | 2,558,500  |
| 960  | 27  | 100   | 0   | ODRES NUEVOS                             | 30    | SOMERS RD      | 347,100    |
| 960  | 27  | 159   | 0   | FIRST CONGREGATIONAL SOCIETY IN EAST LON | 7     | SOMERS RD      | 1,572,000  |
| 960  | 30  | 28    | 0   | GREEK ORTHODOX CHURCH OF ST LUKE INC     | 400   | PROSPECT ST    | 2,178,900  |
| 960  | 36  | 1     | B   | ST PAULS EVANGELICAL LUTHERAN CHURCH     | 181   | ELM ST         | 1,545,100  |
| 960  | 36  | 51    | 0   | ST MARKS EPISCOPAL CHURCH OF EAST LONGME | 1     | PORTER RD      | 1,778,800  |
| 960  | 40  | 8     | 0   | METHODIST CHURCH TRUSTEES OF EAST LONGME | 215   | SOMERS RD      | 1,405,200  |
| 960  | 5   | 3     | B   | NEW LIFE BAPTIST CHURCH                  | 317   | WESTWOOD AV    | 796,500    |
| 960  | 78  | 9     | 1   | FIRST BAPTIST CHURCH OF EAST LONGMEADOW  | 48    | PARKER ST      | 3,036,300  |
| 960  | 79  | 21    | 0   | GRACE + GLORY CHURCH OF OUR LORD JESUS C | 93    | MEADOWBROOK RD | 513,900    |
| 961R | 14A | 1     | 3A  | GRABOWSKI SCOTT + CHANDLER STEVEN TRUSTE | 8     | BARTLETT AV    | 266,400    |
| 961R | 24  | 142   | 7   | ST MARKS EPISCOPAL CHURCH OF EAST LONGME | 14    | MELODY LN      | 210,400    |
| 961R | 5   | 3A    | A   | NEW LIFE BAPTIST CHURCH                  | 315   | WESTWOOD AV    | 210,800    |
| 961R | 52  | 26    | D   | CORNERSTONE CHURCH                       | 15    | KIBBE RD       | 2,831,400  |
| 961R | 59  | 64    | 3   | FIRST CONGREGATIONAL CHURCH OF EAST LONG | 239   | PORTER RD      | 296,800    |
| 961R | 78  | 10    | 2A  | FIRST BAPTIST CHURCH OF EAST LONGMEADOW  | 72    | PARKER ST      | 261,200    |
| 961R | 94  | 5     | 8   | APOSTOLIC CHURCH OF ENFIED INC           | 26    | SOMERSVILLE RD | 268,400    |
| 962  | 27  | 126   | 4   | ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO | 59    | SOMERS RD      | 999,700    |
| 962V | 27  | 102   | 0   | ODRES NEUVOS                             | REAR  | SOMERS RD      | 3,700      |
| 962V | 27  | 159A  | A   | FIRST CONGREGATIONAL CHURCH OF E. LONG   |       | SOMERS RD      | 13,500     |
| 962V | 27  | 164   | 0   | FIRST CONGREGATIONAL CHURCH OF E. LONG   | 60-70 | PROSPECT ST    | 99,800     |
| 962V | 27  | 81    | 0   | GREENLAWN CEMETERY ASSOCIATION           |       | PLEASANT ST    | 156,100    |
| 962V | 43  | 31    | 0   | BILLINGS HILL CEMETERY ASSOCIATION       |       | PROSPECT ST    | 148,200    |
| 962V | 43  | 32    | 0   | BILLINGS HILL CEMETERY ASSOCIATION       |       | PROSPECT ST    | 98,700     |
| 962V | 70  | 52    | 0   | BROOKSIDE CEMETERY ASSOCIATION           |       | PORTER RD      | 93,900     |

## Section 3: Finance

### FY 16 Tax Exempt Properties

| LUC                            | Map | Block | Lot | Owner                                    | #   | Location         | Fy16 Value         |
|--------------------------------|-----|-------|-----|--|-----|------------------|--------------------|
| 962V                           | 77  | 58    | 0   | BAPTIST BIBLE CEMETERY ASSOC             |     | HAMPDEN RD       | 161,100            |
| 962V                           | 79  | 21A   | 0   | GRACE + GLORY CHURCH OF OUR LORD JESUS C |     | MEADOWBROOK RD   | 59,000             |
| 970                            | 24  | 16    | 0   | EAST LONGMEADOW HOUSING AUTHORITY        |     | VILLAGE GREEN CR | 2,058,000          |
| 970                            | 28  | 34    | 0   | EAST LONGMEADOW HOUSING AUTHORITY        | 53  | WOODLAWN ST      | 2,217,000          |
| 970                            | 39  | 2     | C2  | EAST LONGMEADOW HOUSING AUTHORITY        |     | SOMERS RD        | 4,374,400          |
| 970R                           | 2B  | 58    | 53  | EAST LONGMEADOW HOUSING AUTHORITY        | 3   | LYRIC AV         | 154,500            |
| 970R                           | 85  | 46    | 9   | EAST LONGMEADOW HOUSING AUTHORITY        | 38  | HOLLAND DR       | 154,300            |
| 970R                           | 1A  | 67    | 164 | EAST LONGMEADOW HOUSING AUTHORITY        | 27  | BARNUM ST        | 142,400            |
| 970R                           | 1A  | 7     | 53  | EAST LONGMEADOW HOUSING AUTHORITY        | 39  | WOOD AV          | 136,600            |
| 970R                           | 12B | 29    | 100 | EAST LONGMEADOW HOUSING AUTHORITY        | 46  | THOMPkins AV     | 174,400            |
| 970R                           | 2C  | 21    | 362 | EAST LONGMEADOW HOUSING AUTHORITY        | 1   | LULL ST          | 100,900            |
| 980                            | 4   | 54    | 0   | FRANCONIA GOLF COURSE                    |     | WESTWOOD AV      | 3,551,600          |
| 990                            | 38  | 64    | B   | BROWNSTONE GARDENS I INC                 | 79  | PLEASANT ST      | 2,009,500          |
| 990                            | 39  | 30    | C-2 | BROWNSTONE GARDENS III INC               | 110 | SOMERS RD        | 2,119,700          |
| 996                            | 7   | 5     | 0   | FIELDS AT CHESTNUT CONDOMINIUM           | 420 | CHESTNUT ST      | 0                  |
| 996                            | 80  | 1     | H   | THE ELMS RESIDENTIAL CONDOMINIUM TRUST   |     | PINEHURST DR     | 0                  |
| 996                            | 10  | 2     | 0   | DENSLOW PARK OFFICE C/O VALLEY PLANNING  | 180 | DENSLOW RD       | 0                  |
| 996                            | 10  | 3     | 0   | BENTON PROFESSIONAL                      | 265 | BENTON DR        | 0                  |
| 996                            | 14  | 11    | 0   | CONDOMINIUM EAST OFFICES INC             | 264 | NORTH MAIN ST    | 0                  |
| 996                            | 22  | 9     | 0   | DEER PARK BUSINESS CENTER                |     | DEER PARK DR     | 0                  |
| 996                            | 25  | 4     | 0   | MEADOW PLACE CONDOMINIUM ASSOCIATION     | 200 | NORTH MAIN ST    | 0                  |
| 997                            | 11  | 2     | 2B  | WESTMASS AREA DEVELOPMENT CORP           |     | DEER PARK DR     | 170,900            |
| 997                            | 11  | 6     | 4A  | WESTMASS AREA DEVELOPMENT CORP           |     | DEER PARK DR     | 316,800            |
| 997                            | 11  | 7     | 0   | BOSTON AND MAINE CORPORATION             |     | DEER PARK DR     | 65,300             |
| <b>TOTAL FY16 EXEMPT VALUE</b> |     |       |     |  |     |                  | <b>165,716,500</b> |

## Section 3: Finance

### MASSACHUSETTS DEPARTMENT OF REVENUE

#### DIVISION OF LOCAL SERVICES

#### ASSESSMENT/CLASSIFICATION REPORT FY2016

#### EAST LONGMEADOW

City/Town/District

as of January 1, 2015

| PROPERTY TYPE                                 | ACCT/<br>PARCEL<br>COUNT | CLASS 1<br>Residential<br>Assessed Value | CLASS 2<br>Open Space<br>Assessed Value | CLASS 3<br>Commercial<br>Assessed Value | CLASS 4<br>Industrial<br>Assessed Value | CLASS 5<br>Personal Property<br>Assessed Value |
|---|--------------------------|--|---|---|---|--|
| 101   | 5,414                    | 1,361,221,980                            |   |   |   |  |
| 102   | 167                      | 54,939,100                               |   |   |   |  |
| MISC 103,109                                  | 9                        | 2,713,600                                |   |   |   |  |
| 104   | 49                       | 8,989,700                                |   |   |   |  |
| 105   | 4                        | 827,600                                  |   |   |   |  |
| 111-125                                       | 6                        | 28,387,700                               |   |   |   |  |
| 130-32,106                                    | 568                      | 25,040,400                               |   |   |   |  |
| 200-231                                       | 0                        |  | 0                                       |   |   |  |
| 300-393                                       | 289                      |  |   | 157,886,700                             |   |  |
| 400-452                                       | 83                       |  |   |   | 107,829,700                             |  |
| CH 61 LAND                                    | 1                        |  | 0                                       | 433                                     |   |  |
| CH 61A LAND                                   | 19                       |  | 0                                       | 212,109                                 |   |  |
| CH 61B LAND                                   | 7                        |  | 0                                       | 1,505,950                               |   |  |
| 012-043                                       | 25                       | 9,029,568                                | 0                                       | 5,995,332                               | 735,800                                 |  |
| 501   | 224                      |  |   |   |   | 8,486,300                                      |
| 502   | 180                      |  |   |   |   | 7,237,400                                      |
| 503   | 1                        |  |   |   |   | 91,700   |
| 504,550-2                                     | 4                        |  |   |   |   | 24,498,800                                     |
| 505   | 2                        |  |   |   |   | 4,973,900                                      |
| 506   | 1                        |  |   |   |   | 6,300,800                                      |
| 508   | 4                        |  |   |   |   | 755,700  |
| <b>TOTALS</b>                                 | 7,057                    | 1,491,149,648                            | 0                                       | 165,600,524                             | 108,565,500                             | 52,344,600                                     |
| <b>REAL AND PERSONAL PROPERTY TOTAL VALUE</b> |                          |  |   |   |   | 1,817,660,272                                  |
| <b>EXEMPT VALUE</b>                           |                          |  |   |   |   | 165,716,500                                    |

**NOTE : The information was Approved on 09/10/2015.**

Submitted by: Board of Assessors

Diane L. Bishop, Dir of Assessing, East Longmeadow, 413-525-5400  
(Board of Assessors)

9/8/2015 10:01 AM  
(Date)

Signed on behalf Johnston, Saulnier & Grudgen. A signed copy is on file in the #  
(Comments)

# Section 3: Finance

State Tax Form 31C

## THE COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF REVENUE TAX RATE RECAPITULATION

FISCAL 2016

### OF EAST LONGMEADOW

City / Town / District

#### I. TAX RATE SUMMARY

|  |    |                      |
|--|----|----------------------|
| Ia. Total amount to be raised (from IIe)                           | \$ | <u>62,206,499.95</u> |
| Ib. Total estimated receipts and other revenue sources (from IIIe) |    | <u>23,817,515.00</u> |
| Ic. Tax levy (Ia minus Ib)   | \$ | <u>38,388,984.95</u> |
| Id. Distribution of Tax Rates and levies                           |    |                      |

| CLASS           | (b)<br>Levy<br>percentage<br>(from LA - 5) | (c)<br>IC above times<br>each percent<br>in col (b) | (d)<br>Valuation<br>by class<br>(from LA - 5) | (e)<br>Tax Rates<br>(c) / (d) x 1000 | (f)<br>Levy by class<br>(d) x (e) / 1000 |
|-----------------|--|---|---|--------------------------------------|--|
| Residential     | 82.0368%                                   | 31,493,094.81                                       | 1,491,149,648                                 | 21.12                                | 31,493,080.57                            |
| Net of Exempt   |  |   |   |                                      | 0.00                                     |
| Open Space      | 0.0000%                                    | 0.00  | 0   |                                      | 0.00                                     |
| Commercial      | 9.1106%                                    | 3,497,466.86  | 165,600,524                                   | 21.12                                | 3,497,483.07                             |
| Net of Exempt   |  |   |   |                                      | 0.00                                     |
| Industrial      | 5.9728%                                    | 2,292,897.29  | 108,565,500                                   | 21.12                                | 2,292,903.36                             |
| <b>SUBTOTAL</b> | 97.1202%                                   |   | 1,765,315,672                                 |                                      | 37,283,467.00                            |
| Personal        | 2.8798%                                    | 1,105,525.99  | 52,344,600                                    | 21.12                                | 1,105,517.95                             |
| <b>TOTAL</b>    | 100.0000%                                  |   | 1,817,660,272                                 |                                      | 38,388,984.95                            |

Board of Assessors of

**EAST LONGMEADOW**

MUST EQUAL 1C

City / Town / District

**NOTE : The information was Approved on 10/26/2015.**

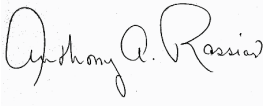
Diane L. Bishop Dir of Assessing, East Longmeadow  
413-525-5400  
Assessor

10/21/2015 11:11 AM Signed on behalf of Johnston, Grudgen, Saulni...  
Date (Comments)

**Do Not Write Below This Line --- For Department of Revenue Use Only**

Reviewed By  
Date :  
Approved :  
Director of Accounts

James Podolak  
26-OCT-15  
Dennis Mountain

  
(Anthony A Rassias)

# Section 3: Finance

## TAX RATE RECAPITULATION

### EAST LONGMEADOW

City / Town / District

FISCAL 2016

#### II. Amounts to be raised

|   |            |    |               |
|---|------------|----|---------------|
| Ila. Appropriations (col.(b) through col.(e) from page 4) |            | \$ | 61,269,844.00 |
| Ilb. Other amounts to be raised                           |            |    |               |
| 1. Amounts certified for tax title purposes               | 0.00       |    |               |
| 2. Debt and interest charges not included on page 4       | 0.00       |    |               |
| 3. Final court judgements                                 | 0.00       |    |               |
| 4. Total overlay deficits of prior years                  | 0.00       |    |               |
| 5. Total cherry sheet offsets (see cherry sheet 1-ER)     | 31,077.00  |    |               |
| 6. Revenue deficits                                       | 0.00       |    |               |
| 7. Offset receipts deficits Ch. 44, Sec. 53E              | 0.00       |    |               |
| 8. Authorized Deferral of Teachers' Pay                   | 0.00       |    |               |
| 9. Snow and ice deficit Ch. 44, Sec. 31D                  | 225,000.00 |    |               |
| 10. Other (specify on separate letter)                    | 48,323.98  |    |               |
| TOTAL Ilb (Total lines 1 through 10)                      |            |    | 304,400.98    |
| Ilc. State and county cherry sheet charges (C.S. 1-EC)    |            |    | 289,203.00    |
| Ild. Allowance for abatements and exemptions (overlay)    |            |    | 343,051.97    |
| Ile. Total amount to be raised (Total Ila through Ild)    |            | \$ | 62,206,499.95 |

#### III. Estimated receipts and other revenue sources

|  |    |               |               |
|--|----|---------------|---------------|
| Illa. Estimated receipts - State   |    |               |               |
| 1. Cherry sheet estimated receipts (C.S. 1-ER Total)                         | \$ | 11,536,316.00 |               |
| 2. Massachusetts school building authority payments                          |    | 668,807.00    |               |
| TOTAL Illa   |    |               | 12,205,123.00 |
| IIlb. Estimated receipts - Local   |    |               |               |
| 1. Local receipts not allocated (page 3, col(b), Line 24)                    |    | 3,378,300.00  |               |
| 2. Offset Receipts (Schedule A-1)  |    | 0.00          |               |
| 3. Enterprise Funds (Schedule A-2)   |    | 4,542,541.00  |               |
| 4. Community Preservation Funds (See Schedule A-4)                           |    | 598,005.00    |               |
| TOTAL IIlb   |    |               | 8,518,846.00  |
| IIlc. Revenue sources appropriated for particular purposes                   |    |               |               |
| 1. Free cash (page 4, col.(c))   |    | 1,309,322.00  |               |
| 2. Other available funds (page 4, col.(d))                                   |    | 1,658,014.00  |               |
| TOTAL IIlc   |    |               | 2,967,336.00  |
| IIId. Other revenue sources appropriated specifically to reduce the tax rate |    |               |               |
| 1a. Free cash..appropriated on or before June 30, 2015                       |    | 0.00          |               |
| b. Free cash..appropriated on or after July 1, 2015                          |    | 0.00          |               |
| 2. Municipal light source  |    | 0.00          |               |
| 3. Teachers' pay deferral  |    | 0.00          |               |
| 4. Other source : RADIO GRANT AM & REFIN PREM AMORT                          |    | 126,210.00    |               |
| TOTAL IIId   |    |               | 126,210.00    |
| IIle. Total estimated receipts and other revenue sources                     |    | \$            | 23,817,515.00 |
| (Total Illa through IIId)  |    |               |               |

#### IV. Summary of total amount to be raised and total receipts from all sources

|   |    |               |               |
|---|----|---------------|---------------|
| a. Total amount to be raised (from Ile)                           |    | \$            | 62,206,499.95 |
| b. Total estimated receipts and other revenue sources (from IIle) | \$ | 23,817,515.00 |               |
| c. Total real and personal property tax levy (from Ic)            | \$ | 38,388,984.95 |               |
| d. Total receipts from all sources (total IVb plus IVc)           |    | \$            | 62,206,499.95 |



## Section 3: Finance

### LOCAL RECEIPTS NOT ALLOCATED \* TAX RATE RECAPITULATION

#### EAST LONGMEADOW

City/Town/District

|     |   | (a)<br>Actual<br>Receipts<br>Fiscal 2015 | (b)<br>Estimated<br>Receipts<br>Fiscal 2016 |
|-----|---|--|---|
| ==> | 1 MOTOR VEHICLE EXCISE                          | 2,087,273.10                             | 2,100,000.00                                |
|     | 2 OTHER EXCISE                                  |  |   |
| ==> | a.Meals   | 0.00                                     | 150,000.00                                  |
| ==> | b.Room  | 0.00                                     | 0.00  |
| ==> | c.Other   | 50,751.71                                | 45,000.00                                   |
| ==> | 3 PENALTIES AND INTEREST ON TAXES AND EXCISES   | 217,661.71                               | 225,000.00                                  |
| ==> | 4 PAYMENTS IN LIEU OF TAXES                     | 141,701.64                               | 70,700.00                                   |
|     | 5 CHARGES FOR SERVICES - WATER                  | 0.00                                     | 0.00  |
|     | 6 CHARGES FOR SERVICES - SEWER                  | 0.00                                     | 0.00  |
|     | 7 CHARGES FOR SERVICES - HOSPITAL               | 0.00                                     | 0.00  |
|     | 8 CHARGES FOR SERVICES - SOLID WASTE FEES       | 0.00                                     | 0.00  |
|     | 9 OTHER CHARGES FOR SERVICES                    | 0.00                                     | 0.00  |
|     | 10 FEES   | 24,579.75                                | 15,000.00                                   |
|     | 11 RENTALS                                      | 95,418.62                                | 95,000.00                                   |
|     | 12 DEPARTMENTAL REVENUE - SCHOOLS               | 0.00                                     | 0.00  |
|     | 13 DEPARTMENTAL REVENUE - LIBRARIES             | 0.00                                     | 0.00  |
|     | 14 DEPARTMENTAL REVENUE - CEMETERIES            | 0.00                                     | 0.00  |
|     | 15 DEPARTMENTAL REVENUE - RECREATION            | 0.00                                     | 0.00  |
|     | 16 OTHER DEPARTMENTAL REVENUE                   | 63,446.49                                | 35,000.00                                   |
|     | 17 LICENSES AND PERMITS                         | 297,769.91                               | 277,600.00                                  |
|     | 18 SPECIAL ASSESSMENTS                          | 27,033.38                                | 30,000.00                                   |
| ==> | 19 FINES AND FORFEITS                           | 9,615.10                                 | 10,000.00                                   |
| ==> | 20 INVESTMENT INCOME                            | 59,014.17                                | 55,000.00                                   |
| ==> | 21 MEDICAID REIMBURSEMENT                       | 127,756.02                               | 125,000.00                                  |
| ==> | 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)     | 126,291.86                               | 125,000.00                                  |
|     | 23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY) | 129,931.13                               | 20,000.00                                   |
|     | <b>24 TOTALS</b>                                | <b>\$ 3,458,244.59</b>                   | <b>\$ 3,378,300.00</b>                      |

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2016 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Sara Menard, Accountant, East Longmeadow, 413-525-5400

10/20/2015 3:52 PM

Accounting Officer

Date

\* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2015 estimated receipts to FY2016 estimated

## Section 3: Finance

### CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

#### TAX RATE RECAPITULATION

#### EAST LONGMEADOW

**FISCAL 2016**

City / Town / District

| APPROPRIATIONS   |      |   |   |   |   |  | AUTHORIZATIONS                                    |                                       |
|--|------|---|---|---|---|--|---|---------------------------------------|
|  |      |   |   |   |   |  | MEMO ONLY   |                                       |
| City /<br>Town<br>Council or<br>Town<br>Meeting<br>Dates | FY*  | (a)<br><br>Total<br>Appropriations<br>of Each Meeting | (b)<br>**<br><br>From Raise<br>and<br>Appropriate | (c)<br><br>From<br>Free Cash<br>See B-1 | (d)<br><br>From Other<br>Available Funds<br>See B-2 | (e)<br><br>From Offset<br>Receipts<br>(See A-1),<br>Enterprise Funds<br>(See A-2), or<br>Community<br>Preservation Fund<br>(See A-4) | (f)<br>***<br><br>Revolving<br>Funds<br>(See A-3) | (g)<br><br>Borrowing<br>Authorization |
| 05/18/2015   | 2016 | 60,057,802.00   | 53,161,962.00                                     | 280,704.00                              | 1,658,014.00  | 4,957,122.00   | 370,000.00  | 0.00                                  |
| 10/19/2015   | 2016 | 1,212,042.00  | 0.00  | 1,028,618.00                            | 0.00  | 183,424.00   | 0.00  | -2,225.00                             |
| <b>Totals</b>  |      | 61,269,844.00   | 53,161,962.00                                     | 1,309,322.00                            | 1,658,014.00  | 5,140,546.00   |   |                                       |
|  |      | Must Equal<br>Cols. (b) thru (e)                      |   |   |   |  |   |                                       |

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

EAST LONGMEADOW

Thomas Florence, Town Clerk, East Longmeadow, 413-525-5400

10/21/2015 10:12 AM

City/Town/District

Clerk

Date

## Section 3: Finance

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### Town Accountant

#### To The Board of Selectmen:

Results of operations for fiscal year ending June 30, 2015 were favorable compared to budget; however, they have declined from last year. The Town's "Free Cash", resulting from the FY 2015 operations, was certified as of July 1, 2015 at \$2,921,207 or about a 103% increase from prior year. Major FY 2015 contributing factors to the Town's "Free Cash" included: a significant release from the overlay account, departmental turn-backs, release of tailings, and general ledger clean-up of accounts that needed to be closed to the general fund. The Town's Reserve balances at June 30, 2015 include: Stabilization Fund - \$1,960,084, Water Reserves - \$332,087, Sewer Reserves - \$881,142 and Undesignated Community Preservation Funds - \$440,956.

With the turnover of the Town Accountant position shortly after the fiscal year began, there has been a great deal of change, both within the department and within the operations of the Town. Many of the changes have been seen in fiscal year 2015 and going forward. Some of these changes resulted in the Town filing and having information approved by the Department of Revenue earlier than it has in a number of years, having the financial statement audit performed in the Fall instead of the Spring, clearer processes and procedures, better controls over the Student Activity Accounts, and the implementation of the Employee Self Service website. This website enabled employees for the first time to be able to do open enrollment for their health insurance online, they can view and print their W-2s and pay stubs at any time, they can make changes to their W-4 information, they can update their contact information, and they can view other employment information at any time.

I would like to thank the Town Accountant Department staff, Town Officials and all other employees and volunteers who have given their time to assist in the operations of the Town.

Respectfully submitted,

Sara Menard  
Town Accountant

TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP  
June 30, 2015

|             | Governmental Fund Type |                 |                  |               | Fiduciary Fund Type | Account Group  | Totals        |
|-------------|------------------------|-----------------|------------------|---------------|---------------------|----------------|---------------|
|             | General                | Special Revenue | Capital Projects | Water & Sewer | Trust and Agency    | Long Term Debt |               |
| \$          | 5,980,892              | \$ 4,033,598    | \$ 1,000,059     | \$ 1,347,536  | \$ 2,869,735        | \$ -           | \$ 15,231,820 |
|             | 1,114,746              | -               | -                | -             | -                   | -              | 1,114,746     |
| (1,125,868) | -                      | -               | -                | -             | -                   | -              | (1,125,868)   |
|             | 7,037                  | -               | -                | -             | -                   | -              | 7,037         |
|             | 177,766                | -               | -                | -             | -                   | -              | 177,766       |
| 669,287     | 2,460                  | -               | -                | 29,709        | -                   | -              | 701,456       |
| 70,167      | -                      | -               | -                | -             | -                   | -              | 70,167        |
| -           | -                      | -               | -                | 750,612       | -                   | -              | 750,612       |
| 10,834      | 22,376                 | -               | -                | -             | -                   | -              | 33,210        |
| -           | -                      | -               | -                | 163,997       | -                   | -              | 163,997       |
| -           | 475,345                | -               | -                | -             | -                   | -              | 475,345       |
| -           | -                      | -               | -                | -             | -                   | 23,718,756     | 23,718,756    |
| \$          | 6,897,824              | \$ 4,540,816    | \$ 1,000,059     | \$ 2,291,854  | \$ 2,869,735        | \$ 23,718,756  | \$ 41,319,044 |

**Liabilities and Fund Equity**

|                                      |                     |                   |                     |                   |                   |                      |                      |                      |                      |
|--------------------------------------|---------------------|-------------------|---------------------|-------------------|-------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Liabilities:</b>                  |                     |                   |                     |                   |                   |                      |                      |                      |                      |
| Accrued Payroll and Accounts Payable | \$ 173,244          | \$ 4,507          | \$ -                | \$ 31,356         | \$ 314            | \$ -                 | \$ -                 | \$ -                 | 209,421              |
| Employee Withholdings                | 563,000             | -                 | -                   | -                 | -                 | -                    | -                    | -                    | 563,000              |
| Taxes Collected in Advance           | 58,958              | -                 | -                   | -                 | -                 | -                    | -                    | -                    | 58,958               |
| Due to Others/Deposits               | -                   | -                 | -                   | -                 | 481,897           | -                    | -                    | -                    | 481,897              |
| Deferred Revenue:                    |                     |                   |                     |                   |                   |                      |                      |                      |                      |
| Property Taxes                       | (11,122)            | -                 | -                   | -                 | -                 | -                    | -                    | -                    | (11,122)             |
| Other                                | 927,427             | 507,218           | -                   | 944,318           | -                 | -                    | -                    | -                    | 2,378,963            |
| Bond Anticipation Note               | -                   | -                 | 1,181,082           | -                 | -                 | -                    | -                    | -                    | 1,181,082            |
| Bond Indebtedness                    | -                   | -                 | -                   | -                 | -                 | -                    | -                    | -                    | 23,718,756           |
| <b>Total Liabilities</b>             | <b>\$ 1,711,507</b> | <b>\$ 511,725</b> | <b>\$ 1,181,082</b> | <b>\$ 975,674</b> | <b>\$ 482,211</b> | <b>\$ 23,718,756</b> | <b>\$ 23,718,756</b> | <b>\$ 23,718,756</b> | <b>\$ 28,580,955</b> |

**Fund Equity:**

|   |                     |                     |                     |                     |                     |                      |                      |                      |                      |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| Fund Balance:                             |                     |                     |                     |                     |                     |                      |                      |                      |                      |
| Reserved for Encumbrances                 | \$ 696,252          | \$ -                | \$ -                | \$ 102,951          | \$ -                | \$ -                 | \$ -                 | \$ -                 | 799,203              |
| Reserved for Capital Projects             | -                   | -                   | -                   | -                   | -                   | -                    | -                    | -                    | -                    |
| Reserve for Debt                          | 298,928             | -                   | -                   | -                   | -                   | -                    | -                    | -                    | 298,928              |
| Reserve for Subsequent Years Expenditures | 280,704             | -                   | -                   | -                   | -                   | -                    | -                    | -                    | 280,704              |
| Undesignated                              | 4,181,602           | 4,029,091           | (181,023)           | 1,213,229           | 2,387,524           | -                    | -                    | -                    | 11,630,423           |
| <b>Total Fund Equity</b>                  | <b>\$ 5,186,317</b> | <b>\$ 4,029,091</b> | <b>\$ (181,023)</b> | <b>\$ 1,316,180</b> | <b>\$ 2,387,524</b> | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 12,738,089</b> |
| <b>Total Liabilities and Fund Equity</b>  | <b>\$ 6,897,824</b> | <b>\$ 4,540,816</b> | <b>\$ 1,000,059</b> | <b>\$ 2,291,854</b> | <b>\$ 2,869,735</b> | <b>\$ 23,718,756</b> | <b>\$ 23,718,756</b> | <b>\$ 23,718,756</b> | <b>\$ 41,319,044</b> |

TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
STATEMENT OF REVENUES AND EXPENDITURES -  
BUDGETARY BASIS - (NON-GAAP) -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2015

|  | Budgeted Amounts    |                     | Actual              | Amounts            |                                    | Variance with<br>Final Budget<br>Positive<br>(Negative) |
|--|---------------------|---------------------|---------------------|--------------------|------------------------------------|---|
|  | Original<br>Budget  | Final<br>Budget     |                     | Budgetary<br>Basis | Carried<br>Forward<br>to Next Year |   |
| <b>Revenues:</b>   |                     |                     |                     |                    |                                    |   |
| Property Taxes   | 37,058,010          | 37,061,510          | 37,072,491          | \$                 | -                                  | 10,981  |
| State Receipts   | 12,022,214          | 12,022,214          | 12,054,560          |                    | -                                  | 32,346  |
| Excise and Other Taxes   | 2,143,000           | 2,143,000           | 2,231,501           |                    | -                                  | 88,501  |
| Licenses, Permits, Fees  | 848,000             | 848,000             | 796,275             |                    | -                                  | (51,725)  |
| Interest on Taxes  | 295,000             | 295,000             | 184,619             |                    | -                                  | (110,381)   |
| Interest on Investments  | 70,000              | 70,000              | 61,376              |                    | -                                  | (8,624)   |
| <b>Total Revenues</b>  | <b>52,436,224</b>   | <b>52,439,724</b>   | <b>52,400,822</b>   |                    | -                                  | <b>(38,902)</b>   |
| <b>Expenditures:</b>   |                     |                     |                     |                    |                                    |   |
| Current:   |                     |                     |                     |                    |                                    |   |
| General Government   | 2,448,619           | 2,293,877           | 2,187,452           |                    | 93,130                             | 13,295  |
| Protection of Persons and Property   | 3,719,061           | 3,752,443           | 3,716,473           |                    | 7,851                              | 28,119  |
| Public Works   | 4,704,407           | 5,042,416           | 4,904,429           |                    | 136,461                            | 1,526   |
| Education  | 27,422,165          | 27,827,224          | 27,251,455          |                    | 445,010                            | 130,759   |
| Health and Human Services  | 469,665             | 462,618             | 433,087             |                    | 116                                | 29,415  |
| Culture and Recreation   | 862,869             | 863,685             | 808,657             |                    | 622                                | 54,406  |
| Insurance and Employee Benefits  | 8,834,685           | 8,862,555           | 8,555,695           |                    | 6,850                              | 300,010   |
| State Assessments  | 229,418             | 229,418             | 246,145             |                    | -                                  | (16,727)  |
| Debt Service   | 4,576,956           | 4,588,549           | 4,520,922           |                    | 6,212                              | 61,415  |
| <b>Total Expenditures</b>  | <b>53,267,845</b>   | <b>53,922,785</b>   | <b>52,624,315</b>   |                    | <b>696,252</b>                     | <b>602,218</b>  |
| <b>Excess of Revenues Over<br/>(Under) Expenditures</b>  | <b>(831,621)</b>    | <b>(1,483,061)</b>  | <b>(223,493)</b>    |                    | <b>(696,252)</b>                   | <b>563,316</b>  |
| <b>Other Financing Sources (Uses):</b>   |                     |                     |                     |                    |                                    |   |
| Operating Transfers In   | 1,775,608           | 1,777,633           | 2,054,679           |                    | -                                  | 277,046   |
| Operating Transfers (Out)  | (1,345,094)         | (1,345,094)         | (939,129)           |                    | -                                  | 405,965   |
| <b>Total Other Financing Sources (Uses)</b>  | <b>430,514</b>      | <b>432,539</b>      | <b>1,115,550</b>    |                    | <b>-</b>                           | <b>683,011</b>  |
| <b>Excess of Revenues and Other Financing<br/>Sources Over (Under) Expenditures and<br/>Other Financing Uses</b> | <b>(401,107)</b>    | <b>(1,050,522)</b>  | <b>892,057</b>      |                    | <b>(696,252)</b>                   | <b>1,246,327</b>  |
| <b>Fund Balances, Beginning of Year</b>  | <b>\$ 3,544,393</b> | <b>\$ 3,058,393</b> | <b>\$ 4,294,260</b> | <b>\$</b>          | <b>-</b>                           | <b>\$ -</b>   |
| <b>Fund Balances, End of Year</b>  | <b>\$ 3,143,286</b> | <b>\$ 2,007,871</b> | <b>\$ 5,186,317</b> | <b>\$</b>          | <b>(696,252)</b>                   | <b>\$ 1,246,327</b>                                     |
| <b>Reconciliation of Budget Deficit:</b>   |                     |                     |                     |                    |                                    |   |
| Free Cash  | 356,629             | 361,629             |                     |                    |                                    |   |
| Prior Yr Encumbrances  | -                   | 644,415             |                     |                    |                                    |   |
| Reserve for Debt - GF  | 44,478              | 44,478              |                     |                    |                                    |   |
| Deficits   | -                   | -                   |                     |                    |                                    |   |
|  | <b>401,107</b>      | <b>1,050,522</b>    |                     |                    |                                    |   |



# Section 3: Finance

Town of East Longmeadow  
Schedule of Special Revenue  
July 1, 2014 to June 30, 2015

| Fund No. | Highway Funds  | Balance 7/1/14 | Revenues             |                                    |                                  |                 | Expenditures       |               |              |              |                           | Transfers              |                                | Balance 6/30/15 |
|----------|--|----------------|----------------------|------------------------------------|----------------------------------|-----------------|--------------------|---------------|--------------|--------------|---------------------------|------------------------|--------------------------------|-----------------|
|          |  |                | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | General Revenue | General Government | Public Safety | Public Works | Education    | Health and Human Services | Culture and Recreation | Other Financing Sources (Uses) |                 |
| 2300     | Winter Recovery Assistance Program                               | \$ (26,597)    | \$ -                 | \$ -                               | \$ 1,099,648                     | \$ -            | \$ -               | \$ -          | \$ -         | \$ -         | \$ -                      | \$ -                   | \$ -                           | \$ (41,445)     |
| 2302     |  |                |                      |                                    |                                  |                 |                    |               |              |              |                           |                        |                                | (60,857)        |
| Various  |  | (35,242)       | -                    | 1,409,275                          | -                                | -               | -                  | 78,105        | -            | 1,085,284    | 65,133                    | 35,717                 | 5,685                          | 115,479         |
|          | <b>Federal and State Grants</b>                                  |                |                      |                                    |                                  |                 |                    |               |              |              |                           |                        |                                |                 |
|          | <b>School:</b>   |                |                      |                                    |                                  |                 |                    |               |              |              |                           |                        |                                |                 |
| 2200     | School Lunch   | 311,068        | 553,572              | 272,993                            | -                                | -               | -                  | -             | -            | 788,684      | -                         | -                      | -                              | 348,949         |
| 1830     | Circuit Breaker  | 118,184        | -                    | 909,947                            | -                                | -               | -                  | -             | -            | 765,000      | -                         | -                      | -                              | 263,131         |
| 6059     | School Busing  | 74,805         | 190,063              | -                                  | -                                | -               | -                  | -             | -            | 184,713      | -                         | -                      | -                              | 80,155          |
| Various  | School Gifts   | 19,862         | -                    | 26,507                             | -                                | -               | -                  | -             | -            | 30,825       | -                         | -                      | -                              | 15,544          |
| Various  | Revolving Accounts   | 600,979        | 547,367              | -                                  | -                                | -               | -                  | -             | -            | 456,710      | -                         | -                      | (100,000)                      | 591,636         |
|          | <b>Other:</b>  |                |                      |                                    |                                  |                 |                    |               |              |              |                           |                        |                                |                 |
| 2700     | Off Duty Police  | (51,562)       | 379,459              | -                                  | -                                | -               | -                  | 378,880       | -            | -            | -                         | -                      | -                              | (50,983)        |
| 2615     | Community Preservation Fund                                      | 415,422        | -                    | 73,612                             | -                                | 240,269         | 875                | -             | -            | -            | -                         | -                      | 1,602                          | 730,031         |
| 2620     | Mass Gaming Commission - MGM Casino Grant                        | -              | -                    | 35,000                             | -                                | -               | -                  | -             | -            | -            | -                         | -                      | -                              | 35,000          |
| Various  | Library Revolving Accounts                                       | 6,152          | 17,729               | -                                  | -                                | -               | -                  | -             | -            | -            | -                         | 18,218                 | -                              | 5,684           |
| 2804     | Cable Access Revolving   | 263,222        | -                    | 212,831                            | -                                | -               | 130,512            | -             | -            | -            | -                         | -                      | 54,910                         | 400,452         |
| 2805     | Trash Revolving  | 148,027        | 120,029              | -                                  | -                                | -               | -                  | -             | 19,757       | -            | -                         | -                      | (105,000)                      | 143,299         |
| 2806     | Center Hill Park Revolving                                       | 1,263          | -                    | -                                  | -                                | -               | -                  | -             | -            | -            | -                         | -                      | -                              | 1,263           |
| 2809     | Council on Aging Revolving                                       | 40,298         | 92,883               | -                                  | -                                | -               | -                  | -             | -            | -            | 105,822                   | -                      | 13                             | 27,372          |
| 2811     | Recreation Revolving   | -              | 542,637              | -                                  | -                                | -               | -                  | -             | -            | -            | -                         | 486,411                | 316,617                        | 374,844         |
| 2901     | Wetlands Protection Act  | 49,018         | 1,600                | -                                  | -                                | -               | -                  | -             | -            | -            | -                         | -                      | -                              | 50,618          |
| 2532     | Reserve for Payment of Debt (MA School Building Authority Grant) | 1,074,699      | -                    | -                                  | -                                | -               | -                  | -             | -            | -            | -                         | -                      | (81,732)                       | 992,967         |
| Various  | Gifts  | 31,513         | -                    | 250                                | -                                | -               | -                  | -             | -            | -            | -                         | 25,788                 | -                              | 5,974           |
|          |  | \$ 3,041,112   | \$ 2,445,339         | \$ 2,940,416                       | \$ 1,099,648                     | \$ 240,269      | \$ 131,387         | \$ 456,985    | \$ 1,195,111 | \$ 3,311,217 | \$ 170,955                | \$ 596,134             | \$ 94,095                      | \$ 4,029,091    |

# Section 3: Finance

## Town of East Longmeadow Capital Projects July 1, 2014 to June 30, 2015

| Fund No.                                  | Balance 7/1/14 | Revenues                           |                                  |                    | Expenditures  |              |           |                        |         |       | Notes/ Bonds | Balance 6/30/15 |                    |
|---|----------------|------------------------------------|----------------------------------|--------------------|---------------|--------------|-----------|------------------------|---------|-------|--------------|-----------------|--------------------|
|   |                | Operating Grants and Contributions | Capital Grants and Contributions | General Government | Public Safety | Public Works | Education | Culture and Recreation | Water   | Sewer |              |                 | Transfers In (Out) |
| Governmental Type Capital Projects:       |                |                                    |                                  |                    |               |              |           |                        |         |       |              |                 |                    |
| 3251                                      | 114,419        | -                                  | -                                | -                  | -             | 102,100      | -         | -                      | -       | -     | -            | -               | 12,319             |
| 3252                                      | 47,653         | -                                  | -                                | -                  | -             | 23,659       | -         | -                      | -       | -     | 75,000       | -               | 98,994             |
| 3271                                      | 2,833          | -                                  | -                                | -                  | -             | 19,430       | -         | -                      | -       | -     | 30,000       | -               | 10,570             |
| 3205                                      | 2,833          | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 2,833              |
| 3244                                      | 194,716        | -                                  | -                                | -                  | -             | -            | -         | 168,121                | -       | -     | (28,595)     | (0)             | (450,000)          |
|   | (450,000)      | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               |                    |
| School Improvement Projects:              |                |                                    |                                  |                    |               |              |           |                        |         |       |              |                 |                    |
| 3182                                      | 8,526          | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 8,526              |
| 3218                                      | 19,943         | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 19,943             |
| 3248                                      | 346,748        | -                                  | -                                | -                  | -             | -            | 204,020   | -                      | -       | -     | (125,000)    | -               | 19,943             |
| 3268                                      | -              | -                                  | -                                | -                  | -             | -            | 6,500     | -                      | -       | -     | 217,900      | -               | 211,400            |
| 3269                                      | -              | -                                  | -                                | -                  | -             | -            | 38,511    | -                      | -       | -     | 38,700       | -               | 2,189              |
| 3900                                      | 303,537        | -                                  | -                                | 182,251            | -             | -            | -         | -                      | -       | -     | (48,162)     | -               | 73,124             |
| Total Governmental Type Capital Projects  |                | 590,054                            | -                                | 182,251            | -             | 145,189      | 247,031   | 168,121                | -       | -     | 161,843      | -               | 9,305              |
| Sewer Projects:                           |                |                                    |                                  |                    |               |              |           |                        |         |       |              |                 |                    |
| 3038                                      | 89,425         | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | 7,148 | -            | -               | 73,277             |
| 3054                                      | 156,000        | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 156,000            |
| 3233                                      | 100,000        | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 100,000            |
| 3277                                      | -              | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | 931   | 50,000       | -               | 49,069             |
| Total Sewer Projects                      |                | 336,425                            | -                                | -                  | -             | -            | -         | -                      | -       | 8,079 | 50,000       | -               | 378,346            |
| Water Projects:                           |                |                                    |                                  |                    |               |              |           |                        |         |       |              |                 |                    |
| 3079                                      | 34,861         | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | 34,861             |
|   | (731,082)      | -                                  | -                                | -                  | -             | -            | -         | -                      | -       | -     | -            | -               | (731,082)          |
| 3275                                      | -              | -                                  | -                                | -                  | -             | -            | -         | -                      | 104,979 | -     | 195,000      | -               | 90,021             |
| 3276                                      | -              | -                                  | -                                | -                  | -             | -            | -         | -                      | 28,725  | -     | 66,250       | -               | 37,525             |
| Total Water Projects                      |                | (686,221)                          | -                                | -                  | -             | -            | -         | -                      | 133,703 | -     | 261,250      | -               | (588,674)          |
| Grand Total Governmental, Sewer and Water |                | 200,259                            | -                                | 182,251            | -             | 145,189      | 247,031   | 168,121                | 133,703 | 8,079 | 473,093      | -               | (181,023)          |

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
COMBINED BALANCE SHEET - WATER and SEWER FUNDS  
JUNE 30, 2015**

|  | Proprietary Funds   |                   | Totals              |
|--|---------------------|-------------------|---------------------|
|  | Sewer Fund          | Water Fund        |                     |
| <b>Assets</b>                            |                     |                   |                     |
| Cash and Investments                     | \$ 1,002,740        | \$ 344,796        | \$ 1,347,536        |
| Accounts Receivable:                     |                     |                   |                     |
| User Charges                             | 314,419             | 436,193           | 750,612             |
| Tax Liens                                | 25,281              | 4,428             | 29,709              |
| Betterments                              | 156,610             | 7,387             | 163,997             |
| <b>Total Assets</b>                      | <b>1,499,050</b>    | <b>792,804</b>    | <b>2,291,854</b>    |
|  |                     |                   |                     |
| <b>Liabilities and Fund Equity</b>       |                     |                   |                     |
| <b>Liabilities:</b>                      |                     |                   |                     |
| Accrued Payroll and Accounts Payable     | 31,356              | -                 | 31,356              |
| Deferred Revenue                         | 496,310             | 448,008           | 944,318             |
| <b>Total Liabilities</b>                 | <b>527,666</b>      | <b>448,008</b>    | <b>975,674</b>      |
|  |                     |                   |                     |
| <b>Fund Equity:</b>                      |                     |                   |                     |
| Reserved for Encumbrances                | 90,242              | 12,709            | 102,951             |
| Unreserved:                              |                     |                   |                     |
| Undesignated                             | 881,142             | 332,087           | 1,213,229           |
| <b>Total Fund Equity</b>                 | <b>971,384</b>      | <b>344,796</b>    | <b>1,316,180</b>    |
| <b>Total Liabilities and Fund Equity</b> | <b>\$ 1,499,050</b> | <b>\$ 792,804</b> | <b>\$ 2,291,854</b> |

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2015**

|   | <b>Business-Type Activities<br/>Enterprise Funds</b> |                       |                    |
|---|--|-----------------------|--------------------|
|   | <b>Sewer<br/>Fund</b>                                | <b>Water<br/>Fund</b> | <b>Total</b>       |
| <b>Operating Revenues:</b>                      |  |                       |                    |
| User Charges                                    | \$ 1,504,591   | \$ 1,930,323          | \$ 3,434,914       |
| Interest and Penalties on Rates                 | 14,206   | 16,347                | 30,553             |
| Other   | 3,975  | 76,141                | 80,116             |
| <b>Total Operating Revenues</b>                 | <b>1,522,772</b>                                     | <b>2,022,811</b>      | <b>3,545,583</b>   |
| <b>Operating Expenses:</b>                      |  |                       |                    |
| Salaries & Wages                                | 315,381  | 389,645               | 705,026            |
| Operating Expenses                              | 679,284  | 1,223,049             | 1,902,333          |
| <b>Total Operating Expenses</b>                 | <b>994,665</b>                                       | <b>1,612,694</b>      | <b>2,607,359</b>   |
| <b>Operating Income (Loss)</b>                  | <b>528,107</b>                                       | <b>410,117</b>        | <b>938,224</b>     |
| <b>Income (Loss) Before Operating Transfers</b> | <b>528,107</b>                                       | <b>410,117</b>        | <b>938,224</b>     |
| <b>Operating Transfers:</b>                     |  |                       |                    |
| Transfer In                                     | 324,452  | 6,124                 | 330,576            |
| Transfers (Out)                                 | (686,023)  | (809,248)             | (1,495,271)        |
| <b>Total Operating Transfers</b>                | <b>(361,571)</b>                                     | <b>(803,124)</b>      | <b>(1,164,695)</b> |
| <b>Change in Fund Balance</b>                   | <b>166,536</b>                                       | <b>(393,007)</b>      | <b>(226,471)</b>   |
| <b>Fund Balance at Beginning of Year</b>        | <b>\$ 804,848</b>                                    | <b>\$ 737,803</b>     | <b>1,542,651</b>   |
| <b>Fund Balance at End of Year</b>              | <b>\$ 971,384</b>                                    | <b>\$ 344,796</b>     | <b>1,316,180</b>   |

## Section 3: Finance

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### Town of East Longmeadow Schedule of Trust Fund Balances 6/30/15

|                                   |      |           |                         |
|-----------------------------------|------|-----------|-------------------------|
| <b><u>Stabilization Fund</u></b>  | 8216 | \$        | 1,960,084               |
| <b><u>OPEB Trust</u></b>          | 8225 |           | 50,000                  |
| <b><u>Scholarship Funds:</u></b>  |      |           |                         |
| Brant Kelley Scholarship Fund     | 8462 |           | 17,045                  |
| Mary Lou Donahue Scholarship Fund | 8463 |           | 406                     |
| Ralph L Sheadler                  | 8464 |           | 2,862                   |
| Bryan Sunter Scholarship          | 8465 |           | 6,504                   |
| EL Cable TV Scholarship           | 8461 |           | 738                     |
| <b><u>Poor Funds:</u></b>         |      |           |                         |
| Porter Poor Fund                  | 8212 |           | 44,979                  |
| <b><u>Library Funds:</u></b>      |      |           |                         |
| Champlin Library Fund             | 8205 |           | 426                     |
| Library Trustees Fund             | 8206 |           | 14,178                  |
| Library Building Fund             | 8208 |           | 2,530                   |
| Fifer Irrevocable Trust           | 8223 |           | 1,373                   |
| <b><u>Cemetery Funds:</u></b>     |      |           |                         |
| Hancock Cemetery Fund             | 8209 |           | 3,314                   |
| <b><u>Other Trust Funds:</u></b>  |      |           |                         |
| Land Acquisition                  | 8203 |           | 41,078                  |
| Program Fund                      | 8204 |           | 2,178                   |
| Ambulance Fund                    | 8210 |           | 55                      |
| Recreation Fund                   | 8211 |           | 14,347                  |
| Council on Aging Fund             | 8213 |           | 38,838                  |
| Council on Aging Building Fund    | 8218 |           | 12,316                  |
| Historical Commission             | 8214 |           | 9,776                   |
| Town Beautification Fund          | 8201 |           | 392                     |
| Pension Reserve Fund              | 8202 |           | 130,930                 |
| Friends of Heritage Park          | 8219 |           | 352                     |
| Traffic Signal                    | 8220 |           | 26,728                  |
| Unemployment Compensation Fund    | 8215 |           | 83                      |
| Police Gym Fund                   | 8224 |           | 68                      |
| Shaker Road Relief                | 8222 |           | 3,863                   |
| <b>Grand Total</b>                |      | <b>\$</b> | <b><u>2,385,443</u></b> |

## Section 3: Finance

### Town of East Longmeadow, Massachusetts

*Total Long-Term Debt Outstanding as of June 30, 2015*

#### Aggregate Debt Service

| Date         | Principal              | Interest              | Total P+I              |
|--------------|------------------------|-----------------------|------------------------|
| 06/30/2015   | -                      | -                     | -                      |
| 06/30/2016   | 3,286,032.38           | 863,279.60            | 4,149,311.98           |
| 06/30/2017   | 3,006,335.38           | 758,989.47            | 3,765,324.85           |
| 06/30/2018   | 2,936,645.38           | 651,999.47            | 3,588,644.85           |
| 06/30/2019   | 2,921,960.38           | 540,981.51            | 3,462,941.89           |
| 06/30/2020   | 2,820,285.29           | 424,937.34            | 3,245,222.63           |
| 06/30/2021   | 2,720,614.29           | 306,669.97            | 3,027,284.26           |
| 06/30/2022   | 1,770,949.29           | 212,444.38            | 1,983,393.67           |
| 06/30/2023   | 1,446,291.29           | 147,101.73            | 1,593,393.02           |
| 06/30/2024   | 889,643.20             | 92,447.10             | 982,090.30             |
| 06/30/2025   | 694,999.20             | 60,509.76             | 755,508.96             |
| 06/30/2026   | 640,000.00             | 37,164.39             | 677,164.39             |
| 06/30/2027   | 285,000.00             | 20,000.00             | 305,000.00             |
| 06/30/2028   | 100,000.00             | 9,000.00              | 109,000.00             |
| 06/30/2029   | 100,000.00             | 5,400.00              | 105,400.00             |
| 06/30/2030   | 100,000.00             | 1,800.00              | 101,800.00             |
| <b>Total</b> | <b>\$23,718,756.08</b> | <b>\$4,132,724.72</b> | <b>\$27,851,480.80</b> |

#### Par Amounts Of Selected Issues

|   |              |
|---|--------------|
| June 1 2003 -Water Tank Painting (O).....             | 40,000.00    |
| June 1 2003 -Sewer-Chestnut Street (I).....           | 260,000.00   |
| June 1 2003 -Sewer-upgrade (I).....                   | 80,000.00    |
| June 1 2003 -Water-Elm Street (O).....                | 324,000.00   |
| June 1 2003 -Water-Westwood Ave 1 (O).....            | 210,000.00   |
| June 1 2003 -Water-Westwood Ave 2 (O).....            | 90,000.00    |
| June 1 2003 -Sewer-Replacement (I).....               | 730,000.00   |
| June 1 2003 -Sewer-Parker/Meadowbrook (I).....        | 40,000.00    |
| June 1 2003 -Library (I-E).....                       | 600,000.00   |
| June 1 2003 -Library (I).....                         | 280,000.00   |
| June 1 2003 -Sewer-Replace North Main Street (I)..... | 490,000.00   |
| June 1 2003 -Sewer-Redstone Drive (I).....            | 100,000.00   |
| June 1 2003 -Water-Lee, Parker, Meadowbrook (O).....  | 320,000.00   |
| June 1 2003 -Sewer-Pecousic (I).....                  | 40,000.00    |
| June 1 2003 -Water-Parker Street Main (O).....        | 440,000.00   |
| June 1 2003 -Water-Meadow Road Birchland (O).....     | 256,000.00   |
| June 1 2003 -Sewer-Bike Trail (I).....                | 180,000.00   |
| April 1 2005 -School Remodeling (I).....              | 595,000.00   |
| April 1 2005 -Sewer 1 (I).....                        | 55,000.00    |
| April 1 2005 -Water 1 (O).....                        | 30,000.00    |
| April 1 2005 -Sewer 2 (I).....                        | 20,000.00    |
| December 1 2005 -Sewer (I).....                       | 124,000.00   |
| December 1 2005 -Water Tower (O).....                 | 1,375,000.00 |
| December 1 2005 -School Roof Replacement (I).....     | 319,000.00   |
| December 1 2005 -School Oil Tank (I).....             | 7,000.00     |
| December 1 2005 -IT Fiber (I).....                    | 3,600.00     |
| December 1 2005 -Equipment 1 (I).....                 | 3,300.00     |
| December 1 2005 -Equipment 2 (I).....                 | 3,300.00     |
| December 1 2005 -Town Buildings 1 (I).....            | 3,000.00     |
| December 1 2005 -Town Buildings 2 (I).....            | 3,200.00     |
| December 1 2005 -Meadowbrook Remodeling 1 (I).....    | 4,800.00     |
| December 1 2005 -Meadowbrook Remodeling 2 (I).....    | 4,200.00     |
| December 1 2005 -Meadowbrook Remodeling 3 (I).....    | 3,500.00     |
| December 1 2005 -Mountainview Remodeling (I).....     | 3,000.00     |
| December 1 2005 -Mapleshade Remodeling 1 (I).....     | 2,500.00     |
| December 1 2005 -Mapleshade Remodeling 2 (I).....     | 4,100.00     |
| December 1 2005 -Mapleshade Remodeling 3 (I).....     | 3,500.00     |
| December 1 2005 -Gym Divider Doors (I).....           | 3,000.00     |
| December 14 2006 MWPAT CW-03-18 Sewer (I).....        | 234,227.08   |



## Section 3: Finance

|   |                      |
|---|----------------------|
| January 15 2007 -School Remodeling (I)(E).....                  | 1,716,000.00         |
| January 15 2007 -School Remodeling (I).....                     | 504,000.00           |
| January 15 2007 -Senior Center (I).....                         | 80,000.00            |
| December 18 2007 MWPAT CW-03-18-A Sewer (I).....                | 164,529.00           |
| January 15, 2009 -School Remodeling (I).....                    | 343,000.00           |
| January 15, 2009 -Senior Center Remodeling (I).....             | 245,000.00           |
| January 15, 2009 -Computer Hardware (I).....                    | 100,000.00           |
| January 15, 2009 -Departmental Equipment (I).....               | 78,000.00            |
| January 15, 2009 -Recreational Facilities Improvements (I)..... | 108,000.00           |
| January 15, 2009 -Public Building & Remodeling (I).....         | 73,000.00            |
| January 15, 2009 -Departmental Equipment 2 (I).....             | 597,000.00           |
| January 15, 2009 -School Athletic Field (I).....                | 288,000.00           |
| January 15, 2009 -School Remodeling 2 (I).....                  | 198,000.00           |
| January 15, 2009 -Computer Hardware 2 (I).....                  | 100,000.00           |
| September 15 2010 -Police Crusiers (I).....                     | 14,000.00            |
| September 15 2010 -Phone System - Police/Fire (I).....          | 7,000.00             |
| September 15 2010 -School Phone System - MS & MB (I).....       | 40,000.00            |
| September 15 2010 -Computers (I).....                           | 10,000.00            |
| September 15 2010 -Server Technology (I).....                   | 12,000.00            |
| September 15 2010 -Turf Field (I).....                          | 1,100,000.00         |
| September 15 2010 -School Heating System (I).....               | 220,000.00           |
| September 15 2010 -Renovate Portable Classroom Trailer (I)..... | 9,000.00             |
| September 15 2010 -Asphalt Playground 1 (I).....                | 14,000.00            |
| September 15 2010 -Asphalt Playground 2 (I).....                | 14,000.00            |
| September 15 2010 -Repair Dump Truck (I).....                   | 5,000.00             |
| September 15 2010 -Council on Aging Renovation (I).....         | 120,000.00           |
| September 15 2010 -Fuel Pump Controls (I).....                  | 6,000.00             |
| September 15 2010 -Sidewalk Construction (I).....               | 15,000.00            |
| September 15 2010 -Sewer Pump Station Upgrades (I).....         | 804,000.00           |
| October 13 2011 -Cur Ref of 8 1 01 - School (OE).....           | 5,666,000.00         |
| October 13 2011 -Cur Ref of 8 1 01 - Sewer 1 (I).....           | 248,000.00           |
| October 13 2011 -Cur Ref of 8 1 01 - Water 1 (O).....           | 221,000.00           |
| October 13 2011 -Cur Ref of 8 1 01 - Sewer 2 (I).....           | 98,000.00            |
| October 13 2011 -Cur Ref of 8 1 01 - Sewer 3 (I).....           | 55,000.00            |
| October 13 2011 -Cur Ref of 8 1 01 - Water 2 (O).....           | 32,000.00            |
| October 13 2011 -Cur Ref of 8 1 01 - Water 3 (O).....           | 10,000.00            |
| October 13 2011 -Land Acquisition (I).....                      | 615,000.00           |
| October 13 2011 -Bldg Renovation (I).....                       | 490,000.00           |
| October 13 2011 -Departmental Equipment (I).....                | 550,000.00           |
| October 13 2011 -School Computer (I).....                       | 400,000.00           |
| October 13 2011 -Sidewalk (I).....                              | 50,000.00            |
| October 13 2011 -Recreational Facility (I).....                 | 45,000.00            |
| October 13 2011 -DPW Equipment Repair (I).....                  | 25,000.00            |
| October 13 2011 -Public Safety Radio (IE).....                  | 945,000.00           |
| <b>TOTAL.....</b>   | <b>23,718,756.08</b> |

**Town of East Longmeadow, Massachusetts**  
*Total Short-Term Debt Outstanding as of June 30, 2015*

**Aggregate Debt Service**

| Date                                  | Principal      | Interest    | Total P+I           |
|---------------------------------------|----------------|-------------|---------------------|
| 06/30/2015                            | 1,181,082.00   | 11,810.82   | 1,192,892.82        |
| 06/30/2016                            | 1,181,082.00   | 8,858.12    | 1,189,940.12        |
| Total                                 | \$2,362,164.00 | \$20,668.94 | \$2,382,832.94      |
| <b>Par Amounts Of Selected Issues</b> |                |             |                     |
| June 30, 2014 BAN.....                |                |             | 1,181,082.00        |
| June 30, 2015 BAN.....                |                |             | 1,181,082.00        |
| <b>TOTAL.....</b>                     |                |             | <b>2,362,164.00</b> |

|              |                    |                          |                 |
|--------------|--------------------|--------------------------|-----------------|
| SUBMITTED BY | Sara Menard        | CITY/TOWN/DISTRICT       | East Longmeadow |
| PHONE        | 413-525-5422 x1801 |                          |                 |
| FIELD REP    | Jim Podolak        |                          |                 |
|              |                    | DATE RECEIVED            | 10/06/15        |
|              |                    | DATE SUBMISSION COMPLETE | 10/09/15        |

|                                      |           |
|--------------------------------------|-----------|
| <u>BEGIN:</u>                        |           |
| UNRESERVED UNDESIGNATED FUND BALANCE | 4,181,602 |
| <hr/>                                |           |
| <u>LESS:</u>                         |           |
| PERSONAL PROPERTY TAXES RECEIVABLE   | 23,454    |
| <hr/>                                |           |
| REAL ESTATE TAXES RECEIVABLE         | 1,091,292 |
| <hr/>                                |           |

[illegible]

FREE CASH VOTED FROM TOWN MEETING NOT RECORDED

|  |          |
|--|----------|
|  | (11,122) |
| <hr/>  |          |
| ADD:   |          |
| DEFERRED REVENUE (CREDIT BALANCE +, DEBIT BALANCE -) |          |
| 60 DAYS TAX COLLECTIONS                              | -        |

**OTHER MISCELLANEOUS ADJUSTMENTS:**

[illegible]

*Jim Podolak*

REVIEWED BY: \_\_\_\_\_ PLEASE SEE CERTIFICATION LETTER

DATE: 10/09/15 \_\_\_\_\_ FOR DIRECTOR OF ACCOUNTS APPROVAL

### Treasurer – Collector – Town Clerk

#### Reconciliation of Treasurer's Cash and Cash Investments

##### YEAR ENDED JUNE 30, 2015

|                                  |                 |
|----------------------------------|-----------------|
| TREASURER'S BALANCE JULY 1, 2014 | \$15,514,357.41 |
| Cash receipts                    | 65,841,306.34   |
| Cash disbursements               | 66,267,409.03   |

|   |                        |
|---|------------------------|
| <b>REASURER'S BALANCE JUNE 30, 2015</b> | <b>\$15,088,254.72</b> |
|---|------------------------|

##### COMPOSITION OF BALANCE ON JUNE 30, 2015

|  |              |
|--|--------------|
| Petty cash                                     | \$.00        |
| PeoplesBank – Checking/Savings                 | 8,014,599.36 |
| UniBank  | 241,210.92   |
| LPL Financial – Trust Funds                    | 2,301,735.55 |
| Bartholomew & Company, Inc. (OPEB)             | 51,306.70    |
| Peoples United Bank – Sub Divisions & Driveway | 385,988.33   |
| NUVO Bank – Investment Account                 | 378,127.81   |
| Certificate of Deposits                        | 2,407,103.12 |
| Massachusetts Municipal Depository             | 188,617.76   |
| LPL Financial – Investment Account             | 983,418.76   |
| Peoples United Bank – Lockbox                  | 136,146.41   |

|              |                        |
|--------------|------------------------|
| <b>Total</b> | <b>\$15,088,254.72</b> |
|--------------|------------------------|

The Town continues to benefit from its upgrade rating by Standard and Poors of AA+ from A+. A better rating equates to lower interest rates when borrowing monies for long term projects. The financial stability and being able to retain monies in free cash and stabilization funds during the downturn in the economy and maintaining positive cash flow were keys in the upgrade. The percentage mix between commercial/industrial and residential properties continue to be a key factor as we are able to retain a good combination of revenues between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates. This was advantageous to the Town as we recently refinanced a portion of our debt netting the Town savings of \$1,337,632 over the life of the bonds realizing these savings beginning in 2012 and moving forward.

We also maximized our investment options through the highest yielding CD's and a diversity of secure bond performances. All vehicles of investments must be on the state's legal list to ensure security and liquidity. Our investments yielded strong and above average rates of returns especially in a volatile economy. Weekly interaction with our financial investors has helped us to properly allocate monies.

In 2015, we have maintained a tax collection rate of 99.0% with the balance collected in subsequent years. The Town continues to work with its MUNIS accounting software package for all departments, especially merging the Accountant and Treasurer offices effectively. We have streamlined current payment methods, on-line tax payments, and improved the integrity and security of the data with our new system. We have implemented an e-billing system which will have the capability to email all tax bills in lieu of postal mailing. We continued with our water shutoff program while being flexible for those who need payment arrangements.

We recently implemented the new Quarterly tax payment schedule for real estate and personal property taxes. This has increased the positive cash flow of the town as well as reducing two large payments in half for many tax payers.

We will continue to implement cost savings and efficiencies in our office staying within our budget as well as upgrading the way we currently perform our functions. Credit card options have been implemented for the convenience of taxpayers. All items in the clerk's office (certified copies, dog licenses, etc.) can now be paid on-line. We have worked with the Secretary of State's office to automate our vital record process by having all birth, death and marriage certificates on-line.

I have been fortunate in receiving cooperation from all who work in the various Town departments and look forward to the new challenges in 2016. Also, I must express my appreciation for the staff in the Clerk / Treasurer / Collector's office that professionally and efficiently handles the large volume of business in a growing community on a daily basis and as one of only a handful of offices statewide who combine the three functions.

Respectfully submitted,

Thomas P. Florence  
Town Clerk, Treasurer, Collector

## Section 3: Finance

### Principal and Interest Payments

FY16 Principal and Interest Payments - 7/1/15 to 6/30/16

#### General

| Issue              | Purpose                                  | Principal  | Interest   | Subsidy | Total        |
|--------------------|--|------------|------------|---------|--------------|
| January 15, 2007   | School Remodeling (I)(E)                 | -          | 35,464.00  | -       | 35,464.00    |
|                    | School Remodeling (I)                    | -          | 10,416.00  | -       | 10,416.00    |
|                    | Senior Center (I)                        | -          | 2,000.00   | -       | 2,000.00     |
| January 15, 2009   | School Remodeling (I)                    | -          | 5,807.50   | -       | 5,807.50     |
|                    | Senior Center Remodeling (I)             | -          | 4,087.50   | -       | 4,087.50     |
|                    | Computer Hardware (I)                    | -          | 1,375.00   | -       | 1,375.00     |
|                    | Departmental Equipment (I)               | -          | 1,260.00   | -       | 1,260.00     |
|                    | Recreational Facilities Improvements (I) | -          | 1,830.00   | -       | 1,830.00     |
|                    | Public Building & Remodeling (I)         | -          | 1,170.00   | -       | 1,170.00     |
|                    | Departmental Equipment 2 (I)             | -          | 9,437.50   | -       | 9,437.50     |
|                    | School Athletic Field (I)                | -          | 4,852.50   | -       | 4,852.50     |
|                    | School Remodeling 2 (I)                  | -          | 3,355.00   | -       | 3,355.00     |
|                    | Computer Hardware 2 (I)                  | -          | 1,375.00   | -       | 1,375.00     |
|                    | Cur Ref of 8 1 01 - School (OE)          | 982,000.00 | 112,785.00 | -       | 1,094,785.00 |
| October 13, 2011   | Bldg Renovation (I)                      | 35,000.00  | 9,235.00   | -       | 44,235.00    |
|                    | Departmental Equipment (I)               | 40,000.00  | 10,360.00  | -       | 50,360.00    |
|                    | Computer (I)                             | 80,000.00  | 7,600.00   | -       | 87,600.00    |
|                    | Sidewalk (I)                             | 5,000.00   | 965.00     | -       | 5,965.00     |
|                    | Recreational Facility (I)                | 5,000.00   | 885.00     | -       | 5,885.00     |
|                    | DPW Equipment Repair (I)                 | 5,000.00   | 475.00     | -       | 5,475.00     |
|                    | Public Safety Radio (IE)                 | 135,000.00 | 19,575.00  | -       | 154,575.00   |
|                    | Police Crusiers (I)                      | 14,000.00  | 210.00     | -       | 14,210.00    |
|                    | Phone System - Police/Fire (I)           | 7,000.00   | 105.00     | -       | 7,105.00     |
|                    | Phone System - MS & MB (I)               | 40,000.00  | 600.00     | -       | 40,600.00    |
|                    | Computers (I)                            | 10,000.00  | 150.00     | -       | 10,150.00    |
| September 15, 2010 | Server Technology (I)                    | 12,000.00  | 180.00     | -       | 12,180.00    |
|                    | Turf Field (I)                           | 100,000.00 | 15,262.50  | -       | 115,262.50   |
|                    | Heating System (I)                       | 20,000.00  | 3,052.50   | -       | 23,052.50    |
|                    | Renovate Portable Classroom Trailer (I)  | 9,000.00   | 135.00     | -       | 9,135.00     |
|                    | Asphalt Playground 1 (I)                 | 14,000.00  | 210.00     | -       | 14,210.00    |
|                    | Asphalt Playground 2 (I)                 | 14,000.00  | 210.00     | -       | 14,210.00    |
|                    | Repair Dump Truck (I)                    | 5,000.00   | 75.00      | -       | 5,075.00     |
|                    | Council on Aging Renovation (I)          | 20,000.00  | 1,750.00   | -       | 21,750.00    |
|                    | Fuel Pump Controls (I)                   | 6,000.00   | 90.00      | -       | 6,090.00     |
|                    | Sidewalk Construction (I)                | 15,000.00  | 225.00     | -       | 15,225.00    |
|                    | Remodeling (I)                           | -          | 12,860.00  | -       | 12,860.00    |
| April 1, 2005      | Library (I-E)                            | -          | 11,212.50  | -       | 11,212.50    |
| June 1, 2003       | Library (I)                              | -          | 5,232.50   | -       | 5,232.50     |
|                    | Roof Replacement (I)                     | 29,000.00  | 6,622.88   | -       | 35,622.88    |

## Section 3: Finance

|                    |  |                     |                   |          |                     |
|--------------------|--|---------------------|-------------------|----------|---------------------|
| December, 1 2005   | Oil Tank (I)                             | 7,000.00            | 140.00            | -        | 7,140.00            |
|                    | IT Fiber (I)                             | 3,600.00            | 72.00             | -        | 3,672.00            |
|                    | Equipment 1 (I)                          | 3,300.00            | 66.00             | -        | 3,366.00            |
|                    | Equipment 2 (I)                          | 3,300.00            | 66.00             | -        | 3,366.00            |
|                    | Town Buildings 1 (I)                     | 3,000.00            | 60.00             | -        | 3,060.00            |
|                    | Town Buildings 2 (I)                     | 3,200.00            | 64.00             | -        | 3,264.00            |
|                    | Meadowbrook Remodeling 1 (I)             | 4,800.00            | 96.00             | -        | 4,896.00            |
|                    | Meadowbrook Remodeling 2 (I)             | 4,200.00            | 84.00             | -        | 4,284.00            |
|                    | Meadowbrook Remodeling 3 (I)             | 3,500.00            | 70.00             | -        | 3,570.00            |
|                    | Mountainview Remodeling (I)              | 3,000.00            | 60.00             | -        | 3,060.00            |
|                    | Mapleshade Remodeling 1 (I)              | 2,500.00            | 50.00             | -        | 2,550.00            |
|                    | Mapleshade Remodeling 2 (I)              | 4,100.00            | 82.00             | -        | 4,182.00            |
|                    | Mapleshade Remodeling 3 (I)              | 3,500.00            | 70.00             | -        | 3,570.00            |
|                    | Gym Divider Doors (I)                    | 3,000.00            | 60.00             | -        | 3,060.00            |
| January 15, 2007   | School Remodeling (I)(E)                 | 143,000.00          | 35,464.00         | -        | 178,464.00          |
|                    | School Remodeling (I)                    | 42,000.00           | 10,416.00         | -        | 52,416.00           |
|                    | Senior Center (I)                        | 40,000.00           | 2,000.00          | -        | 42,000.00           |
|                    | School Remodeling (I)                    | 38,500.00           | 5,807.50          | -        | 44,307.50           |
|                    | Senior Center Remodeling (I)             | 30,000.00           | 4,087.00          | -        | 34,087.00           |
|                    | Computer Hardware (I)                    | 25,000.00           | 1,375.00          | -        | 26,375.00           |
|                    | Departmental Equipment (I)               | 19,000.00           | 1,260.00          | -        | 20,260.00           |
|                    | Recreational Facilities Improvements (I) | 12,000.00           | 1,830.00          | -        | 13,830.00           |
|                    | Public Building & Remodeling (I)         | 8,500.00            | 1,170.00          | -        | 9,670.00            |
|                    | Departmental Equipment 2 (I)             | 132,000.00          | 9,437.50          | -        | 141,437.50          |
|                    | School Athletic Field (I)                | 33,000.00           | 4,852.50          | -        | 37,852.50           |
|                    | School Remodeling 2 (I)                  | 22,000.00           | 3,355.00          | -        | 25,355.00           |
|                    | Computer Hardware 2 (I)                  | 25,000.00           | 1,375.00          | -        | 26,375.00           |
| October 13, 2011   | Cur Ref of 8 1 01 – School (OE)          | -                   | 98,055.00         | -        | 98,055.00           |
|                    | Bldg Renovation (I)                      | -                   | 8,710.00          | -        | 8,710.00            |
|                    | Departmental Equipment (I)               | -                   | 9,760.00          | -        | 9,760.00            |
|                    | Computer (I)                             | -                   | 6,400.00          | -        | 6,400.00            |
|                    | Sidewalk (I)                             | -                   | 890.00            | -        | 890.00              |
|                    | Recreational Facility (I)                | -                   | 810.00            | -        | 810.00              |
|                    | DPW Equipment Repair (I)                 | -                   | 400.00            | -        | 400.00              |
|                    | Public Safety Radio (IE)                 | -                   | 17,550.00         | -        | 17,550.00           |
| September 15, 2010 | Turf Field (I)                           | -                   | 13,762.50         | -        | 13,762.50           |
|                    | Heating System (I)                       | -                   | 2,752.50          | -        | 2,752.50            |
|                    | Council on Aging Renovation (I)          | -                   | 1,450.00          | -        | 1,450.00            |
| April 1, 2005      | Remodeling (I)                           | 70,000.00           | 12,860.00         | -        | 82,860.00           |
| June 1, 2003       | Library (I-E)                            | 75,000.00           | 11,212.50         | -        | 86,212.50           |
|                    | Library (I)                              | 35,000.00           | 5,232.50          | -        | 40,232.50           |
| December 1 2005    | Roof Replacement (I)                     | -                   | 6,042.88          | -        | 6,042.88            |
| <b>Total</b>       |  | <b>2,404,000.00</b> | <b>581,850.26</b> | <b>-</b> | <b>2,985,850.26</b> |



## Section 3: Finance

### Sewer

| Issue              | Purpose                                     | Principal         | Interest          | Subsidy           | Total             |
|--------------------|---|-------------------|-------------------|-------------------|-------------------|
| September 15, 2010 | Sewer Pump Station Upgrades (I)             | 74,000.00         | 11,165.63         | -                 | 85,165.63         |
| December 18, 2007  | MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE | 15,012.00         | 1,645.29          | -                 | 16,657.29         |
| September 15, 2010 | Sewer Pump Station Upgrades (I)             | -                 | 10,055.63         | -                 | 10,055.63         |
| December 14, 2006  | MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE   | 21,020.38         | 5,657.92          | (3,173.85)        | 23,504.45         |
| October 13, 2011   | Cur Ref of 8 1 01 - Sewer 1 (I)             | 38,000.00         | 5,120.00          | -                 | 43,120.00         |
|                    | Cur Ref of 8 1 01 - Sewer 2 (I)             | 15,000.00         | 2,000.00          | -                 | 17,000.00         |
|                    | Cur Ref of 8 1 01 - Sewer 3 (I)             | 10,000.00         | 1,075.00          | -                 | 11,075.00         |
| April 1, 2005      | Sewer 1 (I)                                 | -                 | 1,190.00          | -                 | 1,190.00          |
|                    | Sewer 2 (I)                                 | -                 | 440.00            | -                 | 440.00            |
| June 1, 2003       | Sewer-Chestnut Street (I)                   | -                 | 4,858.75          | -                 | 4,858.75          |
|                    | Sewer-upgrade (I)                           | -                 | 1,495.00          | -                 | 1,495.00          |
|                    | Sewer-Replacement (I)                       | -                 | 13,641.88         | -                 | 13,641.88         |
|                    | Sewer-Parker/Meadowbrook (I)                | -                 | 747.50            | -                 | 747.50            |
|                    | Sewer-Replace North Main Street (I)         | -                 | 9,156.88          | -                 | 9,156.88          |
|                    | Sewer-Redstone Drive (I)                    | -                 | 1,868.75          | -                 | 1,868.75          |
|                    | Sewer-Pecousic (I)                          | -                 | 747.50            | -                 | 747.50            |
|                    | Sewer-Bike Trail (I)                        | -                 | 3,363.75          | -                 | 3,363.75          |
| December 1, 2005   | Sewer (I)                                   | 14,000.00         | 2,572.13          | -                 | 16,572.13         |
| December 14, 2006  | MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE   | -                 | 5,106.14          | (1,847.14)        | 3,259.00          |
| October 13, 2011   | Cur Ref of 8 1 01 - Sewer 1 (I)             | -                 | 4,550.00          | -                 | 4,550.00          |
|                    | Cur Ref of 8 1 01 - Sewer 2 (I)             | -                 | 1,775.00          | -                 | 1,775.00          |
|                    | Cur Ref of 8 1 01 - Sewer 3 (I)             | -                 | 925.00            | -                 | 925.00            |
| April 1, 2005      | Sewer 1 (I)                                 | 10,000.00         | 1,190.00          | -                 | 11,190.00         |
|                    | Sewer 2 (I)                                 | 10,000.00         | 440.00            | -                 | 10,440.00         |
| June 1, 2003       | Sewer-Chestnut Street (I)                   | 32,500.00         | 4,858.75          | -                 | 37,358.75         |
|                    | Sewer-upgrade (I)                           | 10,000.00         | 1,495.00          | -                 | 11,495.00         |
|                    | Sewer-Replacement (I)                       | 91,250.00         | 13,641.88         | -                 | 104,891.88        |
|                    | Sewer-Parker/Meadowbrook (I)                | 5,000.00          | 747.50            | -                 | 5,747.50          |
|                    | Sewer-Replace North Main Street (I)         | 61,250.00         | 9,156.88          | -                 | 70,406.88         |
|                    | Sewer-Redstone Drive (I)                    | 12,500.00         | 1,868.75          | -                 | 14,368.75         |
|                    | Sewer-Pecousic (I)                          | 5,000.00          | 747.50            | -                 | 5,747.50          |
|                    | Sewer-Bike Trail (I)                        | 22,500.00         | 3,363.75          | -                 | 25,863.75         |
| December 1, 2005   | Sewer (I)                                   | -                 | 2,292.13          | -                 | 2,292.13          |
| <b>Total</b>       |   | <b>447,032.38</b> | <b>128,959.89</b> | <b>(5,020.99)</b> | <b>570,971.28</b> |

## Section 3: Finance

### Water

| Issue            | Purpose                            | Principal         | Interest          | Subsidy  | Total             |
|------------------|------------------------------------|-------------------|-------------------|----------|-------------------|
| October 13, 2011 | Cur Ref of 8 1 01 – Water 1 (O)    | 35,000.00         | 4,520.00          | -        | 39,520.00         |
|                  | Cur Ref of 8 1 01 – Water 2 (O)    | 5,000.00          | 650.00            | -        | 5,650.00          |
|                  | Cur Ref of 8 1 01 – Water 3 (O)    | 5,000.00          | 150.00            | -        | 5,150.00          |
| April 1, 2005    | Water 1 (O)                        | -                 | 660.00            | -        | 660.00            |
| June 1, 2003     | Water Tank Painting (O)            | -                 | 747.50            | -        | 747.50            |
|                  | Water-Elm Street (O)               | -                 | 6,054.75          | -        | 6,054.75          |
|                  | Water-Westwood Ave 1 (O)           | -                 | 3,924.38          | -        | 3,924.38          |
|                  | Water-Westwood Ave 2 (O)           | -                 | 1,681.88          | -        | 1,681.88          |
|                  | Water-Lee, Parker, Meadowbrook (O) | -                 | 5,980.00          | -        | 5,980.00          |
|                  | Water-Parker Street Main (O)       | -                 | 8,222.50          | -        | 8,222.50          |
|                  | Water-Meadow Road Birchland (O)    | -                 | 4,784.00          | -        | 4,784.00          |
| December 1, 2005 | Water Tower (O)                    | 125,000.00        | 28,546.88         | -        | 153,546.88        |
| October 13, 2011 | Cur Ref of 8 1 01 – Water 1 (O)    | -                 | 3,995.00          | -        | 3,995.00          |
|                  | Cur Ref of 8 1 01 – Water 2 (O)    | -                 | 575.00            | -        | 575.00            |
|                  | Cur Ref of 8 1 01 – Water 3 (O)    | -                 | 75.00             | -        | 75.00             |
| April 1, 2005    | Water 1 (O)                        | 10,000.00         | 660.00            | -        | 10,660.00         |
| June 1, 2003     | Water Tank Painting (O)            | 5,000.00          | 747.50            | -        | 5,747.50          |
|                  | Water-Elm Street (O)               | 40,500.00         | 6,054.75          | -        | 46,554.75         |
|                  | Water-Westwood Ave 1 (O)           | 26,250.00         | 3,924.38          | -        | 30,174.38         |
|                  | Water-Westwood Ave 2 (O)           | 11,250.00         | 1,681.88          | -        | 12,931.88         |
|                  | Water-Lee, Parker, Meadowbrook (O) | 40,000.00         | 5,980.00          | -        | 45,980.00         |
|                  | Water-Parker Street Main (O)       | 55,000.00         | 8,222.50          | -        | 63,222.50         |
|                  | Water-Meadow Road Birchland (O)    | 32,000.00         | 4,784.00          | -        | 36,784.00         |
| December 1 2005  | Water Tower (O)                    | -                 | 26,046.88         | -        | 26,046.88         |
| <b>Total</b>     |                                    | <b>390,000.00</b> | <b>128,668.78</b> | <b>-</b> | <b>518,668.78</b> |

### Community Preservation

| Issue              | Purpose              | Principal           | Interest          | Subsidy           | Total               |
|--------------------|----------------------|---------------------|-------------------|-------------------|---------------------|
| October 13, 2011   | Land Acquisition (I) | 45,000.00           | 11,490.00         | -                 | 56,490.00           |
|                    | Land Acquisition (I) | -                   | 10,815.00         | -                 | 10,815.00           |
| <b>Total</b>       |                      | <b>45,000.00</b>    | <b>22,305.00</b>  | <b>-</b>          | <b>67,305.00</b>    |
| <b>Grand Total</b> |                      | <b>3,286,032.38</b> | <b>861,783.93</b> | <b>(5,020.99)</b> | <b>4,142,795.32</b> |

## Section 3: Finance

### Financial Statistics

| Fiscal Year | Total Amount to be raised | Total Property Taxes | Total Revenue from Other Sources | Assessed Valuations | Tax Rate | C & I | Population |
|-------------|---------------------------|----------------------|----------------------------------|---------------------|----------|-------|------------|
| 1950        | 603,485                   | 340,306              | 263,178                          | 8,275,625           | 38.00    |       | 4,881 F    |
| 1960        | 2,102,439                 | 1,340,493            | 761,945                          | 21,526,640          | 62.00    |       | 10,294 F   |
| 1965        | 3,138,126                 | 1,957,717            | 1,180,498                        | 69,918,480          | 28.00    |       | 11,988 S   |
| 1970        | 4,922,065                 | 3,483,704            | 1,438,361                        | 89,325,750          | 39.00    |       | 13,029 F   |
| 1975x       | 7,942,177                 | 4,629,757            | 3,312,419                        | 100,211,200         | 46.20    |       | 13,132 F   |
| 1980        | 10,908,648                | 6,587,189            | 4,321,459                        | 174,726,500         | 37.70    |       | 12,905 F*  |
| 1985        | 13,649,266                | 7,655,436            | 5,983,831                        | 316,753,535         | 24.20    |       | 12,403 S** |
| 1990        | 18,881,266                | 10,525,464           | 8,355,802                        | 970,874,832         | 10.67    | 11.39 | 13,367 F*  |
| 1995        | 22,394,859                | 14,658,725           | 7,736,135                        | 892,192,622         | 16.43    |       | 14,065 T   |
| 2000        | 30,347,422                | 19,544,051           | 10,803,371                       | 956,634,922         | 20.43    |       | 14,100 F   |
| 2001        | 32,065,092                | 20,878,087           | 11,187,005                       | 980,652,297         | 21.29    |       | 14,902 T   |
| 2002        | 35,257,076                | 21,463,868           | 13,793,208                       | 1,129,083,001       | 19.01    |       | 14,818 T   |
| 2003        | 36,676,131                | 22,962,709           | 13,713,422                       | 1,152,746,426       | 19.92    |       | 15,772 T   |
| 2004        | 37,207,276                | 24,247,451           | 12,959,825                       | 1,169,679,260       | 20.73    |       | 16,072 T   |
| 2005        | 38,829,617                | 24,586,005           | 14,243,613                       | 1,454,793,188       | 16.90    |       | 15,777 T   |
| 2006        | 44,073,453                | 26,464,267           | 17,609,185                       | 1,549,430,201       | 17.08    |       | 15,894 T   |
| 2007        | 44,755,803                | 27,698,957           | 17,056,846                       | 1,707,703,906       | 16.22    |       | 15,692 T   |
| 2008        | 48,727,887                | 29,126,645           | 19,601,241                       | 1,813,614,311       | 16.06    |       | 15,894 T   |
| 2009        | 53,169,732                | 30,129,472           | 23,169,732                       | 1,852,981,080       | 16.26    |       | 15,938 T   |
| 2010        | 51,571,826                | 31,197,149           | 20,374,677                       | 1,795,002,834       | 17.38    |       | 15,720 F   |
| 2011        | 51,721,145                | 31,584,291           | 20,136,854                       | 1,787,452,775       | 17.67    |       | 15,541 T   |
| 2012        | 55,253,519                | 33,420,483           | 21,833,035                       | 1,772,969,942       | 18.85    |       | 15,881 T   |
| 2013        | 56,207,055                | 33,040,720           | 23,852,671                       | 1,774,474,733       | 18.62    |       | 15,938 T   |
| 2014        | 59,709,631                | 36,247,815           | 23,461,816                       | 1,770,777,465       | 20.47    |       | 15,475 T   |
| 2015        | 58,599,330                | 37,393,152           | 21,206,178                       | 1,804,688,796       | 20.72    |       | 15,578 T   |

C & I - Commercial & Industrial Property (split rate)

X - 1 1/2 yrs. Change from calendar year to fiscal year

F - Federal Census

S - State Census

T - Town Census

\* Starting in 1980, the Federal census does not include any military personnel, college students or other town residents temporarily residing outside the Town.

\*\* The 1-1-85 State census report listed 464 persons who could not be included in the census report because they resided outside the Town on that date.

Thomas P. Florence, Town Treasurer

### 2015 DOG LICENSES ISSUED

1,884 dog licenses were issued, including 2 kennel licenses.

|                        |             |
|------------------------|-------------|
| Licenses fees received | \$20,500.00 |
| Penalties collected    | 6,722.00    |
| Retained by the Town   | \$37,222.00 |

Dog licenses are issued each year on April 1st and expire the following year on March 31st. By State law, all dogs 6 months old and older must be licensed. Proof of rabies vaccination is required and proof of spaying or neutering.

|                                  |         |
|----------------------------------|---------|
| Un-spayed and/or un-neutered dog | \$20.00 |
| Spayed and/or neutered dog       | \$10.00 |

Thomas P. Florence, Town Clerk

## Section 4: Public Schools

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The calendar year of 2015 was another very successful year for the East Longmeadow Public Schools. It also was a year where distinguished visitors came to the East Longmeadow Public Schools in order to get a firsthand view of all that happens in our schools. ELPS actually began hosting distinguished visitors just before the turn of the calendar year in December with State Secretary of Education Dr. Matthew Malone visiting East Longmeadow on December 19, 2014. Dr. Malone visited with administrators and staff, toured classrooms, and most importantly discussed “student life” with students from East Longmeadow High School, taking particular interest in the efforts of the ELHS Robotics Team. The East Longmeadow Public Schools continued to host notable visitors with the visit of new State Senator Eric Lesser visiting ELPS in April of 2015. Senator Lesser met with Central Office staff and School Committee members before touring East Longmeadow High School and discussing the academic programming taking place at ELHS. One of the main reasons for Senator Lesser’s visit was for the Senator to learn more about the Statement of Interest that the East Longmeadow Public Schools had filed with the Massachusetts School Building Authority seeking to be invited into the MSBA process for a new building project. In October of 2015, the East Longmeadow Public Schools hosted two educators from the country of Iceland. The two educators from Iceland were visiting the United States to observe gifted and talented educational programs. The Academy Hill School of Springfield hosted the two educators and coordinated their daily itinerary throughout their visit to the United States. The East Longmeadow Public Schools became one of the stops on their trip due to the ELPS Gifted and Talented Program for students in grades K – 5 that has been a great success in the District for many years. The educators from Iceland toured four schools in the District and met with teachers and students in each of the schools. Each of the visitors in 2015 enjoyed their visits and were impressed with the daily activity found in the classrooms of ELPS.

As a school district in 2015, the East Longmeadow Public Schools continued to maintain a focus on the development of common assessments at each grade level and in each content area. This work that has been ongoing for the last few years has developed increased collaboration between teachers while ensuring that the District’s curriculum is fully aligned to Massachusetts State Standards. The common assessments provide teachers quick results throughout the school year on how students are progressing with mastering the standards. It allows teachers to adjust instruction and develop a plan for reteaching if needed. During 2015, common assessments were implemented up to three times a year in English Language Arts and mathematics at each grade level in the elementary grades and in each core academic content area in the secondary grades. Throughout the 2015 – 2016 school year, non-core academic areas will finalize their common assessments as well.

In 2015, the East Longmeadow Public Schools continued to achieve at a high level on the state assessments. East Longmeadow High School students scored very well on the MCAS exams with 96% of tenth graders scoring advanced or proficient on the English Language Arts exam and 81% scoring advanced or proficient on the math exam. ELHS students continue to show improvement on the biology exam with 79% scoring advanced and proficient. In grades three through eight, ELPS students took the new PARCC assessment for the first time and scored very well comparatively with state averages.

East Longmeadow High School students continue to participate in Advanced Placement classes at high rate, and 196 students took 276 of the College Board’s Advanced Placement tests at the end of their courses. In the spring of 2015, every student taking the AP Calculus AB, the AP English, and the AP Spanish exams scored a three or above on the exam. Over eighty percent of the students taking the AP Biology, the AP Computer Science A, the AP European History, and AP Psychology exams scored three or higher. ELHS students taking Advanced Placement classes during their high school years continue to achieve high scores on the College Board exams.

The East Longmeadow Public Schools maintain strong support for its students through their journey from kindergarten to twelfth grade, and students continue to graduate at the very high rate of 98.5%, and they go onto higher education with 90% going onto a two-year or four-year college. Conversely, our students remain in school through grade twelve with the District drop-out rate at .8%. Students going through the East Longmeadow Public Schools develop skills to compete nationally as they move onto higher education.

During the 2015 calendar year, the East Longmeadow Public Schools continued to achieve at high levels and help students move forward in their learning. Please visit us at [www.eastlongmeadowma.gov/index.aspx?nid=170](http://www.eastlongmeadowma.gov/index.aspx?nid=170).

## Section 4: Public Schools

### School Budget

#### ACCOUNT CATEGORY 2014-15 BUDGET

##### ADMINISTRATION

|   |         |
|---|---------|
| School Committee                                      | 19,975  |
| Superintendent's Office                               | 297,734 |
| Business/Finance Office                               | 234,775 |
| District Data Process & Tech                          | 187,993 |
| Administrative Support (Sped, Curriculum Dir., Legal) | 391,049 |

**Total Administration \$ 1,131,526**

##### TEACHING

|   |            |
|---|------------|
| Building Leadership, Dept. Heads, Head Teachers, ELL      | 1,315,982  |
| Teachers, Paras, Subs, Technology                         | 17,288,259 |
| Medical Therapeutic Services & Contracted Tutors          | 913,179    |
| Library   | 240,828    |
| Professional Development                                  | 128,768    |
| Textbooks, Instructional Technology, Equipment & Supplies | 383,869    |
| Guidance  | 993,004    |
| Psychological   | 321,052    |

**Total Teaching \$21,584,941**

##### OTHER STUDENT SERVICES

|                                |           |
|--------------------------------|-----------|
| Security and Residency Officer | 5,000     |
| Nurses/Medical                 | 498,558   |
| Transportation                 | 1,119,998 |
| Athletics                      | 293,314   |
| Student Activities             | 107,822   |

**Total Other Services \$ 2,024,692**

##### MAINTENANCE & PLANT OPERATION

|                             |         |
|-----------------------------|---------|
| Custodial                   | 997,359 |
| Utilities (telephone/alarm) | 31,384  |
| Maintenance of Equipment    | 29,745  |

**Total Maintenance & Plant Operation \$ 1,058,938**

##### DISTRICT RETIREMENT BENEFITS

|                                    |            |
|------------------------------------|------------|
| Total District Retirement Benefits | \$ 151,451 |
|------------------------------------|------------|

##### OUT-OF-DISTRICT TUITION

|                              |         |
|------------------------------|---------|
| Tuition Out-of-district      | 659,037 |
| Tuition to the Collaborative | 807,380 |

**Total Out-of-District Tuition \$ 1,617,868**

**TOTAL BUDGET \$27,417,965**

### School Department Staff

| Last Name          | First Name | Position (Specific)        | School |
|--------------------|------------|----------------------------|--------|
| Abel               | Lynda      | English                    | HS     |
| Adams              | Nancy      | Elementary                 | MV     |
| Akpan              | Marsha     | Paraprofessional           | MV     |
| Alexander          | Robert     | Transportation Staff (Sub) | Dist.  |
| Alfano             | Elise      | Science                    | BP     |
| Allen              | April      | Food Service Staff         | BP     |
| Allen              | Timothy    | Principal                  | BP     |
| Allum              | Grace      | Paraprofessional           | HS     |
| Altieri            | Robert     | Operation & Maintenance    | HS     |
| Anderson           | Margaret   | Para/Noon-aide             | MS     |
| Annear             | Valerie    | Dir of Curr & Instruc      | Dist.  |
| Annear             | James      | Math                       | HS     |
| Arroyo             | April      | Medical Aide/CAN           | BP     |
| Atherton           | Darlene    | Transportation Staff       | Dist.  |
| Axelrad            | David      | Gifted and Talented        | MS     |
| Ayala              | Rebecca    | All Other                  | MB     |
| Ayala              | Silvana    | Occupational Therapist     | MB     |
| Bail               | Mark       | English                    | HS     |
| Bailey             | Donna      | Transportation Staff       | Dist   |
| Bailey             | Mark       | Operation & Maintenance    | BP     |
| Baldyga            | Suzanne    | Noon-aide                  | MB     |
| Balog              | Alison     | Para/Noon-Aide             | MS     |
| Barbuti            | Marco      | Business Teacher           | HS     |
| Bargatti           | Megan      | Special Needs Moderate     | MV     |
| Barone             | Nicholas   | Paraprofessional           | BP     |
| Barroso            | Ami        | Paraprofessional           | MB     |
| Barry              | Deborah    | Elementary                 | MV     |
| Bartlett           | Elizabeth  | Paraprofessional           | HS     |
| Bartley            | Margaret   | Reading                    | MB     |
| Bates              | Judith     | Kindergarten               | MB     |
| Bates              | Shannon    | Paraprofessional           | MV     |
| Beaulieu           | James      | Operation & Maintenance    | HS     |
| Benoit             | Robert     | Transportation Staff       | Dist   |
| Bernard            | Sharon     | Elementary                 | MB     |
| Bernier            | Joanne     | Food Service Staff         | BP     |
| Berrios            | Lisa       | Noon-aide                  | MS     |
| Bertrand           | Theresa    | 1.1 Medical aide/CAN       | MB     |
| Bianchine          | Janet      | Math                       | BP     |
| Bigelow            | Elizabeth  | Speech/Language            | MB     |
| Blain              | Anne-Marg  | English                    | HS     |
| Blair              | Pamela     | Business Mgr/Asst. Super   | Dist   |
| Blye               | Reme       | Paraprofessional           | MS     |
| Bohonowicz         | Jeffrey    | Elementary                 | MS     |
| Bone               | Elizabeth  | Paraprofessional           | HS     |
| Bongiovanni        | Michelle   | Elementary                 | MV     |
| Bordoni            | Deborah    | Food Service Staff         | MV     |
| Borek              | Kathryn    | Speech/Language            | Dist.  |
| Boudreau (Randall) | Kimberly   | Food Service Staff         | MV     |
| Bourgault          | Rebecca    | Biology                    | HS     |
| Bourgeoise         | Tina       | Cafeteria                  | HS     |

## Section 4: Public Schools

| <b>Last Name</b>    | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> | <b>Last Name</b> | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> |
|---------------------|-------------------|----------------------------|---------------|------------------|-------------------|----------------------------|---------------|
| Bracht              | Emily             | Paraprofessional           | MB            | Daly             | Cathrine          | Chemistry                  | HS            |
| Britt               | Nicole            | English                    | BP            | Davis            | Karen             | Paraprofessional           | BP            |
| Broderick           | Mary              | Elementary                 | MV            | Davis            | Louise            | Occupational Therapist     | Dist.         |
| Brown               | Heather           | Acad. Coach/ELA Spec       | BP            | Davis            | Maegan            | ELA Teacher                | BP            |
| Brown               | Joanne            | Special Needs Moderate     | MS            | Dawe             | Meghan            | Paraprofessional           | BP            |
| Brown (Clark)       | Pamela            | Transportation Staff (Sub) | Dist.         | De Gray          | Kristina          | Special Needs Moderate     | BP            |
| Brown               | Tammy             | Secretary/Bookkeeper       | Dist.         | Demaria          | Kevin             | Social Studies             | BP            |
| Brunelle            | Danielle          | Physical Therapist         | Dist.         | Demeo            | Sharron           | Food Service Staff         | MB            |
| Brunt               | William           | Operation & Maintenance    | MB            | Demetrius        | Diana             | Physical Education         | MS            |
| Budington           | Ralph             | Operation & Maintenance    | MS            | Denardo          | Amanda            | Guidance Counselor         | HS            |
| Burke               | Marilyn           | Social Studies             | HS            | Denoncourt       | Beth              | Psychologist               | BP            |
| Burke               | Paula             | Elementary                 | MB            | Desotell         | Lindsey           | Bus Monitor                | Dist          |
| Bushey              | Linda             | Secretary                  | HS            | Desotell         | Mark              | Transportation Staff       | Dist.         |
| Cady                | Michael           | Paraprofessional           | MV            | Devenitch-Deblok | Marcia            | Speech/Language            | MB            |
| Calabrese           | Stephanie         | Paraprofessional           | BP            | Diaz             | Stacia            | Reading                    | MB            |
| Callahan            | Diane             | Paraprofessional           | HS            | Dickson          | Melanie           | Art/Visual Arts            | HS            |
| Camerota            | Lisa              | Transportation Staff       | Dist.         | Di Michele       | Maria             | Food Service Staff         | HS            |
| Camire              | Kimberly          | Elementary                 | MB            | Disa             | Louise            | Secretary                  | HS            |
| Campbell            | Norma             | Guidance Counselor         | MV            | Donohue          | Kerry             | Math                       | HS            |
| Carey               | Dale              | Guidance Counselor         | MS            | Douville         | Debra             | Reading                    | MS            |
| Carruthers          | Destiny           | Food Service Staff         | BP            | Driscoll         | Eileen            | Literacy Coach/Intervent   | MS/MV         |
| Carver              | Nancy             | Paraprofessional           | BP            | Dunn             | Carol             | Special Needs Moderate     | MB            |
| Case                | Sarah             | Paraprofessional           | MS            | Dunn             | Jeffrey           | Social Studies             | HS            |
| Casey               | Joanne            | Elementary                 | MB            | Egan             | Ann               | Transportation Staff       | Dist.         |
| Cavanaugh           | Jennifer          | Paraprofessional           | MB            | Elkhay           | Julie             | Elementary                 | MB            |
| Celetti             | Kathleen          | Executive Secretary        | Dist.         | Emirzian         | Cary              | Head Custodian             | HS            |
| Cerasa              | Kristin           | Paraprofessional           | Dist.         | Extine           | Stephen           | Biology                    | HS            |
| Chicoine            | Susan             | Paraprofessional           | MB            | Facchini         | Donna             | Noon-aide                  | MB            |
| Cirincione          | Sonny             | English                    | HS            | Fallon           | Lori              | Elementary                 | MV            |
| Clark               | Joan              | Paraprofessional           | MV            | Faulkner         | Jennifer          | Latin/Spanish              | HS            |
| Clifford            | Robin             | Special Needs Moderate     | MV            | Ferguson         | Charlene          | Paraprofessional           | MB            |
| Clini               | Janis             | Math                       | HS            | Ferreira         | Jeanne            | Food Service Staff         | BP            |
| Clough              | Roger             | Operation & Maintenance    | BP            | Ferri            | Colleen           | Special Needs Moderate     | BP            |
| Cloutier            | Mary              | Paraprofessional           | MS            | Fessenden        | Peri-Ann          | All Other                  | MV            |
| Collins             | Suzanne           | Gifted and Talented        | BP            | Figuerado        | Lori              | Special Needs Moderate     | BP            |
| Comeau              | Cynthia           | Food Service Staff         | HS            | Fimognari        | Anthony           | General Science            | HS            |
| Commisso            | Sheila            | Acad. Coach/MATH Spec      | BP            | Flanagan         | Gina              | Principal                  | HS            |
| Condon              | Gail              | Paraprofessional           | MB            | Flanagan         | Nancy             | Elementary                 | MV            |
| Conlin              | Joyce             | Paraprofessional           | HS            | Fleming          | Ashley            | Paraprofessional           | HS            |
| Connelly            | James             | Operation & Maintenance    | MB            | Florence         | Joshua            | Paraprofessional           | BP            |
| Connor              | Becky             | Transportation Mgr         | Dist.         | Flory            | Leif              | Math                       | HS            |
| Cosentini (Lucente) | Shana             | Sped Needs Moderate        | MS            | Fois             | Frances           | Paraprofessional           | MB            |
| Costa               | Linda             | Paraprofessional           | MB            | Foley            | Deborah           | Secretary                  | MS            |
| Covey               | Elinor            | Psychologist               | HS            | Fontes           | Kara              | Special Needs Moderate     | MV            |
| Craig               | Michael           | Operation & Maintenance    | HS            | Forney           | Jane              | Paraprofessional           | MB            |
| Crane               | Regina            | Math                       | HS            | Forward          | Carol             | General Music/Vocal        | HS            |
| Creelman            | Jennifer          | Elementary                 | MV            | Frappier         | Lynne             | Food Service Staff         | BP            |
| Crews               | Wendy             | Health                     | BP            | Fredette         | Michael           | Elem Principal             | MS            |
| Croci               | Judith            | Science                    | BP            | Freeman          | Brian             | Math                       | HS            |
| Crowley             | Susan             | Paraprofessional           | MS            | Galanek          | Barbara           | Reading                    | MB            |
| Cuch                | Nora              | Paraprofessional           | MS            | Galaska          | Lisa              | Secretary                  | MV            |
| Dakin               | Lisa              | Elem Principal             | MB            | Gallant          | Diana             | Food Service Staff         | HS            |



## Section 4: Public Schools

| <b>Last Name</b>      | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> | <b>Last Name</b>   | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> |
|-----------------------|-------------------|----------------------------|---------------|--------------------|-------------------|----------------------------|---------------|
| Garnes                | Carla             | Paraprofessional           | HS            | Izzo               | Darryn            | Social Studies             | HS            |
| Garvey                | Dennis            | Transportation Staff       | Dist.         | Jacius             | Stephanie         | ASD Teacher                | MV            |
| Gasperini             | Kara              | Special Needs Moderate     | HS            | Jackson            | Kerri             | Paraprofessional           | BP            |
| Gasteyer              | Lisa              | Paraprofessional           | MB            | Jackson            | Susan             | METCO Liaison              | Dist.         |
| Gaudet                | Donna             | Food Service Staff         | HS            | Jagodowski         | Ann-Marie         | Elementary                 | MV            |
| Gauthier              | Denise            | Family & Consumer Science  | HS            | Johnson            | Alison            | Elementary                 | MB            |
| Gebo                  | Rosemary          | Food Service Staff         | MB            | Johnson            | Lee               | Special Needs Moderate     | HS            |
| Gelinas               | Peggy             | Secretary                  | MB            | Jones              | Amy               | Speech/Language            | MS            |
| Gentile (Reardon)     | Shannon           | Paraprofessional           | MB            | Kaiser             | April             | Paraprofessional           | HS            |
| Gerry                 | Timothy           | Physical Education         | HS            | Karsten            | Matthew           | Elementary                 | MV            |
| Giambrone             | Andrew            | ESL Teacher                | Dist          | Kasper             | Carol             | Nurse                      | MB            |
| Gillen                | Lynn              | Math (MCAS)                | BP            | Kelleher           | Daniel            | Adjustment Counselor       | HS            |
| Gintowt               | Cecilia           | Comp Ed Teacher            | BP            | Kelly              | Linda             | Math                       | HS            |
| Gladden               | David             | Transportation Staff       | Dist.         | Kerber             | Lynne             | Language Arts              | BP            |
| Goguen                | Diane             | Paraprofessional           | MV            | Kiernan            | James             | Music                      | HS            |
| Goldman               | Bruce             | Elementary                 | MS            | Kilmartin          | Michael           | Social Studies             | BP            |
| Gomes                 | Diana             | Guidance Counselor         | BP            | King               | Lyne              | Paraprofessional           | BP            |
| Gomez                 | Leslie            | Paraprofessional           | MV            | Kirk               | Susan             | Food Service Staff         | BP            |
| Gonzalez              | Eliel             | Math                       | HS            | Kirwan             | Kristin           | Paraprofessional           | MB            |
| Gorman                | Linda             | Secretary                  | BP            | Knowe              | Kathleen          | Elementary                 | MB            |
| Greene                | Mark              | Tech Ed (Indust Arts)      | HS            | Knowlton           | William           | Special Needs Moderate     | BP            |
| Grimes                | Joanne            | Elementary                 | MS            | Konopka            | Marion            | Food Service Staff         | HS            |
| Grocott               | Mary              | Special Needs Moderate     | BP            | Korbut             | Christine         | Special Needs Moderate     | MS            |
| Grossi                | Amy               | Music                      | MS/MV         | Kraus              | Julia             | Physical Education         | BP            |
| Guay                  | Steven            | Elementary                 | MV            | Kulig              | Harriet           | Social Studies             | BP            |
| Hafey                 | Patricia          | Health                     | Hs            | La Bombard         | Kelly             | Nursing Supervisor         | Dist.         |
| Hardie                | William           | paraprofessional           | BP            | La Chapelle        | Charlene          | Math                       | BP            |
| Harlow                | Alisha            | Physical Education         | HS            | La Fountain        | Elizabeth         | Paraprofessional           | MS            |
| Hasbrouck             | Joanne            | Elementary                 | MB            | La Marre           | Linda             | Severe Special Needs       | MS            |
| Haskell               | Ann               | Nurse                      | BP            | Langford           | Barbara           | Interoffice Mail Carrier   | Dist.         |
| Haskell               | Carol             | Paraprofessional           | BP            | Lapiroff           | Mariah            | Foreign Language           | HS            |
| Haskell               | Donna             | SPED Teacher               | BP            | Larkin (Robillard) | Danielle          | Elementary                 | MS            |
| Hegarty               | Matthew           | Paraprofessional           | MB            | Laurenzo           | Kerri             | Reading                    | MV            |
| Hellyer               | Theresa           | Secretary                  | HS            | Lavin              | Judy              | Kindergarten 1/2 Day Prog  | MB            |
| Henderson             | Dorita            | Speech/Language            | MV            | Lee                | Wendy             | Math                       | BP            |
| Hill                  | Barbara           | Paraprofessional           | BP            | Lemoine            | Dawn              | Art/Visual Arts            | BP            |
| Hinchey               | Amy               | Medical Aide               | MS            | Les                | Todd              | Tech Ed (Indust Arts)      | HS            |
| Hogan                 | Catherine         | Elementary                 | MV            | Levesque           | Renee             | Elementary                 | MS            |
| Hogan                 | Wendi             | Paraprofessional           | MB            | Lloyd              | Jamie             | Paraprofessional           | MV            |
| Hood                  | Cathy             | Health                     | BP            | Lodi               | Renee             | Assistant Principal        | MB            |
| Hotaling              | Theresa           | Guidance Counselor         | BP            | Long               | Darek             | Social Studies             | BP            |
| Houle                 | Dina              | Science                    | HS            | Longmoore          | Amy               | Noon-aide                  | MV            |
| Huba                  | Margaret          | English                    | HS            | Longo              | Diane             | Kindergarten               | MB            |
| Hucul                 | Susan             | Literacy Coach/Intervent   | Dist.         | Lungarini          | Anne              | Elementary                 | MB            |
| Hudson                | Joseph            | Counselor/Behaviorist      | MB            | Lussier            | Diane             | Physical Education         | HS            |
| Humason               | Larry             | Music                      | BP            | Maccarini          | Jennifer          | Food Service Staff         | MB            |
| Humphries             | Stacie            | Elementary                 | MB            | Maccarini          | Marc              | Career Spec/ Bus 5-12      | HS            |
| Hutchinson            | Cynthia           | Secretary                  | MB            | Machado            | Trisha            | Spanish                    | BP            |
| Hutchinson (Beaumier) | Jennifer          | Medical Aide               | MV            | Macphail           | Maureen           | Paraprofessional           | MB            |
| Iennaco               | Shawn             | Spec Needs Moderate        | BP            | Madden             | Brandon           | Paraprofessional           | MB            |
| Illingsworth          | Lucrezia (Lu)     | Guidance Counselor         | HS            | Magee              | Kevin             | Physical Education         | HS            |
|                       |                   |                            |               | Maki               | Lisa              | Paraprofessional           | MV            |

## Section 4: Public Schools

| <b>Last Name</b>        | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> | <b>Last Name</b>       | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> |
|-------------------------|-------------------|----------------------------|---------------|------------------------|-------------------|----------------------------|---------------|
| Malerba                 | Richard           | Operation & Maintenance    | BP            | Napolitano             | Nicholas          | Operation & Maintenance    | HS            |
| Maller                  | Glenn             | Social Studies             | HS            | Newsome                | Cynthia           | Art/Visual Arts            | HS            |
| Malone                  | Lorraine          | Elementary                 | MS            | Nguyen                 | Christina         | Cert. Nursing Assist.      | MB            |
| Manning                 | Gayle             | Transportation Staff       | Dist.         | Nissenbaum<br>(Wright) | Erica             | Spanish                    | HS            |
| Manning                 | Kimberly          | Reading                    | HS            | Nordin                 | Kristin           | Health                     | HS            |
| Mantolesky              | Ellen             | Math                       | BP            | O'brien                | Celeste           | Secretary                  | MB            |
| Marchewka               | Robert            | Assistant Principal        | HS            | O'brien (Leahy)        | Maureen           | ASD Teacher                | HS            |
| Marker                  | Jeanne            | Elementary                 | MB            | O'connor               | Valerie           | Math                       | BP            |
| Marrin                  | Shelby            | Paraprofessional           | MB            | O'donnell              | Jeanne            | Social Skills              | MB            |
| Marsh                   | Susan             | Elementary                 | MB            | O'donnell              | Ursula            | Elementary                 | MB            |
| Martin                  | Conor             | Assistant Principal        | BP            | O'hara                 | Filip             | General Science            | BP            |
| Martin                  | John              | Guidance Counselor         | HS            | O'neil                 | Mary Elizabeth    | Spec Needs Moderate        | MB            |
| Mascaro                 | Lisa              | Secretary                  | SPED          | Osborne                | Wendy             | Food Service Staff         | BP            |
| Mason                   | Francis           | Transportation Staff       | Dist.         | Quimette               | Jerri             | Bus Monitor                | Dist.         |
| Mastroianni             | Dorothy           | Food Service Staff         | MB            | Pahl                   | Lori              | Food Service Director      | Dist.         |
| MATERA                  | THOMAS            | Paraprofessional           | BP            | Paige                  | Frank             | Assistant Principal        | HS            |
| Maurer                  | Daniel            | Athletic Director          | HS            | Paolini                | Anthony           | Physical Education         | BP            |
| Maurer                  | Richard           | Operation & Maintenance    | MV            | Pappelardo             | Andrea            | Food Service Staff         | MS            |
| Mazza                   | Kelly             | Kindergarten               | MB            | Pardo                  | Beth              | Special Needs Moderate     | MS            |
| Mazza                   | Tia               | Nurse                      | Hs            | Parzivand              | Lauren            | Para/Noon-aide             | MS            |
| Mcbride                 | CAROLYN           | Psychologist               | MS            | Paulides               | Nancy             | Nurse                      | MS            |
| Mccandlish              | Christianne       | Elementary                 | MS            | Pearson                | Stephen           | ELA Teacher                | BP            |
| Mccandlish              | Sheila            | Paraprofessional           | MV            | Pelzek                 | Amy               | Psychologist               | MV            |
| Mccarthy                | Melanie           | Secretary                  | MV            | Perkins                | Donna             | All Other                  | MV            |
| Mccauley                | Marianne          | Elementary                 | MS            | Perusse                | Judith            | Paraprofessional           | MV            |
| Mccluster<br>(Burggren) | Kimberly          | Special Needs Moderate     | MV            | Pesculis               | Despina           | Special Needs Moderate     | BP            |
| Mcmahon                 | Mary Jane         | Family & Consumer Science  | HS            | Phelan                 | William           | Math                       | HS            |
| Mcminn                  | Roger             | Special Needs Moderate     | HS            | Phillips               | Kelly             | Pre-Kindergarten           | MB            |
| Mcmullen                | Ryan              | Elementary                 | MS            | Piela                  | Elizabeth         | Cafeteria Helper           | BP            |
| Mercieri                | Frances           | Paraprofessional           | MS            | Pietroniro             | Margaret          | Food Service Staff         | HS            |
| Mickiewicz              | Justin            | Elementary                 | MV            | Plahna                 | Leigh             | Elementary                 | MS            |
| Milano                  | Judy              | Bus Monitor                | Dist.         | Poirier                | Melissa           | Special Needs Moderate     | MB            |
| Miller                  | Donna             | Secretary                  | MB            | Polk                   | Eddie             | History                    | HS            |
| Moltenbrey              | Evette            | Paraprofessional           | MB            | Popovich               | Carol             | Paraprofessional           | BP            |
| Moore                   | Donna             | Art/Visual Arts            | MB            | Porth                  | Donna             | Paraprofessional           | MS            |
| Moriarty                | Therese           | Art/Visual Arts            | MS/MV         | Potito                 | Ralph             | Food Service Staff         | Dist.         |
| Morrisette              | Linda             | Paraprofessional           | MB            | Potter                 | Donald            | Operation & Maintenance    | MV            |
| Morrissey               | John              | English                    | HS            | Quercia                | Dawn              | Business                   | HS            |
| Morsch                  | Cathie            | Science                    | BP            | Quesnel                | Meghan            | Early Childhood            | MB            |
| Moussette               | Leanne            | Elementary                 | MV            | Quick                  | Mary              | Secretary                  | HS            |
| Moyer                   | Laura             | Bookkeeper/Accts Payable   | Dist          | Quinn                  | Brendan           | Special Needs Moderate     | MV            |
| Moyers                  | Lisa              | Operation & Maintenance    | MV/MS/MB      | Quinn                  | Heather           | Paraprofessional           | MV            |
| Mulligan                | Teresa            | Occupational Therapist     | MB            | Racicot                | Susan             | Reading                    | Dist.         |
| Murphy                  | Amy               | Elementary                 | Bp            | Rahilly                | Kristen           | Kindergarten               | MB            |
| Murphy                  | SUZANNE           | Family & Consumer Science  | BP            | Ratte                  | Victoria          | Paraprofessional           | MB            |
| Mushenko                | Nicolette         | Business                   | HS            | Reed                   | Lynn              | Special Needs Moderate     | HS            |
| Myers                   | Daniel            | Library Media Specialist   | HS            | Rella-Brooks           | Ketaki            | Paraprofessional           | MS            |
| Nadeau-Tamasy           | Joann             | Elementary                 | MB            | Renear                 | Mary Jo           | General Science            | HS            |
| Naglieri                | Michael           | Comm/Performing Arts       | BP            | Richard                | Ronda             | Para/Noon-aide             | MS            |
| Nannen                  | Angela            | Special Need Moderate      | MV            | Richards               | Donna             | Special Needs Moderate     | MB            |
| Napolitano              | Lorri             | Food Service Manager       | BP            | Richardson             | Rachel            | Paraprofessional/Noon-aide | MS            |

## Section 4: Public Schools

| <b>Last Name</b>  | <b>First Name</b> | <b>Position (Specific)</b>  | <b>School</b> | <b>Last Name</b>    | <b>First Name</b> | <b>Position (Specific)</b> | <b>School</b> |
|-------------------|-------------------|-----------------------------|---------------|---------------------|-------------------|----------------------------|---------------|
| Richter           | Veronica          | Music                       | MS/MV         | Stocks              | Amy               | Special Needs Moderate     | MS            |
| Rieck             | Susan             | Paraprofessional            | MV            | Sullivan (Corcoran) | Jamie             | Kindergarten               | MB            |
| Rinaldi           | Lisa              | Elementary                  | MB            | Sullivan            | Janet             | Guidance Counselor         | HS            |
| Rivera            | Bonnie            | Spanish                     | HS            | Supranovich         | Elizabeth         | English                    | HS            |
| Robichaud         | Marilyn           | Science                     | BP            | Swiconek            | Thomas            | Paraprofessional           | BP            |
| Robie             | Lisa              | Elementary                  | MB            | Szczepanek          | Meghan            | English                    | HS            |
| Rogalski          | Jill              | Elementary                  | MB            | Szynkaruk           | Jacek             | Operation & Maintenance    | MB            |
| Rogers            | Michelle          | Reading                     | MB            | Talbot              | Linda             | Paraprofessional           | MB            |
| Romano            | Debra             | Kindergarten                | MB            | Tangredi            | milagros          | Foreign Language           | HS            |
| Romano            | Nicole            | Spanish                     | BP            | Tarvit              | Christopher       | Spanish                    | BP            |
| Rosso             | Judith            | Paraprofessional            | MB            | Tetherly            | Naomi             | Paraprofessional           | MB            |
| Roy               | Jessica           | Special Needs Moderate      | BP            | Theroux             | Rhonda            | Tech Ed (Indust Arts)      | BP            |
| Rueger            | Kristine          | History                     | HS            | Thomas              | Carol             | Transportation Staff       | Dist.         |
| Ruggiero          | Samantha          | Paraprofessional            | HS            | Thomas              | Susan             | Nurse                      | MV            |
| Sacharczyk        | Elise             | Secretary                   | HS            | Thompson            | Debra             | Secretary                  | BP            |
| Salinardi         | Susan             | Paraprofessional            | MB            | Thresher            | Mary Ann          | Transportation Staff       | Dist.         |
| Sand              | Deborah           | Transportation Staff        | Dist.         | Tiago               | Diane             | Administrative Secretary   | Dist.         |
| Sandman           | Barbara           | Reading                     | BP            | Tidlund             | Rebecca           | Paraprofessional           | MB            |
| Santaniello       | Elaine            | Principal                   | MV            | Tisdell             | Beverly           | Paraprofessional           | MV            |
| Savacool          | Diane             | Athletic Trainer/Para       | HS            | Tisdell             | Jennifer          | Paraprofessional           | MB            |
| Savoy             | Cynthia           | Transportation Staff        | Dist.         | Tober               | Teresa            | English                    | BP            |
| Scavotto          | Rebecca           | ASD Teacher                 | HS            | Toller              | Mary              | Elementary                 | MS            |
| Schloyer          | Kalen             | Library Media Specialist    | BP            | Tomala              | Heather           | Special Needs Moderate     | MB            |
| Schmidt           | Erik              | Operation & Maintenance     | BP            | Tranghese           | Paula             | All Other                  | MB            |
| Schwarz (Marino)  | Kimberly          | Special Needs Moderate      | BP            | Trial               | Angela            | Paraprofessional           | MB            |
| Scibelli          | Sara              | Elementary                  | MV            | Tryon               | Herbert           | Transportation Staff       | Dist          |
| Scully            | Michael           | Operation & Maintenance     | MS            | Turnberg            | Eileen            | Speech/Language            | BP            |
| Sears             | Karen             | Elementary                  | MB            | Turnberg            | Kimberly          | Social Studies             | BP            |
| Sears             | William           | Elementary                  | MS            | Tyler               | Jane              | Paraprofessional           | MV            |
| Selvey            | Barbara           | Physical Education          | MB            | Van Buren           | Peter             | Physics                    | HS            |
| Serafino          | Maria             | Noon-aide                   | MB            | Varney              | Joseph            | ELA Teacher                | BP            |
| Severino          | Karen             | Secretary (Health)          | BP            | Velazquez           | Carmen            | Secretary                  | HS            |
| Sheehan-O'Neill   | Elizabeth         | Adjustment Counselor        | MB            | Venn                | William           | Operation & Maintenance    | BP            |
| Siciliano         | Linda             | Transportation Staff        | Dist.         | Wahlund             | Katherine         | General Science            | HS            |
| Simmons           | Amy               | Elementary                  | MS            | Walder              | Carol             | Paraprofessional           | MS            |
| Singh             | Aimeland          | Science                     | BP            | Walsh               | Cynthia           | Spanish                    | HS            |
| Smith             | Gordon            | Superintendent              | Dist.         | Weiss               | Megan             | Paraprofessional           | HS            |
| Sosnoski (Daniel) | Erin              | Music                       | BP            | Welch               | Joanne            | Student Services Director  | SPED          |
| Soto-Tovar,       | Antionietta       | Paraprofessional            | MB            | Whelihan            | Mary              | Elementary                 | MV            |
| Soumakis          | Rachel            | Paraprofessional            | HS            | White               | Kara              | Secretary                  | SPED          |
| Sousa Giza        | Nancy             | Adjustment Counselor        | BP            | Wiedersheim         | John              | Elementary                 | MS            |
| Spear             | Barbara           | Elementary                  | MB            | Williams            | Wendy             | Paraprofessional           | MB            |
| Spencer           | Mindy             | Educ Data Inform Specialist | Dist.         | Wing                | Laurie            | Noon-aide                  | MV            |
| Staback           | Kimberly          | Food Service Staff          | HS            | Wint                | Faith             | Gifted & Talented          | MB            |
| Stannard          | Nancy             | Paraprofessional            | MS            | Wolfenden           | Catherine         | Secretary                  | MS            |
| Stark             | Julie             | English                     | HS            | Wright              | Karen             | Paraprofessional           | MB            |
| Stebbins          | Marie             | Speech/Language             | MB            | Young               | Concetta          | Paraprofessional           | MB            |
| Steele            | David             | Math                        | BP            | Zemanek             | Joanne            | Food Service Staff         | HS            |
| Steiner           | Abby              | ELL Teacher                 | MB            | Zilch               | Jeffrey           | Social Studies             | HS            |
| Stevens           | Michele           | Special Needs Moderate      | MB            | Zito                | Ann               | Math Coach (3-5)           | MS/MV         |

## Section 4: Public Schools

### Student Support Services

The Office of Student Services addresses the needs of the entire school population. Student Services encompasses Civil Rights, nursing, English Language Learners, Title I, Title IX, METCO, Section 504, homeless students, and Special Education.

During the past year, the East Longmeadow Public Schools Special Education Department provided services to approximately five hundred and ten students. These consisted of academic support, individualized nursing, remedial teaching, speech and language therapy, occupational therapy, physical therapy, psychological support, adaptive physical education, and Applied Behavior Analysis. Sixty students attended specific programs within in our school district. These programs provide appropriate inclusive opportunities, as well as explicit instruction in academic, social, functional, and behavioral domains. As these students age, the district will continue to explore opportunities for them to be educated alongside non-disabled, similarly-aged peers. This year, our program for students with intensive special needs was expanded, as a new classroom was added at Birchland Park Middle School for these students, who have been educated in-district since the age of 3.

In some cases, the least restrictive environment for a child is not in a public school. Approximately 51 students attend programs out-of-district. These include students attending Lower Pioneer Valley Educational Collaborative to which East Longmeadow remains an active member. The Collaborative serves low incidence needs in self-contained classrooms, but also maintains a strong vocational, community, and independent living component to their programs. East Longmeadow Public Schools has also placed students in private day schools, hospital and residential placements.

The district continues to maintain that students participate, to the maximum extent possible, in educational experiences which include typical peers. Staff has been trained to use differentiated instruction, so as to provide accommodations which allow students with disabilities better access to the same curriculum as their peers. This is true throughout all grade levels, including preschool.

There is a Special Education Parents' Advisory Council in place in the district. Its purpose is to provide support and education to parents through collaborative meetings and presentations. If any parent is interested, please contact Dr. Welch at joanne.welch@eastlongmeadowma.gov.

East Longmeadow remains a member of the Springfield METCO program. This year, 49 multicultural students who reside in Springfield attend school in East Longmeadow. This program, which fosters cross-cultural relationships, is an asset to our district. Funding is supplied by a grant from the state for METCO student tuitions.

Respectfully submitted,

Joanne M. Welch, Ed.D., Director of Student Services

### School Health Services and School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to academic success. The Health Services team strives to improve the ability to meet student health needs, improve student health status

and to increase student readiness to learn by delivering care that promotes student health and academic achievement. The school nurse supports student learning by acting as an advocate and liaison between home, school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources. The Health Services Team's goal for the 2014-2015 school year was to maintain the return to class (RTC) of students coming to the health room at 92%. There were a total of 23,942 student health room visits for the 2014-2015 school year and the school nurses were able to send 22,109 of those students back to class and, therefore, increased time on learning. This goal was achieved and the return to class rate was 92.4%.

East Longmeadow Public Schools (ELPS) continues to receive \$77,900 from the Department of Public Health (DPH) Essential School Health Services Grant (ESHS) and continues to partner with the Pioneer Valley Chinese Immersion Charter School (PVCICS) in Hadley and the Monson Public Schools.

Each school receives \$3000.00 in funding to enhance School Health Services in their districts.

The ESHS Grant is managed by the Nursing Supervisor, Kelly LaBombard, RN.

Since 2001, ELPS has been receiving a Fluoride Grant from DPH, which has provided Fluoride to first, second and third students with parental permission. The Fluoride Mouth Rinse Program is entirely managed by trained parent volunteers, under the supervision of the school nurse. A total of 350 students participated in the Fluoride Program, which incurs no cost to the district or to families.

The school physician provides medical services to all students. Dr. Greer Clarke, a pediatrician from Redwood Pediatrics in town, officially completed her second year as our new school physician. She continues to be an active member of the Health Advisory Council (HAC).

Dr. Clarke signed all the over-the-counter (OTC) orders and the emergency medication orders for the schools. Dr. Clarke signed orders for our Staff Flu Clinic and was available for any emergencies.

Forty-nine staff members participated in the Staff Flu Clinic which is quite a decrease from last year. This may be attributed to the fact that the flu vaccine is now administered at pharmacies and some stores for no charge. Insurance companies are billed by the provider of the vaccine.

The Nursing Supervisor received permission from administration for all the school nurses to attend a full day professional development program on November 4, 2015 in Marlborough, MA.

The topic was "Updates for School Nurses." The registration of \$450.00 was paid from the ESHS Grant.

Registration for the Nursing Supervisor to attend four mandatory School Nurse Leader meetings in Marlborough and ten ESHS evaluation committee meetings were funded by the grant.

Dr. John Santoro, an Emergency Physician at Baystate Medical Center, continues to be the Medical Director of the Automated External Defibrillator (AED) program for ELPS and for the town of East Longmeadow. ELPS has 9 AED's in the district. MB, MS and MV have one AED, BP has two AEDs and

## Section 4: Public Schools

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ELHS has four AEDs; all purchased with funds from the ESHS Grant.

Kelly LaBombard, Nursing Supervisor, completes monthly checks on the AEDs to ensure they are functioning properly and school nurses check AEDs daily.

The Health Services Department offered 13 Heartsaver CPR/AED trainings for administrators, staff and volunteers, free of charge. Sixty-one staff received Heartsaver CPR/AED certification.

Diane Savacool, athletic trainer, taught 3 First Aid/CPR/AED trainings to 11 ELHS coaches.

Twenty-two staff received training in Epinephrine Administration. All staff receive annual training about Life Threatening Allergy (LTA) awareness.

Funding from the ESHS Grant was used to purchase a fax/printer/copier for Birchland Park and the High School and a hooyer lift for Birchland Park.

With the retirement of the ELHS school nurse, Suzanne Lovotti, a new nurse Tia Mazza, joined the Health Services Team on April 13, 2015. Tia resides in town with her family and comes with ten years school nurse experience.

For the first time, a nurse was hired to accompany eighth grade students from Birchland Park on the Washington D.C. field trip in April 2015. It was decided that moving forward; a nurse will accompany the students to Washington D.C. every year.

On May 1, 2015, Nursing Supervisor Kelly LaBombard, attended the East Longmeadow Health Benefits Fair and took blood pressures and provided education about ways to keep blood pressures within normal limits.

The Mapleshade school nurse, Nancy Paulides, started a Nutrition Task Force with fifth grade students and volunteers her time one day a week after school. Grant funds were used to purchase ingredients for making healthy snacks. Students became ambassadors and taught their peers what they have learned about healthy choices and nutrition.

A Family Fun Night, which included Education, Exercise and Nutrition, was held in February 2015 at the Mountain View School and in March 2015 at the Meadow Brook School. These programs were sponsored by the PTO, Health Services, Food Services and the HAC. Four fruit baskets, purchased with funding from the Health Services Grant, were raffled off to families that visited the various stations. The physical education teacher, Barb Selvey, provided four jump rope gift bags. ZUMBA, taught by Meadow Brook teacher, Kelly Phillips, was offered at the end of each program to parents and students.

The Health Advisory Council (HAC) plans to approach the PTO's at all five schools to see how they may be able to offer similar programs. The HAC focused on the importance of healthier lifestyles and developing activities, for students/staff/parents, that increase physical activity and encourage healthier food choices.

Mountain View School continues to manage their "teaching garden" and plan to redesign it.

The committee members include the school nurse, staff, paraprofessionals and students.

The purpose of the "teaching garden" is to increase academic achievement, cultivate healthy lifestyles and enrich social development. Lori Pahl, director of Food Services, made a dressing from the tomatoes and baked apple chips

from the apple tree. Both were served in the cafeteria for students and staff to sample.

Three students from Mountain View School developed a power point on the topic of Diabetes and presented it to all students and staff. This was followed by a "Diabetes Walk" that took place during the school day, organized by school nurse, Susan Thomas. The representative from the Juvenile Diabetes Research Foundation presented a banner to Mountain View school for raising \$7100.00.

The Opiate Education and Awareness Task Force was formed in April 2014 due to the opioid epidemic. This committee is made up of guidance counselors, school nurses, administrators, members of the police department, health education staff and Marie Graves from the Springfield Coalition for Opiate Prevention

(SCOOP). The committee decided to change their name to the Youth Safety Committee because all aspects of youth safety will be addressed.

Superintendent Gordon Smith and Marie Graves, signed a Memorandum of Understanding.

This networking allows the town of East Longmeadow to be under the umbrella of the Springfield coalition for opiate prevention. Holyoke and Chicopee fall under this umbrella as well.

Marie Graves will be able to share her knowledge and be a resource to the committee and the community. With this partnership, East Longmeadow will potentially receive funding for future programs.

On January 22, 2015, members of the committee attended a discussion with an ELHS student who spoke about his struggle with addiction. This program was directed by Don Maki of ELCAT and taped by his students. This taping was continuously aired for the community to view.

It also helped to advertise the planned February 2015 program.

The Youth Safety Committee met weekly during the 2014-2015 school year.

On February 25, 2015, the committee presented "Youth Safety- Get informed" at Birchland Park for parents and the community. The goal of this program was to educate and increase awareness of the misuse of prescription drugs and the opiate epidemic in Massachusetts. There were three sessions that participants attended and then regrouped in the cafeteria for a raffle of two fruit baskets purchased with funds from the ESHS Grant. Premier Source Credit Union provided funding for refreshments supplied by Hampden Village Mart. Bottles of water were provided by Baystate Medical Center. The program was well attended by parents, faculty, administrators, school nurses, and our school physician and community members; fire, local and state police, the district attorney and staff. There was media coverage of the program. It was taped by ELCAT so anyone that could not attend could view it at a later time.

Chris Heron, a former Celtic player, was hired by ELHS guidance staff. He came to the high school on April 6, 2015 to speak to students about his former addiction to substances.

On April 28, 2015, at Birchland Park Middle School, "Social Media and Internet Safety" program was presented to students and their families by Anthony Simmons and the District Attorneys' Youth Advisory Board. This program was also very well attended.



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The Youth Safety Committee plans to continue to present programs. Feedback from the evaluations allows the committee to develop programs that are suggested by parents and the community.

Respectfully submitted by Kelly LaBombard, BSN, RN, NCSN- Program Director for ESHS Grant

### School Health Program Statistics 2015

|  |        |
|--|--------|
| Health Room Visits   | 23,942 |
| Percentage of students who visited the health room at least once in 2013-2014-not including screenings | 94%    |
| Dismissals due to Illness  | 1513   |
| Dismissals due to Injury   | 77     |
| Other Dispositions   | 243    |
| Returned to Class-92.4%  | 22,109 |
| Postural Screening   | 1011   |
| Referrals  | 2      |
| BMI screenings   | 838    |
| Parents opted out of BMI screen  | 14     |
| Referrals  | 0      |
| Vision Screening   | 1523   |
| Referrals  | 118    |
| Students with Epinephrine  | 114    |
| Students with Health Care Needs  | 353    |
| Nursing Intervention/Procedures/Treatments   | 18,165 |
| Hearing Screening  | 1125   |
| Referrals  | 14     |
| Fluoride Participants  | 350    |
| Students with Individual Health Care Plans (IHCPs)   | 206    |
| Students with 504s on file   | 121    |
| Number of AEDs in the district   | 9      |
| Number of students entering Kindergarten   | 166    |
| Number of diagnosed concussions  | 66     |
| Occurred during sports   | 17     |
| Occurred out of school   | 24     |
| Number of student's with health insurance:   |        |
| Private  | 2203   |
| Public   | 373    |
| No Insurance   | 22     |
| Unknown  | 110    |
| Number of student's with:  |        |
| Food Allergies   | 128    |
| Cardiac Conditions   | 21     |
| Diabetes   | 4      |
| Asthma   | 310    |
| Autism Spectrum Disorder   | 54     |
| Seizures   | 23     |

### East Longmeadow High School

East Longmeadow High School is a four year, comprehensive high school that offers students both college preparatory and career-oriented programs. Approximately ninety percent of our graduates continue on to post secondary education. Last year, ELHS once again was honored with accreditation status from the New England Association of Schools and Colleges. NEASC commended ELHS for its excellence in the area of curriculum, instruction and school leadership. ELHS serves approximately 900 students and aims to honor the school mission statement: Engage in critical thinking, Learn collaboratively, Honor Diversity and Strive for success. Here are some examples of how ELHS students live up to these core values.

#### Academics

In 2014, ELHS had one finalist for the National Merit Scholarship Program. 80% of students who sat for an AP exam earned a 3,4,or 5. We continue to have 91% of our students pursue higher education with students being accepted into Ivy League and top tier colleges and universities. ELHS offers students a variety of opportunities to explore vocational education, mentorships within the community and college courses through our dual enrollment program. As a part of our senior English classes, all students must take part in the Senior Project which requires students to explore, research and present to a panel of community leaders about a post secondary interest of their choice.

#### Technology

ELHS is a blended platform high school where students have access to both Mac and PC computers. All ELHS students work with a suite of Google communication tools. There are two collaborative learning labs in use at ELHS to promote the 21st century learning skills of critical thinking, collaboration, communication and technology use.

#### The Arts

ELHS students are encouraged to participate in the wide variety of fine art education courses at ELHS. Numerous school concerts are held annually that involve the school chorus, band, orchestra and jazz ensemble. Additionally, our students participate in various community events including the Memorial Day, July 4th, Veterans Day and Thanksgiving Day parades. We are proud to report that in 2014, ELHS had 11 students qualify for the Western Mass Senior Music Festival and 2 students in the All State Festival at Symphony Hall. The ELHS Art Department hosts a student art show each year that involves a gallery walk and the sale of student artwork.

#### Co-Curricular

At ELHS, students are encouraged to participate in school clubs and events that enrich their classroom experiences and/or give back to our community. Clubs such as Key Club, Multi-Cultural Club, Gay/Straight Alliance, C.O.P.E. and the Environmental Club bring awareness and promote activism with key issues within our local community. ELHS's Robotics Club has participated in the World Championships and continues to be successful in many regional competitions.

#### Athletics

Many of our students participate in a wide variety of Fall, Winter and Spring sports programs. We are proud of the high number of student athletes who also receive academic recognition. Last year, many of our teams won league championships or qualified for the Western Massachusetts playoffs.



## Section 4: Public Schools

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### **Birchland Park Middle School**

Principal: Timothy Allen  
Assistant Principal: Conor Martin

#### **Student Body:**

Birchland Park Middle School serves a population of approximately 650 students in grades 6–8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf. The students of BPMS demonstrate daily that they are respectful, responsible, and dedicated to learning at a high level!

#### **Academic Focus:**

The staff at BPMS are dedicated to the implementation of the Common Core Standards across all content areas and focused on providing high level daily instruction that both motivates and challenges young adolescent learners. Common assessments are given throughout the year to ensure that all students are taught a rigorous curriculum and to collect student-learning data on priority standards. This data is used to drive re-teaching and intervention strategies to ensure all students learn the foundational skills and concepts that will help them succeed in high school and beyond.

Supporting the middle school student through academics, social/emotional support, and extracurricular programming:

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration, and an emphasis on wellness through instruction in physical education and health education.

Students work in teams of approximately 110 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. The Rediker Portals are used by teachers to communicate classroom information, assignments, and grades to students and families. The student services support team is comprised of 2 guidance counselors, a school adjustment counselor, a school psychologist, and a registered nurse and assists students in dealing with the multiple challenges of early adolescence.

Tiered math and tiered reading classes target at-risk learners with individualized and research-based interventions that have proven that all students can learn at a high level. A STEAM program uses project-based learning strategies to engage students in real-world problem solving activities at all 3 grade levels.

The TV Studio provides a daily morning program, 'WGEM Channel 38 News' with close captioning and students develop teaching videos and "infomercials" for the instructional program. The TV Studio and its student-coordinators also create the foundational content for a local educational cable channel.

Through an Advisory Program, students are taught the values of team building, leadership and service learning. Since its inception in 2007 the Advisory service learning projects include assistance to the local Food Pantry, holiday gifts for families in need in the East Longmeadow community, and monetary donations to local and regional charity foundations. Last year, the school raised over \$9,000.00 for the H2O for Life initiative, which was enough to build a clean water well for a village in South Sudan.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Teaching partnerships exist with American International College, Westfield State College, Elms College, and UMASS at Amherst where emergent teachers are coached and mentored by middle school staff. Springfield College has designed a pre-service model with the physical education staff where 15 college students co-teach physical education class twice weekly throughout each semester. The BPMS PTO conducts an annual magazine drive and other smaller fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist at Birchland Park, including: Band, Chorus, Jazz Band, Math Counts, Yearbook Committee, International Club, Art Club, Student Council, Future Cities Club, Intramural Sports, Birchland Banner (the school literary magazine), Drama Club and National History Day Club. Students have won local, regional and state honors for National Geographic Geography Bee, Massachusetts History Day, Math Counts, Massachusetts Music Band & Chorus Festivals, and Future Cities competitions.

### **Mapleshade School**

Mapleshade School provides an extensive education for 285 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve academic excellence. It is through our shared vision that we believe in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community.

Our school year has enjoyed many successes this year and has planned an array of exciting events, programs and improvements. We began our year by engaging our parents with a superb Open House and partnering with parents to excite them about a very positive school year, inform them of changes, and assure them that their children are receiving a high quality education. We have planned both a Literacy Night and a Math Night where teams of teachers and our school psychologist put together wonderful programs to help parents better understand the mathematics and literacy instruction in the classroom and support their children with their education. This year's math night began with presentations from Superintendent Smith and our Curriculum Director, Valerie Annear to inform parents of the changes to the MA Curriculum Standards, the mathematics program and assessment. Parents were offered the opportunity to ask questions and make comments. The feedback from math night was very positive. Our literacy night focused on different ways you can support your child in literacy and students were able to make "pet rocks" after hearing a story from Chris Van Allsberg. The night was titled, "Literacy Rocks". In addition to these events, our classroom teachers host many student-led events that invite parents into the classrooms so they can be connected with their child's school and learning experiences.

Our field day this year was very exciting and active. The weather was perfect and dozens of parent volunteers showed up to support our PE program and take part in having fun with the students. Our field day is organized by our PE Teacher Miss Demetrius. Miss Demetrius ensured that all volunteers attended a training session before the event to be certain that the students would have the best and safest day possible! Additionally, Miss Demetrius also invited parents into her PE program to watch and be entertained by their child's dance choreography.

## Section 4: Public Schools

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Our school has encountered several improvements related to the use and integration of technology. Our students have been given 4 complete laptop carts and training has been provided on how to better integrate technology into the curriculum. The students have responded favorably to the use of computers in their classroom to support an engaging learning environment. Students use technology more and more for building reading and writing skills, doing research, creating multi-modal presentations, and building typing skills. Additionally we have built and all inclusive robotics program for all of our students utilizing EV3 Lego Mindstorm Robotics in grades 4 and 5 and WeDo robots for grade 3. Mapleshade was the recipient of \$5,500.00 of grant funding for this program. We thank ELEEF, Berkshire Bank, and Horace Mann for their grant contributions. All of our students have really enjoyed thinking critically and problem solving their way through building, engineering, coding and programming their robots. Our third graders have begun inviting parents into experience the amusement park rides they have engineered.

Our Music and Band programs, under the instruction of Mrs. Richter and Mrs. Grossi, performed wonderfully during the winter concert. The production was bolstered with engaging theatrical performances that incorporated student-centered acting, joke telling, costumes and sound effects.

Last year our Invention Convention was a huge success and it will continue as an exciting component of our Gifted and Talented Program. Mr. Axelrad is the teacher of our GT program and we have found ways to expand his program each year to benefit all of our students. In addition to the Invention Convention that showcases the talents of every 5th grader; this year, Mr. Axelrad has added an enrichment component for third grade groups and additional lunch groups. All students are engaged in the engineering design process with Mr. Axelrad. This gives students the skills to imagine, plan, create, improve, and recreate during project work.

The Mapleshade School Improvement Plan, which provides the focus and direction for our school, concentrated on three areas. First, Mathematics is our primary area of focus. Our new program is Eureka Mathematics. We have also hired a mathematics coach, Ann Zito to improve instruction in our schools. We have aligned our curriculum and instruction techniques to directly address changes to our state's curriculum and to provide our students with the necessary skills to prepare them for middle school. We are focusing on fractions, in particular, and working hard to ensure that are students are able to master number sense, computation and problem solving with fractions. Secondly, we are improving our approach, instruction, student engagement techniques, and time allotted to science instruction. Our students are more readily able to conduct experiments, investigations, observations, draw conclusion, and share results in science. Lastly, we continue to receive professional development and coaching in literature-based approaches to reading and writing instruction that meets the needs of all learners. Our literacy and math coaches has provided hours of school-wide and individualized professional development for our teachers. This time allows teachers to access best-practices in teaching and learning and implement evidence-based instruction.

Mapleshade has also embarked upon the development of a shared vision for our school and what we want it to be. It goes without saying that we want Mapleshade to be the best that it can be. We want to always have a "growth mindset" that looks to the future, stays on the cutting edge of educational reform, and commits to providing the best educational

experience for children possible. Doing this important work effectively calls for a school community to have a shared vision for success.

"We believe in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community."

Mapleshade School's PTO's involvement includes fundraisers and events that support all school, enrichment and educational activities as well as classroom materials for our instructional initiatives. We are indeed very thankful for these wonderful school supporters.

We are also providing more and more exciting afterschool opportunities for children. Our school Nurse, Nancy Paulides, leads our 5th grader Nutrition Task Force. Fourth grade teachers, Danielle Larkin and Lorraine Malone lead multi-aged girls through highly engaging math and science projects during GEMS Club (Girls Excelling in Math and Science).

Finally, it is through the combined efforts of our staff, parents, and the East Longmeadow community that we provide an enriching, caring, and safe educational experience for all of our students.

### **Meadow Brook School**

Lisa Dakin, Principal

Renee Lodi, Assistant Principal

#### **Enrollment**

Meadow Brook School has 567 students enrolled in grades preschool through Grade Two. Class sizes in grade two average twenty-three students among eight classrooms. Class sizes in grade one average twenty-two students with eight classrooms. Class sizes in Kindergarten average 20 students in eight classrooms. We also offer a half-day integrated Pre-K program, with one AM and one PM session.

#### **Vision and Core Beliefs**

Members of the Principal's Advisory Committee along with staff members created a set of core beliefs and a new Vision Statement that reflect the attitude, views and beliefs of the Meadow Brook School Learning Community. This year staff is working towards the development of a new Mission Statement.

#### **Vision**

Our vision is to become a PreK-2 school that is highly regarded for its academic excellence. Through innovative instructional approaches we will develop curious and creative learners who persevere through challenging tasks. Our students will leave prepared to achieve at high levels in a diverse and ever changing world.

#### **Core Beliefs**

We believe children and adults learn best in a safe and nurturing environment where they feel valued and appreciated.

We believe in fostering independence by teaching children skills, such as critical thinking, that are transferrable to life.

We believe that partnering with families and the community is essential to a child's success.

## Section 4: Public Schools

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We believe that everyone can learn and grow when we provide a developmentally appropriate and differentiated learning experience that addresses the whole learner.

We believe in respecting social and cultural differences and recognizing the unique contributions of all individuals.

### Curriculum

One Smart Goal of Meadow Brook School is for all students to improve comprehension of grade level text by participating in a standards-based balanced literacy program of whole group and small group guided instruction (embedding the District Instructional Block) that focuses on all components of reading workshop, writing workshop and language word study delivered through the tiered instructional model. This year all teachers in grades K-2 are implementing the Words Their Way language word study program with embedded support and professional development from our Literacy Coach.

Our balanced literacy program is a comprehensive and individualized approach to reading and writing. The components of a balanced literacy program include, interactive read aloud, guided reading and writing, shared reading, independent reading and writing, and word study. In an effort to support the New Massachusetts Curriculum Frameworks call for balancing informational and Literacy Text; we continue to purchase additional resources to expand our literacy closet.

All K-2 classrooms are implementing the writing workshop model utilizing Lucy Calkins, Units of Study, as a resource. Writing Workshop begins with a mini-lesson, followed by independent practice (student writing), conferring with students and ending with a wrap-up and share. Students develop narrative, informational and opinion writing. Our Writing Common Assessment is administered three times a year as we use this information to guide us in next steps of instruction.

In order to support our Smart Goal #2, all students in grades K-2 will be provided standards based math instruction through math workshop; all K-2 classrooms are implementing The Eureka Math Program as a new resource in mathematics. Eureka Math is aligned to the Common Core Standards and follows a progression of the standards. The goal is for students to become literate and fluent in math. Math Common Assessments are also administered three times a year.

This year, the guidance department expanded the Step social skills program into all classrooms in grades Kindergarten through grade two. Second Step is a researched based curriculum intended to develop our students' interpersonal, self-regulation, and social problem solving skills. If you would like to learn more about Second Step please take a look at [www.cfchildren.org/second-step.aspx](http://www.cfchildren.org/second-step.aspx)

Specialists provide instruction to all K-2 students in art, music, physical education, technology, and media. Our Gifted and Talented Teacher provides push-in support teaching focusing on science (Physical Science) and social studies (Maps and Landforms) standards and learning.

### Projects

The Massachusetts Cultural Council (MCC) has announced Meadow Brook School as one of the recipients in this year's STARS Residencies (Students and Teachers Working with Artists, Scientists, and Scholars) grants. STARS Residencies recognize the vital role that creative learning in the

arts, sciences, and humanities plays in the successful education of young people. Meadow Brook has received a \$5000 grant to be used for students to experience the curricular connections between social studies, science and writing. Writer/Storyteller Tom McCabe will be at Meadow Brook Elementary School to work with first and second grade students on basic writing skills. The topic focus of the stories will support current learning topics in the G & T program such as map skills and geography. The residency will end with "The Writer's Conference"-an evening culminating activity in which each student will present their own piece of writing.

### PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. PTO has planned many activities and events including Family Pizza Night, Family Bingo Night, Family Reading Night, two Book Fairs, Family Health and Fitness Night, several enrichment programs and Staff Appreciation lunch. PTO funds the bussing for all student field trips along with critical educational resources. Meadow Brook School is very appreciative of the support we receive from PTO.

An integral component of the classroom experience at Meadow Brook is our parent volunteer program. Parents are in classrooms on a daily basis as they assist teachers with special projects and activities. We so appreciate parent support and the countless hours they contribute to our school community.

### New Staff

Meadow Brook welcomes new staff members this year:

Ami Barasso-Paraprofessional  
Emily Bracht- Paraprofessional  
Paula Burke- Grade 2 Teacher  
Matthew Hegarty- Paraprofessional  
Kristin Kirwan- Paraprofessional  
Brandon Madden- Paraprofessional

### Mountain View School

**The following is the mission statement of Mountain View School:**

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century.

As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Our school's SMART Goals focus our work on the following areas:

- Providing standards-based instruction in ELA and math, aligned with the MA Curriculum
- Frameworks and 21st Century Learning Skills; and gathering, analyzing, and using assessment data three times per year to ensure 100% of students make positive gains in their learning
- Fostering a safe, nurturing and respectful learning environment
- During the 2014-15 school year, Mountain View students showed the following growth in grade level proficiency:

## Section 4: Public Schools

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### STAR Reading Data

|         |           |             |
|---------|-----------|-------------|
| Grade 3 | FALL: 73% | SPRING: 81% |
| Grade 4 | FALL: 81% | SPRING: 82% |
| Grade 5 | FALL: 89% | SPRING: 90% |

### STAR Math Data

|         |           |             |
|---------|-----------|-------------|
| Grade 3 | FALL: 83% | SPRING: 83% |
| Grade 4 | FALL: 83% | SPRING: 87% |
| Grade 5 | FALL: 97% | SPRING: 98% |

The Mountain View staff and students remain committed to maintaining a positive school climate. Surveys are administered to 5th grade students, staff and parents annually. The following are questions that are similar on each survey and their corresponding results:

"I feel welcome at Mountain View School" or "I am happy working at Mountain View School"

5th Grade Students: 99% Agree

Staff: 97% Agree

Parents: 99% Agree

"My child feels safe at Mountain View" or "I feel physically safe at Mountain View"

Staff: 100% Agree

Parents: 99% Agree

"Mountain View has an effective and fair discipline policy" or "Mountain View has rules against hurting others"

5th Grade Students: 98% Agree

Staff: 100% Agree

Parents: 93% Agree

"Mountain View is clean and well-maintained"

Staff: 93% Agree

Parents: 98% Agree

"Communication is effective at Mountain View"

Staff: 97% Agree

Parents: 95% Agree

We continue to strive to make Mountain View a safe, nurturing and happy environment for all of our students, staff and families. The MARC Anti-Bullying Curriculum continues to be implemented to teach anti-bullying rules and responsibilities to all students. This year we introduced "Anti-Bullying Week" in January, which featured an assembly by a Springfield Falcons player and Screech; an assembly by the Mountain View Pioneers focusing on the work of Dr. Martin Luther King; an anti-bullying door decorating contest, judged by the Superintendent and members of the School Committee; and a pledge signed by the entire school and displayed in the hallway. After school programs such as Fun Fitness, Cartooning and Foreign Language continued to be offered. School-wide community-building activities continued and grew, such as Fun Fridays, with themed dressing and pop music played while students arrive; collections for the needy, including Toys for Tots; the Mountain View Garden; and staff/student extracurricular activities such as the MV Talent Show and the Staff vs. Staff Volleyball Game. In the spring, we held a walk-a-thon for JDRF (Juvenile Diabetes Research Foundation) where the Mountain View students and staff walked over 600 miles on the school field and raised over \$7,000. This was preceded by a school-wide presentation by the school nurse and three of our students who deal with diabetes on a daily basis. All of these activities helped to support our goal of a safe, nurturing and respectful learning environment.

### Police Department

#### Report from the Chief

The year 2015 was my tenth year as the police chief in East Longmeadow and year 44 overall in law enforcement. I also was fortunate to have been elected President of the Massachusetts Chiefs of Police Association and spent this last year at various events in the Commonwealth. It was an honor to have served the Chiefs throughout the Commonwealth as well as being the Chief in East Longmeadow. Thank you all for your support. The time has really flown by and the changes that have occurred have truly been remarkable. In 1971 we didn't have computers like they exist today and cell phones if that was what they were called then were huge! Now you realize the computers in 1971 were less powerful than the I-phones we use now!

Unfortunately with the changes in technology so do the types of crimes that are being committed. We have over the recent years seen an increase in computer type of crimes being used either through identity theft or just plain stealing of the credit cards and using them to charge items. As we witnessed this Christmas season with the increase of on-line purchases we also saw a rise in package thefts at residences after deliveries were made by UPS, USPS and FedEx. Needless to say these identity theft cases and credit card fraud take a little work for our officers to investigate. We need to review video surveillance film and then try to identify who the card user is so we can proceed with court prosecutions and convictions. We finally saw the culmination of the former manager of a retirement facility in East Longmeadow upon her conviction in Federal Court in Virginia. That case was well over two years from start to finish including testimony.

Overall our serious crime dipped in 2015 as you can see in the statistic page. Burglaries dropped from 94 to 66, larcenies are down from 268 to 202. Forcible rape increased by 3, drug law violations increased by 6, operating under influence of alcohol also increased by 5. Our calls for service dropped 97, and our investigations were down a total of 223 reports. We had a decrease in motor vehicle crashes down 43 crashes. Remembering last February of 2015 we were basically buried in snow and this may be a partial cause for some of these lower figures. Arrests however increased by 11 over 2014 reports.

The East Longmeadow Police said goodbye to two of our officers in 2015. The first to retire in April due to mandatory age requirements was Sgt. Patrick Manley a long time employee of this Department who completed 37+ years of service to the residents of this Town. I had met Patrick many years ago when I was working in Longmeadow and when I started here in 2005 I was happy to enjoy the friendship of Patrick and learning more of the history of the East Longmeadow Police Department. The second officer to retire was Officer John Liquori in August. John served a total of 27 years! We all wish Patrick and John very long and healthy retirements.

We welcomed a new police officer to the department in early July. Officer Michael Calcasola completed his recruit training at the Boylston Police Academy on July 3, and was then scheduled for in house training and EMD training for the 911 system. After this training he began patrols in late August. Officer Daniel Manley was promoted to his new rank of Sergeant and it was a bittersweet moment as Dan Manley replaced his father Patrick as the newest Sergeant on the Department. With these promotions we are currently in line with our six police sergeants but are down one officer in patrol with Officer Liquori's retirement. We are anticipating hiring two new officers in the early spring of 2016 to keep our staffing at its current levels of 26. The FBI has suggested that the police staffing for communities in the 10,000-25,000 population have a complement of 2 officers per thousand. We currently have a population at around 16,000 and per the FBI have 32 officers but as you see we are below that figure. Hopefully the Town will agree to manpower increases at some point in time.

We continue to be plagued by the thefts from motor vehicles because the vehicles are unlocked and the owners have left valuables in these vehicles. We notify our residents via face book and newspaper articles to lock their vehicles only to get 10 calls the next day for vehicles that were entered! We are no longer living in the 1930's and 40's, times have changed and there is a whole group roaming around at night looking to take whatever isn't nailed down. Please help us stop this by securing your vehicles and your homes as well.

As the 911 PSAP for the Town, we are inundated with EMS calls for service to not only our residents but many in nursing facilities as well. In 2015 we responded to 1780 EMS calls, these can be broken down to lift assists (helping a person who has fallen and can't get up) to performing CPR or other life saving duties while awaiting the ambulance. Based on these figures we are responding to almost 5 EMS calls for service per day. These responses can in some cases involve two officers and takes away from the time to respond to other calls for service within the Town. We currently contract with AMR and share this ambulance with the Town of Hampden. On the blue sky days or the "perfect world" a second ambulance would be staged in East Longmeadow when the first one leaves on a run. Let's face it there have been few blue sky days. I believe at some point that the Town of East Longmeadow would benefit in pursuing options to their EMS service carrier to see what more can be accomplished. The problem is the contract is at zero cost to the Towns involved but not to the front line personnel performing the tasks waiting for the medical professionals. This evaluation could take some serious time and effort on behalf of the Town and I believe it would be beneficial to have a group appointed to review this process and then the authority to make these changes happen. I have tracked the volume of calls from the general population versus the elderly facilities and have prepared a chart below to view. I fully understand the support that our elders need in these medical situations but at some point I feel that some of the "for profit" medical facilities within Town should have their own contract ambulances and not be relying on the Towns' contract ambulance. Our Police Officers are trained first responders and most of these facilities have medical staff trained at a higher medical level than the responding officers except for Bluebird Estates.



## Section 5: Public Safety

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### EMS calls for service in 2015

|                                 |            |
|---------------------------------|------------|
| Bluebird Estates                | 143        |
| Brown Stone I & II              | 43         |
| Brown Stone III                 | 23         |
| East Longmeadow Adult Medicine  | 17         |
| East Longmeadow Skilled Nursing | 33         |
| East Village                    | 22         |
| Emeritus                        | 46         |
| Redstone Rehab                  | 34         |
| Wingate                         | 29         |
| <b>Total</b>                    | <b>390</b> |

We continue to train our officers in all the latest skills and changes in the criminal laws as well as providing them with better tools to accomplish their jobs. One case in point that has been presented to the Board of Selectmen is the purchasing of muzzle suppressors for the 9 patrol rifles that are carried in our patrol vehicles. It has been discussed at a recent training program last October 2015, that the use of these rifles inside an enclosed area could severely damage the hearing of not only our officers but those who may be present as well. I asked the Board of Selectmen to provide the funding of roughly \$8,000 to fit these rifles with a suppression device to help muffle the noise. For \$8,000 you are potentially eliminating a hearing loss disability for my officers involved in the discharging of these weapons.

We have also asked the Capitol Planning committee for monies to train and implement Electronic Weapons i.e. Tasers to be used by our officers. Every officer would have a holster to be worn on their duty belt and when working a Taser to carry. This is to get the officers used to carrying this weapon. Each officer using a Taser will have gone through a training program on their use and will have been subjected to being tased. This would allow for the officers to feel the effects of this device. OUR GOAL is to never have to use these weapons, but if we do, we understand what is involved in their activation and the effects of these devices. By issuing these weapons we are looking for more compliance from those that are thinking about battling with us. We are hoping with this implementation to reduce potential injuries to officers as well as the persons being arrested.

We have also started training our whole department in mental health crisis intervention. This will provide our officers with knowledge to assist them when confronted by individuals with mental health issues. We noticed an increase in encounters with persons experiencing a mental health crisis. This program develops a team involving the officers and mental health crisis workers in addressing future problems. This is a 40 hour course and offered periodically during the year in Springfield and the grant covers the cost of overtime that we are paying for these officers attendance.

Some of the training that was undertaken during 2015 was the mandatory refresher training for all the officers on topics such as legal updates, firearms (handgun and rifle), defensive tactics, first aid and CPR, mental health crisis and human trafficking training. The training we are receiving is mainly due to the current events taking place not only in this country but the world at large. We have trained in the past in active shooting scenarios, to be prepared if in the event we have a shooting incident in one of our schools or businesses in town. We believe that it is better to be ready for a potential event then never having trained for it. We have partnered with surrounding police departments in the event of a school shooting to get the necessary police on scene immediately. The first arriving officers make an assessment and take action to remove the shooter now rather than wait as more lives are placed in jeopardy. Unfortunately with 2-3 patrol officers on duty we will obviously need immediate back up and thus the cross training of agencies is essential to accomplishing our goals.

### Specialized training programs consisted of the following:

- School Resource Officer – 1 week Officers Michael Ingalls and Steven Moore.
- Sexual Assault Investigators a forty hour course – Officers Michael Sousa, Michael Ingalls and Steven Moore.
- Interrogation class – Det. Joseph Barone.
- Property & Evidence program – Det/Sgt Denis Sheehan.
- Sex Offender registry training – Sgt Daniel Manley and Officer Terri Shaw.
- Firearms maintenance training – Sgt. Daniel Bruno.
- Crime Prevention – Officer Stuart Strohman.
- Mental Crisis training – 1 week course – Officer Timothy Daley and Officer Daniel Atwater
- Suicide Prevention for Supervisors – Sgt Guinipero.
- Supervisor Training Roger Williams University – 2 week training – Sgt. Daniel Manley



## Section 5: Public Safety

We continue to send personnel to some one day programs sponsored by the District Attorney as well as the Massachusetts Attorney General's office and other programs that may be of interest. As I have tried to make the Appropriations and my Select Board aware that these courses may be free, as in no registration fee is paid, but it still costs in most cases as I need to replace the officer attending this training with other personnel. As I had mentioned earlier if the Town decided to staff this Department at a 2 officers per 1,000 population then I could probably lower overtime as I would have adequate staffing to provide the services that the residents are entitled to.

On August 3, 2015 we celebrated our 9th Annual Night Out event at the East Longmeadow High School parking lot and Rotary Concert area. This event is truly an East Longmeadow outing. The East Longmeadow Rotary, area based Churches, social and civic groups from the American Legion, and VFW posts, Knights of Columbus, UNICO, and East Longmeadow Firefighters and also every Department in Town is represented. I thank you for the support of this event which is free for all to attend and provides an opportunity to showcase the various support groups and organizations in East Longmeadow.

The police department has been involved with a group entitled East Longmeadow Youth Safety Committee. I am very proud of our work with this group. Sgt. Jeff Dalessio and SRO Don Cavanaugh have been involved in the meetings with this group that consists of teachers and health professionals in the school system. To date we have had three very successful meetings involving drug issues of opiates and other illicit drugs. We are always looking for more participation by our citizens. Please feel free to call the schools or police department for more information and view our East Longmeadow Police face book page.

We continue to be involved with the DEA's National Prescription Drug Take Back events. As of October 2015 we have collected over 1,000 pounds of medication that was disposed of properly. The next Take Back is there is scheduled for April 30, 2016. We also continue our SHRED Day events at the East Longmeadow Senior Center. This event allows for our seniors to remove sensitive paperwork from their homes which may contain credit card and social security information in a safe fashion. We ask for a canned good or cash donation which benefits the open pantry at the Senior Center. We will generally collect close to one ton of paperwork and in excess of two hundred canned goods.

I would like to thank the men and women of the East Longmeadow Police Department for their dedication to duty and the work they perform on a daily basis. I for one appreciate their support as their Chief. To Pennie and Lori my office administrator and clerk, Thank you for your dedication and attention to detail in handling the workings of this Department!

To all the other Departments in Town, Ryan Quimby, Paul Morrisette, Carolyn Brennan, Gordon Smith, Tom Florence, Tom O'Connor, Sara Menard, Corrine Tranghese, Bob Peirent, Colin Drury, I am proud to work and interact with all of you. I appreciate your support in the team approach to resolving issues and work for the best interest of our residents in this community, hmmm no fighting either! To Lorraine Banspach thank you for your help since I have started here and I wish you a very long and healthy retirement as well. I would like to recognize Chairman Paul Federici and thank you for your friendship and support during your term on the Board.

Enjoy 2016!

Chief Doug Mellis

### Police Department Roster

#### CHIEF – DOUGLAS MELLIS

##### SARGENTS

Patrick Manley\*  
Steven Manning  
Daniel Manley

Denis Sheehan  
Daniel Bruno

Jeffrey Dalessio  
Jason Guinipero

##### SCHOOL CROSSING GUARDS

Melissa Cardano  
Marcia Theberge  
Karen Lavinski

Marilyn Laramie  
Diana Gallant  
Arthur Loughman-Bull

Judy Ledford  
Simon Topulos  
Melissa Theberge

##### PATROLMEN

Joseph Barone  
John Liquori \*  
Scott Skala  
Edward Rice  
Stuart Strohman  
Terri Shaw  
Michael Calcasola

Timothy Daley  
Donald Cavanaugh  
Jeffrey Niznik  
Daniel Atwater  
Timothy Driscoll  
Michael Ingalls

James Gagnon  
Michael Sousa  
Joseph Dalessio  
Matthew Lecuyer  
Steven Moore  
Michael Healey

##### ALTERNATE CROSSING GUARDS

Ted Foster

Maura Loughman-Bull

Erin O'Connor

##### SECRETARY TO THE CHIEF

Pennie Tremblay

##### RECORDS CLERK

Lori Hall

##### POLICE MATRONS

Judy Ledford  
Eli Cardoso

Carol Parker

Debbie Jennison

\* Retired

## Section 5: Public Safety

| <b>CRIMINAL INVESTIGATIONS</b>         | <b>2015</b> | <b>2014</b> | <b>SERVICE</b>                       | <b>2015</b> | <b>2014</b> |
|--|-------------|-------------|--------------------------------------|-------------|-------------|
| Forcible Rape                          | 10          | 7           | Protective Custody                   | 7           | 14          |
| Statutory Rape                         | 2           | 2           | Suspicious Activity                  | 964         | 1041        |
| Robbery                                | 7           | 0           | Missing Person Reported              | 15          | 19          |
| Assault – aggravated                   | 18          | 17          | Court Process Received               | 119         | 120         |
| Assault – simple                       | 52          | 73          | Animal Complaint                     | 212         | 225         |
| Burglary/Breaking and Entering         | 66          | 94          | Loitering/Congregating               | 4           | 7           |
| Larceny                                | 202         | 268         | Malicious Mischief                   | 34          | 26          |
| Shoplifting                            | 40          | 70          | Emergency Service                    | 1780        | 1658        |
| Motor Vehicle Theft                    | 13          | 17          | Emergency Service Sudden Death       | 3           | 1           |
| Arson                                  | 1           | 4           | Escort                               | 16          | 23          |
| Forgery or Counterfeiting              | 15          | 12          | Alarms                               | 1567        | 1430        |
| Fraud                                  | 80          | 96          | Special Assignment                   | 151         | 144         |
| Embezzlement                           | 1           | 2           | Directed Patrol                      | 376         | 491         |
| Stolen Property (Receiving/Possession) | 13          | 9           | Assistance Provided                  | 1385        | 1555        |
| Vandalism/Malicious Damage             | 77          | 147         | Property Lost                        | 55          | 57          |
| Weapons Violation                      | 9           | 19          | Building Not Secure                  | 2           | 8           |
| Other Sex Offenses                     | 9           | 16          | Notice Served                        | 71          | 62          |
| Drug Law Violation                     | 64          | 58          | Communications Received              | 90          | 67          |
| Offenses Against Family                | 12          | 2           | Recovered Stolen Motor Vehicle       | 2           | 2           |
| Driving Under the Influence            | 31          | 26          | <b>Total</b>                         | <b>6853</b> | <b>6950</b> |
| Liquor Law Violations                  | 23          | 11          |                                      |             |             |
| Disorderly Conduct                     | 20          | 23          | <b>MOTOR VEHICLE TRAFFIC</b>         | <b>2015</b> | <b>2014</b> |
| Fugitive from Justice                  | 2           | 2           | Motor Vehicle Accident               | 551         | 594         |
| Annoying Phone Call                    | 7           | 18          | Traffic Control                      | 8           | 8           |
| Attempt to Commit a Crime              | 7           | 7           | Motor Vehicle Violation Criminal     | 215         | 148         |
| Bomb Threat                            | 1           | 0           | Motor Vehicle Violation Civil        | 226         | 173         |
| Intimidate a Witness                   | 5           | 5           | Motor Vehicle Violation Parking      | 14          | 8           |
| Criminal Harrassment                   | 8           | 7           | Total                                | 455         | 329         |
| Stalking                               | 0           | 1           | Directed Patrol Radar Post           | 118         | 66          |
| Violation of Restraining Order         | 14          | 14          | <b>Total</b>                         | <b>1132</b> | <b>997</b>  |
| Kidnapping                             | 1           | 0           |                                      |             |             |
| “Trash, Litter and Illegal Dumping”    | 4           | 3           | <b>ARRESTS</b>                       | <b>2015</b> | <b>2014</b> |
| Threat to Commit a Crime               | 29          | 17          | Arrests – Juvenile                   | 8           | 6           |
| Trespassing                            | 9           | 31          | Arrests – Adult                      | 124         | 125         |
| Unlawful Fireworks                     | 2           | 0           | Arrests – Warrant                    | 55          | 45          |
| All Other Offenses                     | 9           | 8           | <b>Total</b>                         | <b>187</b>  | <b>176</b>  |
| <b>Total:</b>                          | <b>863</b>  | <b>1086</b> |                                      |             |             |
|  |             |             | <b>CRIMINAL COMPLAINTS REQUESTED</b> | <b>2015</b> | <b>2014</b> |
|  |             |             | Hearings                             | 14          | 26          |
|  |             |             | Summons                              | 215         | 119         |
|  |             |             | Warrants                             | 22          | 42          |
|  |             |             | <b>Total</b>                         | <b>251</b>  | <b>187</b>  |
|  |             |             | <b>Combined Total</b>                | <b>438</b>  | <b>363</b>  |

## Section 5: Public Safety

### Fire Department

I herewith submit the Annual Report of the Fire Department for the year ending December 31, 2015.

#### Roster of the Fire Department

##### CHIEF AND FOREST WARDEN

Paul J. Morrisette

##### DEPUTY CHIEF AND DEPUTY FOREST WARDEN

Shawn Minahani, (Retired January 2, 2014), Benjamin Cote, (P)

| ENGINE # 2 (7) |                               | ENGINE # 3 (7) |              | ENGINE # 4 (8) |                         | LADDER # 1 (5) |                            |
|----------------|-------------------------------|----------------|--------------|----------------|-------------------------|----------------|----------------------------|
| Captain        | J. Reale                      | Captain        | R. Loughman  | Captain        | E. McCandlish (P)       | Captain        | D. Villamaino              |
| Lt.            | J. Leclerc                    | Lt.            | D. Fazio     | Lt.            | C. Beecher (P)          | Lt.            | B. Daponde (P)             |
| F.F.           | F. Santaniello (ret. 6/30/15) | F.F.           | W. Houle (P) | F.F.           | J. McCaffrey            | Lt.            | A. Gentile (ret. 12/31/15) |
| F.F.           | C. Higgins                    | F.F.           | C. Cangemi   | F.F.           | T. Bechard              | F.F.           | V. Bullock (res. 8/17/15)  |
| F.F.           | J. Giordano (P)               | F.F.           | P. Hawley    | F.F.           | J. Coppolo              | F.F.           | C. Albano                  |
| F.F.           | D. Donahue                    | F.F.           | R. Fisk      | F.F.           | L. Buell                | F.F.           | T. Coelho                  |
| F.F.           | M. Turowsky (P)               | F.F.           | K. Relihan   | F.F.           | M. Minahan (P)          |                |                            |
| F.F.           | J. Aliengena                  |                |              | F.F.           | D. Terrell              |                |                            |
|                |                               |                |              | F.F.           | J. Burack (res. 8/3/15) |                |                            |

#### During 2015, the Fire Department responded to 621 incidents:

| NFRIS* Incident Description           | QTY | NFRIS* Incident Description            | QTY | NFRIS* Incident Description          | QTY |
|---------------------------------------|-----|--|-----|--------------------------------------|-----|
| Building fire                         | 8   | Dumpster or other outside receptacle   | 2   | Removal of victim(s) from elevator   | 3   |
| Arching, shorted electrical equipment | 8   | Unauthorized burning                   | 16  | Alarm system sounded, malfunction    | 33  |
| Fires in structure other than bldg.   | 2   | Special outside fire, Other            | 8   | Citizen complaint                    | 5   |
| Vehicle accident, general cleanup     | 8   | Cover assignment, standby              | 8   | CO detector activation, malfunction  | 32  |
| Cooking fire, confined to container   | 7   | Off-road / heavy equipment fire        | 2   | Gasoline or other flamm. liq. spill  | 9   |
| Chemical Spill or leak                | 2   | Good intent call, Other                | 36  | Unintentional transmission of alarm  | 8   |
| Chimney fire, confined to chimney     | 1   | Outside equipment fire                 | 1   | Gas leak (natural gas or LPG)        | 23  |
| Service call, Other                   | 3   | Dispatched & canceled en route         | 9   | Sprinkler Activation, no fire        | 1   |
| Fuel burner fire/ boiler malfunction  | 6   | Search for person on land              | 1   | Oil or other comb. liquid spill      | 1   |
| Lock-out                              | 4   | Smoke scare, odor of smoke             | 4   | Smoke detector activation, unintent. | 144 |
| Trash or rubbish fire, contained      | 6   | Rescue or EMS incident, Other          | 2   | Toxic condition, Other               | 1   |
| Water problem, Other                  | 8   | EMS call, party transportd by non-fire | 1   | Detector activation, unintentional   | 1   |
| Mobile property (vehicle) fire, Other | 1   | Medical assist, assist EMS crew        | 6   | Carbon monoxide incident             | 14  |
| Water evacuation                      | 1   | Refrigeration leak                     | 1   | Alarm system sounded, unintentional  | 31  |
| Passenger vehicle fire                | 3   | EMS call, excluding vehicle accidnt    | 1   | Elec. wiring/ equip. problem other   | 10  |
| Water or steam leak                   | 1   | Malicious false call, Other            | 1   | CO detector activation, no CO        | 20  |
| Forest, woods or wildland fire        | 1   | Vehicle accident with injuries         | 4   | Overheated motor                     | 1   |
| Animal rescue                         | 2   | System malfunction, other              | 1   | Lightning strike (no fire)           | 1   |
| Natural vegetation fire, Other        | 2   | Lock-in                                | 3   | Power line down                      | 5   |
| Public service assistance, Other      | 19  | Sprinkler activation, malfunction      | 1   | Person in distress, Other            | 1   |
| Brush, or brush and grass mix fire    | 13  | Extrication, rescue, Other             | 2   | Ring or jewelry removal              | 1   |
| Assist police or other agency         | 9   | Smoke detector activation, malf.       | 37  | Defective elevator, no occupants     | 1   |
| Outside trash or rubbish fire         | 1   | Extrication of victim(s) from vehicle  | 6   | Bomb scare – no bomb                 | 2   |
| Public service                        | 5   | Heat detector activation, malfunction  | 2   | Severe weather or natural disaster   | 1   |

\* NFIRS: National Fire Incident Reporting System

## Section 5: Public Safety

### The Fire Department has the following vehicles:

| VEHICLE NAME                     | VEHICLE TYPE  | VEHICLE USE               |
|----------------------------------|---|---------------------------|
| Car 1                            | 2013 Ford Chevy Tahoe                               | Chief's Command Vehicle   |
| Car 2                            | 2007 Ford F150 Pick-up                              | Deputy's & Insp's Vehicle |
| Engine 3                         | 2009 Pierce Contender                               | Class A Fire Pumper       |
| Ladder 1                         | 1988 Pierce Arrow Ladder                            | 105' Ladder with Pump     |
| Engine 4                         | 2000 KME Rescue Pumper                              | Rescue Pumper             |
| Engine 2                         | 1994 Saulsbury Pumper                               | Class A Fire Pumper       |
| Light Unit #1                    | 1978 Military Trailer                               | Generator and lights      |
| Twin Meadows Fire Safety Trailer | 1998 Student Awareness of Fire Education (S.A.F.E.) | Fire Education            |

### During 2014, the East Longmeadow Fire Department issued 701 permits.

| Permit Type                      | QTY | Permit Type        | QTY |
|----------------------------------|-----|--------------------|-----|
| Fire Alarm (New construction)    | 4   | Oil Burner         | 3   |
| Fire Alarm, alteration/ addition | 0   | Outside Burning    | 341 |
| Fire Alarm (Commercial)          | 0   | Sprinkler System   | 1   |
| Fire Alarm (Re-sale)             | 221 | Tank Removal       | 21  |
| Fire Reports                     | 9   | UST Registration   | 5   |
| Fixed Extinguishing System       | 2   | Tank Truck         | 2   |
| Liquid Petroleum Gas             | 25  | Tank Installations | 8   |
| Oil Line Upgrade                 | 2   | Cooking Waste Oil  | 1   |
| Hood and Duct                    | 2   | Dispenser & piping | 1   |

### Some of the notable incidents of 2015

The Fire Department Responded to 624 incidents during the year.

On January 14, 2015 at 11:57 AM, the fire department received a call for a house on fire located at 88 Harwich Road. After arriving on scene, the Fire Chief reported heavy smoke coming from the home. Engine 3 and Ladder 1 arrived on scene at 12:01 PM. Crews on scene preformed a search of the home removing two dogs to safety. The fire had been located in the basement; firefighters stretched an attack line to the basement to extinguish the fire. An All Call was placed for station coverage and additional response to the scene. After the fire was extinguished, the crews on scene checked for fire extension and removed smoke from the home.

On January 28, 2015 at 10:58 AM, the fire department received a call from 61 Maple Street (Dunkin Donuts) reporting light smoke and an odd smell in the restaurant. Engine 3 and Ladder 1 arrived on scene at 11:00 AM reporting a single story four-unit strip mall, with no sign of fire from the exterior. After establishing command, Captain Cote and crew made entry into 61 Maple Street. Conditions within the Dunkin Donuts were found to be a very light smoke condition with no odor. Upon exiting 61 Maple St., Captain Cote was approached by an East Longmeadow Police officer (Shaw) reporting a smoke condition and burning smell located in 59 Maple Street (Jack-Chen). Upon investigation of the location, crews found an extinguished fire with a moderate smoke condition. Crews on scene confirmed full extinguishment of the fire and checked for fire extension, none were found. Crews ventilated both locations.

On March 9, 2015 at 10:05 AM, the fire department received a call from

520 Parker Street, reporting heavy smoke coming out of a light switch. After arrival the Chief reported a light smoke condition on the first floor of the home. Engine 3 and Ladder 1 arrived on scene at 10:11 AM. Firefighters stretched an attack line through the front door and extinguished a small fire behind the wall in the area around a light switch. Crews checked for fire extension, overhauled the area involved and ventilated smoke from the home. The Electrical Inspector was called to assist with the fire investigation. Cause was determined to be an electrical wire running into a metal switch box with no protection grommet. This led to a short circuit causing the fire.

On March 18, 2015 at 3:05 PM., the fire department received notification from the police department of a suspicious bag located in 450 North Main Street (Panera Bread). Engine 3 and Engine 4 arrived on scene at 3:10 PM. Police advised command they had evacuated Panera Bread. Crews continued the evacuation of the occupants on the north side businesses. Upon arrival the Fire Chief took command of the scene, an All Call was placed for station coverage and additional response. A call was placed to the Mass. State Police Bomb Squad for their response; at that point the fire department was advised to move the evacuation zone to 200 yards. After they were briefed on the situation the State Police Bomb Squad made entry to investigate the bag. It was determined to be non-threatening and the all clear was transmitted 4:50 PM. All occupants were allowed back into the building.

On May 4, 2015 at 8:33 AM, the fire department received a notification of smoke coming from the rear of 666 North Main Street (Villa Napoletana). After arrival, the Fire Chief reported heavy smoke coming from the rear pavilion area. Engine 3 arrived on scene at 8:38 AM. Firefighters stretched a 1 ¾ in. attack line extinguishing a small fire in a storage cabinet. An All Call was placed at 8:39 a.m. for station coverage and additional response to the scene. Crews on scene checked for fire extension into the building and removed a light smoke condition. Town inspectors were notified from both the Building and Health departments. Cause was determined to be spontaneous combustion of laundered kitchen rags.

On July 29, 2015 at 8:43 PM, the fire department received a notification of fire from the rear of 666 North Main Street (Villa Napoletana). After arrival, the Fire Chief reported a fire that appeared to be out in the rear pavilion area. Engine 3 arrived on scene at 8:38 AM. Firefighters stretched an attack line extinguishing fire extension. Crews evacuated the restaurant, conducted overhaul and ventilation. It was determined that an employee was fueling a gasoline pressure washer was the cause of the fire.

On September 25, 2015 12:27 PM., the fire department received a report of a kitchen fire located at 14 Lee Street. Engine 3 arrived on scene and

## Section 5: Public Safety

reported smoke coming from the home. Firefighters stretched an attack line and extinguished the fire. Crews on scene checked for fire extension and ventilated the heavy smoke condition. The Town of Longmeadow Fire Department was contacted for mutual aid coverage of the town while crews operated on scene. Cause was determined to be coffee maker.

### Additional Events of 2015

The East Longmeadow Fire Department was awarded a 2015 Student Awareness of Fire Education (S.A.F.E.) grant in the amount of \$5,023.00 from the Commonwealth of Massachusetts Executive Office of Public Safety. These funds were used to promote fire safety among school age children and the community. Also covered with the children are the risks of smoking. This award allows every child in East Longmeadow to benefit from the S.A.F.E. training. Lieutenant Christopher Beecher, our public education coordinator, visited the three Elementary Schools and Middle School promoting fire safety to over 2,000 students.

The East Longmeadow Fire Department was awarded a 2015 Senior SAFE grant in the amount of \$3,018.00 from the Commonwealth of Massachusetts Executive Office of Public Safety. These funds allowed the department to promote home fire safety to the Town's elderly population. These funds also allow the department to provide smoke and carbon monoxide detectors to residents who are in need.

The Fire Department participated in the East Longmeadow Police Department's "National Night Out" on Tuesday, August 4th 2015. The program promotes safety, awareness and security to local families. The fire department conducted an extrication demonstration and an aerial truck demonstration.

Our fourteenth (14th) annual September 11th candle light vigil was held on the front lawn of the fire station. It was attended by more than one hundred people who came to remember the 343 firefighters, police officers, emergency medical personnel and over 2,000 citizens who lost their lives on that tragic day 14 years ago.

In October, the East Longmeadow Fire Department hosted the Massachusetts Firefighting Academy's Flash over program. The one-day program is a combination of classroom and practical learning. This teaches firefighters the warning signs of imminent flashover while conducting interior fire attack. The class begins with a 2-hour lecture on the characteristics of flashover followed by another two and half hours of live fire evolutions inside the Swede flashover simulator.

On Saturday, October 10th, 2015, the fire department hosted another successful "Open House" with over four hundred people in attendance. The town residents had a chance to view our facility, meet our firefighters, and see our apparatus and equipment. They also viewed various demonstrations and received many safety handouts for the family.

Firefighters Joe Girodano was hired as a career firefighter replacing Shawn Minahan who retired July 2, 2015. Matt Turowsky hired in October became the eighth career firefighter. The two began the Massachusetts Firefighting Academy's 9-Week Career Recruit Firefighter Training Program with schedule graduation in February 2016. The rigorous professional training provides firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon their completion, each firefighter met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council.

The Fire Department began hosting the Bay State Bloodmobile. We would like to thank the public who participated in the blood donor program and we ask them to continue. The blood donor program enhances a patient's quality of life by providing a unique gift. There is no substitute for human blood and we sincerely appreciate everyone's effort to donate.

In October, new East Longmeadow Call Firefighters Matt McCleod and Mike Fields completed the Massachusetts Firefighting Academy's Call/Volunteer Firefighter 6-month Training Program. The rigorous program provides call or volunteer firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon their completion, each firefighter met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council. These new firefighters will soon complete in house training with the department and begin responding to incidents in February 2016.

### Changes to Fire Department Staffing

Prior to the Annual Town Meeting in May 2015, the fire department had proposed increasing the hours when the station was staffed with firefighters. The proposal increased the hours from the current shift of Monday – Friday, 8 AM – 4 PM with holidays and weekends off to Sunday – Saturday, 6 AM – 6 PM. The goal of the change was to improve response times of initial apparatus.

The proposal was approved by the Board of Selectmen and recommended by the Appropriations Committee. The fire department is pleased to say the Town's voters at the Annual Town Meeting approved the budget request for the increase in hours. The new shift is scheduled to begin in February 2016.

### Final Words From The Chief

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism during my first year. These men respond through out their day to protect the residents and their property within the town. Their continued dedication allows us to maintain an outstanding fire department in a fire safe community. I am proud to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year.

A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Lastly, I would like to thank the Board of Selectmen, the Appropriation's Committee, and the Town's residents for not only their continued support of the East Longmeadow Fire Department but for allowing the department to improve its operation by voting in favor of increasing the staffed hours.

Respectfully submitted,

Paul J. Morrisette, Fire Chief

**Please Remember to Check Your Smoke Detectors Weekly**  
**"Working Smoke Detectors Save Lives."**  
**Carbon Monoxide Is Poisonous-Odorless-Colorless-Tasteless**  
**Install a Carbon Monoxide Detector Today**

**"It's the Law"**



## Section 6: Public Works

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### Public Works

#### To the Residents of East Longmeadow:

Outlined below are some of the more significant accomplishments/occurrences that took place during the year.

#### Utilities Division

The DPW Division's long-term solar Net Metering Credit Purchase Agreement with Altus Power America began to produce cost savings for the Town when the 4.3 MW solar photovoltaic system constructed in Hampden was put in service at the end of July 2015. Cost savings of over \$40,000 were realized during startup and over several months of operation in 2015. An annual savings of up to \$125,000 is expected with an estimated saving of \$2.5 million over the duration of the 20-year agreement.

#### Water & Sewer Enterprise Fund Establishment

The DPW worked closely with the Town Accountant to budget and establish the necessary procedures to implement the Water and Sewer Enterprise Funds as of July 1, 2015. In addition to providing a means of more closely tracking and accounting for revenue and expenses related to our water and sewer systems and to assist in rate setting, establishment of this fund provided for the allocation of about \$220,000 in employee costs to the Water and Sewer Enterprise Funds that were formerly carried by the General Fund.

#### Sewer Division

The DPW responded to plugged sewer calls in addition to the regular cleaning and maintenance of our 17 pump stations and sanitary sewer system on a 24/7 basis.

**Sanitary Sewer I & I Project:** As part of the DPW's commitment to reducing costs and complying with Federal and State regulations, additional improvements to the Town's sanitary sewer system were completed during 2015 through the second phase of our Inflow and Infiltration Sewer Pipeline Rehabilitation project. Infiltration was reduced by injection grouting and sealing of leaking manholes, sewer pipes and service connections previously identified as needing repairs. In addition a 300 ft section of pipe in North Main Street was lined using trenchless technology to avoid significant road disruption and reduce costs.

The 10-year Agreement with the Springfield Water & Sewer Commission to receive and treat wastewater from the Town expired on July 1, 2015 and negotiations between the Commission and significant users served by the Commission including Agawam, East Longmeadow, Longmeadow, Ludlow, West Springfield and Wilbraham as well as Friendlies and Solutia have been ongoing since May 2015. A new Agreement is anticipated in 2016.

#### Water Division

There were 9 significant water leaks and main breaks throughout the year, all of which were repaired by DPW forces, including several during the long winter of 2015. One of our most memorable breaks occurred over the Valentine's Day weekend when crews had to both plow streets during a significant snowstorm and repair the break while subject to blowing snow and near zero degree conditions. Although we had to address our share of winter water main breaks, we were very fortunate not to have a problem with frozen water service, unlike many nearby communities.

During 2015 the Springfield Water & Sewer Commission supplied the Town with 704 million gallons of drinking water to serve our customers, representing about a 10% increase from 2014. This increase was likely the result of high demands during the hot, dry summer of 2015.

The DPW completed the installation of about 2,500 feet of new 8-inch ductile iron water main on Hunting Road, Millbrook Drive and Millbrook Circle to replace an antiquated, undersized water main and restored the project area including loaming and seeding and paving.

#### Highway Division

2015 was another memorable year for the DPW Highway Division, most notably due to the 6 weeks from late January through early March during which salting roads and plowing snow were almost daily events. Although we were very fortunate to have received less snow than the Worcester and greater Boston areas, we still received almost 80 inches of snow and ice and responded to more than 25 separate events using about 4,000 tons of salt to keep the Town's roads clear.

#### Road Improvements

The Town was fortunate to benefit from a one-time 50% increase in Chapter 90 funding approved by Governor Baker shortly after taking office, which enabled the Highway Division to significantly increase the scope of road improvements completed in 2015. In our continuing effort to improve the safety and drivability of our Town's roads, the Division improved the following roadways: Westwood Avenue (5,400 ft), Mapleshade Avenue (3,200 ft), Prospect Street (3,800 ft), Porter Road (2,900 ft) and Hampden Road (4,900 ft) as well as portions of Pease Road, and Maple Street. Following completion of our Hunting Road/Millbrook Drive water main replacement project, we also repaved about 2,800 ft of road in this area. To maximize the miles of road that could be rehabilitated with these limited funds, we used a variety of rehabilitation approaches matched to the road conditions including full-depth reclamation, gutter milling and overlay, spot milling and patching, shim and overlay, as well as microsurfacing. In addition, several thousand feet of underdrains were installed as part of these rehabilitation efforts to extend the life of the new pavement.

Efforts to maintain the condition of our roads also included continuation of our crack sealing program that we ramped up in the fall of 2014. In 2015 nearly 8 miles of roadway were crack sealed including: Benton Drive, Chestnut Street, Denslow Road, Hampden Road, Industrial Drive, Lee Street, North Main Street, Pease Road, Pleasant Street, Porter Road, Prospect Street, Shaker Road, and Westwood Avenue, for a total of almost 11 miles of crack sealing in 2 years. Finally we performed spot paving repairs using DPW forces at numerous locations throughout town including Somers Road, Kibbe Road, Allen Street, Porter Road, and Parker Street.

While we do not anticipate receiving the same increase in Chapter 90 funding for 2016, we will continue to adapt our rehabilitation approaches to stretch the available road improvement funding to cover as many miles of town roads as possible.

#### Sidewalk Improvements

On Parker Street, DPW forces completed the last phase of a 3-year project to install 4,300 ft of new concrete sidewalks including conduit for future expansion of the Town's fiber optic network from Porter Road to High Pine Circle.



## Section 6: Public Works

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### October 2011 Snowstorm Reimbursement

The DPW continued to follow-up on opportunities to recoup costs incurred for cleanup from the October 2011 snowstorm. In addition to the \$857,000 that the Town had received from FEMA in previous years, in mid-2015 we received the final \$151,000 payment from the Federal Highway Administration through MassDOT. These funds provided reimbursement of cleanup expenses to the Town's General Fund.

### Street Takings

The DPW reviewed and supported the acceptance of Fenway Lane at the May 2015 Annual Town Meeting.

### Transfer Station and Landfill Closure

In 2015, the MassDEP issued approval of the DPW's continued use of the Somers Road landfill site as a transfer station but required the Town to cap two portions of the landfill that had not been previously capped. In support of the Board of Health, the DPW is overseeing these landfill closure activities and will be completing the capping work with our own forces using onsite materials to significantly reduce the cost of this work. During 2015, DPW continued to make improvements at the transfer station and constructed a second compost pad to protect the existing cap and provide more space for leaf and yard waste processing. In addition, work was begun by DPW forces on Phase I of the landfill closure project including tree and brush removal in preparation for earthmoving activities in 2016.

### Building Facilities Management Division

2015 was a very busy but productive year for the DPW's Building Facilities Management Division, which is responsible for capital improvements and maintenance of all Town buildings. During the year we successfully completed the following projects with all work completed on time and on budget.

#### Senior Center 80KW Generator:

The Division purchased a new 80 KW stationary generator to provide emergency power for the Senior Center. This generator will ensure uninterrupted service for this site so that it can be used as a backup emergency shelter for Town residents. All site and preparatory work for this unit is complete with shipping and installation expected in early 2016. This generator adds to the 16 generators that the DPW currently maintains town-wide. We will have 3 mobile units and 14 units at stationary sites to maintain critical services during a power failure.

#### Birchland Park School Façade Repair Project:

The Building Facilities Department awarded the project to repair damaged sections of the Birchland Park School façade to Armani Restoration Inc. for \$178,000 in June of 2015. This damage was likely caused by cold weather during the original building construction. The contractor sanded and washed down the existing damaged and delaminating EIFS system. The areas included in the repairs were the upper cafeteria, gym and court yard. Other work included re-caulking all of the major joints and providing new expansion joints as needed. The repairs were made during summer break and will restore the useful life of the building façade.

#### High School Domestic Hot Water Storage Tank Replacement:

The Division removed two failing 350-gallon domestic hot water tanks in Boiler Room #1 at the High School and replaced with them with three 250-gallon tanks and related piping. The new tanks are more energy efficient and should save on energy costs. All work was performed by DPW staff to save cost.

#### Town Hall Phase 1 Renovations:

The Phase 1 Renovations began in 2015 and will be completed in 2016. These renovations consist of modernizing and upgrading two bathrooms to ADA standards. The Division is providing new lighting, ventilation, tile and new fixtures in both bathrooms. The Division will also be renovating portions of the offices along the hallway to the Board of Selectmen's meeting room, made possible by the relocation of the IT Department to the High School, including an office for support staff adjacent to the Selectman's office, expansion and renovation of the Town Accountant's office, and reconfiguration of the Town Assessors' office. In addition, to support current and future needs, the Division completed the replacement of the antiquated main electrical panels and switchgear at the Town Hall.

#### Energy Efficiency Projects:

The Building Facilities Division replaced 57 incandescent light bulbs in our decorative lights at the Center Rotary with new LED bulbs. The annual electrical cost for the old bulbs was roughly \$3,000 per year and the cost avoidance per year will be about \$2,490 per year. Net cost for the new bulbs was \$285 dollars and with a life expectancy of roughly 10,000 hours. The Division continues to work with National Grid and their energy efficiency consultants to identify cost-effective energy efficiency opportunities that can be completed with reasonable payback periods at little or no net cost to the town.

#### Police Station Fire Alarm System:

In the spring of 2015 the Building Facilities Department went out to bid for installation of a new fire alarm system at the Police Station. The existing system hadn't functioned in years and replacement was required by the Town's insurance company. The Town's electrician and other staff removed the old system to save cost and Goodless Electric Company Inc. of West Springfield installed the new system for a bid price of \$25,000. The new system came online in early June and is a great improvement to this facility.

#### Facilities Maintenance:

The building facility staff completed over 659 work orders in 2015 at the twenty sites under the DPW's care. These work orders consisted of electrical repairs, plumbing, HVAC and carpentry related items.

Our Preventive Maintenance Plan has proven successful with minor or little repairs being required throughout the Town on mechanical and HVAC related equipment. The Division's comprehensive plan consists of annual and quarterly facilities maintenance program. We currently complete over 95 preventative maintenance work orders on an annual basis.

Filter changes are completed on a quarterly basis along with bearing lubrication and belt adjustment and or replacement. In addition inspection of all equipment is done quarterly by qualified staff members throughout all facilities.

## Section 6: Public Works

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### **Personnel/Miscellaneous**

Addition of Josh Crochetiere as Skilled Worker

Retirement of John Collins, Operations Manager and Frank Miorandi, Assistant to the Town Engineer

The Board would like to recognize and thank both John Collins for his 35 years of service and Frank Miorandi for his 37 years of service to the Department. Both men contributed much to the Town during their long careers and their service and support over these years is greatly appreciated.

In closing, the Board of Public Works would like to thank its staff as well as the other Town boards, departments and committees, and clubs and organizations for their continued cooperation and assistance.

Respectfully submitted,

John F. Maybury, Chairman

Daniel S. Burack

Thomas G. Wilson, Jr.

### Planning Board

#### To the Residents of East Longmeadow:

The Planning Board continues to do their best to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is profoundly focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. The economy did not rally as much as the town and/or its residents would like, however, the Board continues to strive to find ways to assist businesses and residents in their efforts to continue to live and have successful businesses in town.

Throughout 2015, the Planning Board presided over twenty-six (26) regular semi-monthly meetings and one joint meeting with the Board of Selectmen. The regular meetings included twelve (12) Public Hearings reviewing plans and proposals for one (1) site plan, nine (9) Special Permits, fifty (50) Requests for Waivers of Site Plan, twenty-six (26) sign applications, five (5) temporary sign applications, and seven (7) ANR plans.

The members of the Board worked diligently on proposals for zoning by-law changes that were put before the Special Town meeting in October, 2015, approved by the town and the Attorney General's Office.

The year 2015 was another year of complex and contentious planning decisions for the Planning Board under the leadership of Chairman Alessandro Meccia until his resignation on September 1, 2015. Mr. Meccia resigned to spend more time with his family. The Board reluctantly accepted his resignation and, at that time, Ralph Page served as acting Chairman until the Board re-organized. We all thank and respect Mr. Meccia for his time, dedication and expertise in his service to the town. He will be greatly missed. Together, the Planning Board and the Board of Selectmen interviewed three candidates to fill the position vacated by Mr. Meccia until the end of his term in April, 2016. Deborah Bushnell was chosen and the Board welcomed her to the position. She has been a great asset to the Board ever since she started, putting all her efforts into the requirements of the Planning Board. The members continue with their pledges to professionally and conscientiously represent the town by balancing the needs of all the residents and the needs of the business owners in order that they may co-exist in harmony and still adhere to the zoning by-laws that were created by the town.

The Board approved Great Woods Phase XII "Mackenzie's Way", a subdivision showing 14 single family lots on 38.9 acres between Pease and Shaker Roads with the entrance to said subdivision from Windsor Lane. This will end the Great Woods housing projects which have been successful since the beginning of their projects with Great Woods Phase I being filed in 1998. The entire project has been successful and provides homes for many residents of East Longmeadow. Single family homes continue to be built on the existing sub-division roadways as well as the smaller pre-existing lots throughout the town.

Phase I of the new storage facility that was started at 91 Industrial Drive providing the town with the ability to store their items in a climate controlled facility was completed as were five more building phases. The entire project consists of eight storage buildings approximately 6,750 square feet each for a total of approximately Fifty Thousand (50,000) square feet of available storage.

BayPath Community College has been operating for the first full year and has become a welcome business family in town. There have been no problems with traffic and/or parking which shows that the plans and decisions addressed everything prior to the final approval and construction. This is a plus for the town and shows dedication of both the Planning Board members and the developers and engineers of BayPath. The Planning Board is proud to be part of the process that provides the opportunity for our future physician's assistants and occupational therapists to receive a great education..

The Board approved a Site Plan for Laplante Construction for one 2,100 square foot bank building and one 3,900 square foot office building with thirty (30) parking spaces, all of which are required for the proposed uses at the site. This project was approved for the location at 61 North Main Street.

Big Y came before the Board with a renovation proposal for the interior of their facility on North Main Street. Their plans were approved and showed great innovative designs to enhance the needs of the community by making roomier aisles and a clean, fresh and inviting atmosphere.

Many residents are opening home offices and running sole businesses out of their homes. The granting of these businesses allows residents to have an office for telephone work, internet business and billing to be conducted in their homes. The Planning Board granted fifty (50) Waivers of Site Plan Review for residents to have home offices to operate mostly on-line and/or telephone portions of a business with no residents going to the individual homes so as not to change the residential atmosphere. Further, the allowance of these home offices does not hamper or interfere with the quality of life for the residential districts as there is no product storage allowed on site.

The Planning Board welcomes all businesses to town. There have been many new smaller businesses opening and one new restaurant is slated to open early 2016. Although, given that the state of the economy continues to be volatile, East Longmeadow continues to offer a wide choice of hair salons, restaurants, personal services businesses, physicians as well as financial offices and the town continues to grow.

## Section 7: Planning, Building, Land Use

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The diversity of the businesses is a great asset to the community and new businesses are always welcome.

The Board appointed Ralph Page to chair the Open Space and Recreation Committee to update the Open Space and Recreation Plan which was last written in 2000. The Board looks forward to the finished product and thanks Mr. Page for his efforts and dedication.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town.

The Board continues to meet routinely on alternate Tuesdays and welcomes any and all comments, and reminds the community that all meetings are open to the public and all are welcome to attend. The public is also invited to visit the Town's own website which is continually updated at [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

The Zoning Review Committee will continue to review the by-laws and advise the Board of their findings. As was last year, this committee is working on the directive to review our current by-laws and provide information to the Board as to redundancy, perplexity and possible misprints that exist in an effort to have a more user-friendly document for all residents and business owners. The members of this committee are Tyde Richards, Marilyn Richards and Mary Flahive-Dickson. The Planning Board is grateful for the hard work and recommendations of the members of this committee and look forward to continuing to work together throughout the new year.

As with every year, James T. Donahue, Esquire again proved to be an essential resource to the Board by providing unparalleled legal services when requested by the Board. The Planning Board, along with the Conservation Commission and Zoning Board of Appeals, again recognizes and thanks Robyn D. Macdonald, Director, and Donna Rau, Administrative Assistant, for their dedication and hard work throughout the year. The Planning Board members, as they do every year, offer their appreciation and special thanks to the Board of Selectmen, Board of Public Works, Police Department, Fire Department, Board of Assessors, Building Inspector, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

Ralph Page, Chairperson  
Michael Carabetta, Vice Chairman  
Tyde Richards, Clerk  
Deborah Bushnell  
George Kingston

## Section 7: Planning, Building, Land Use

### 1st Quarter Annual Report

|                                      | January               |           | February              |           | March                 |           |
|--------------------------------------|-----------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| Single Family Home                   | \$345,000.00          | 1         | \$285,000.00          | 1         | \$0.00                | 0         |
| New Condominium                      | \$338,000.00          | 1         | \$0.00                | 0         | \$0.00                | 0         |
| Residential Addition & Alterations   | \$260,275.00          | 12        | \$245,200.00          | 5         | \$119,721.00          | 4         |
| Siding, Windows and Roof Replacement | \$27,760.41           | 2         | \$86,632.00           | 7         | \$45,500.00           | 3         |
| Insulation                           | \$20,965.00           | 3         | \$33,842.00           | 15        | \$31,825.25           | 11        |
| Accessory Building                   | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Pellet and Wood Stoves               | \$0.00                | 0         | \$9,500.00            | 2         | \$0.00                | 0         |
| Swimming Pools                       | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Demolition                           | \$0.00                | 0         | \$0.00                | 0         | \$20,000.00           | 4         |
| New Commercial Building              | \$0.00                | 0         | \$75,000.00           | 1         | \$0.00                | 0         |
| Commercial Alterations and Additions | \$30,000.00           | 1         | \$0.00                | 0         | \$222,000.00          | 2         |
| Municipal Alterations and Repairs    | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Temporary Tents                      | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Signs                                | \$12,696.00           | 5         | \$535.00              | 1         | \$0.00                | 0         |
| Fences                               | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Antennas                             | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Solar Panels                         | \$147,500.00          | 6         | \$343,744.00          | 12        | \$652,863.50          | 9         |
| Generators                           | \$0.00                | 0         | \$20,000.00           | 2         | \$10,900.00           | 1         |
| <b>Total</b>                         | <b>\$1,182,196.41</b> | <b>31</b> | <b>\$1,099,453.00</b> | <b>46</b> | <b>\$1,102,809.75</b> | <b>34</b> |

### 2nd Quarter Annual Report

|                                      | April                 |           | May                   |           | June                  |           |
|--------------------------------------|-----------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| Single Family Home                   | \$450,000.00          | 1         | \$365,000.00          | 2         | \$365,000.00          | 1         |
| New Condominium                      | \$345,000.00          | 1         | \$275,000.00          | 1         | \$0.00                | 0         |
| Residential Addition & Alterations   | \$53,000.00           | 5         | \$236,360.00          | 9         | \$177,300.00          | 4         |
| Siding, Windows and Roof Replacement | \$127,262.00          | 15        | \$241,450.00          | 15        | \$717,138.00          | 15        |
| Insulation                           | \$67,724.00           | 8         | \$37,371.94           | 14        | \$9,118.00            | 3         |
| Accessory Building                   | \$23,000.00           | 1         | \$23,000.00           | 3         | \$44,000.00           | 1         |
| Pellet and Wood Stoves               | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Swimming Pools                       | \$38,250.00           | 4         | \$51,392.00           | 4         | \$57,075.00           | 3         |
| Demolition                           | \$6,900.00            | 1         | \$10,000.00           | 1         | \$0.00                | 0         |
| New Commercial Building              | \$157,260.00          | 1         | \$484,000.00          | 1         | \$339,000.00          | 1         |
| Commercial Alterations and Additions | \$0.00                | 0         | \$0.00                | 0         | \$58,900.00           | 2         |
| Municipal Alterations and Repairs    | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Temporary Tents                      | \$2,000.00            | 1         | \$0.00                | 0         | \$0.00                | 0         |
| Signs                                | \$9,600.00            | 3         | \$0.00                | 0         | \$2,149.00            | 2         |
| Fences                               | \$6,000.00            | 1         | \$0.00                | 0         | \$11,500.00           | 2         |
| Antennas                             | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| Solar Panels                         | \$184,141.50          | 9         | \$295,415.00          | 10        | \$283,475.00          | 11        |
| Generators                           | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0         |
| <b>Total</b>                         | <b>\$1,470,137.50</b> | <b>51</b> | <b>\$1,470,188.50</b> | <b>60</b> | <b>\$2,064,655.00</b> | <b>45</b> |

## Section 7: Planning, Building, Land Use

### 3rd Quarter Annual Report

|                                      | July                  |           | August                |           | September             |    |
|--------------------------------------|-----------------------|-----------|-----------------------|-----------|-----------------------|----|
| Single Family Home                   | \$1,241,000.00        | 3         | \$480,000.00          | 2         | \$360,000.00          | 1  |
| New Condominium                      | \$0.00                | 0         | \$330,000.00          | 1         | \$0.00                | 0  |
| Residential Addition & Alterations   | \$295,750.00          | 13        | \$248,250.00          | 11        | \$70,000.00           | 9  |
| Siding, Windows and Roof Replacement | \$292,526.62          | 17        | \$145,374.00          | 10        | \$56,000.00           | 17 |
| Insulation                           | \$49,439.00           | 17        | \$32,613.00           | 12        | \$12,000.00           | 8  |
| Accessory Building                   | \$205,000.00          | 1         | \$2,785.00            | 1         | \$5,880.00            | 1  |
| Pellet and Wood Stoves               | \$0.00                | 0         | \$1,500.00            | 1         | \$9,000.00            | 2  |
| Swimming Pools                       | \$93,300.00           | 3         | \$50,600.00           | 2         | \$25,170.00           | 1  |
| Demolition                           | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0  |
| New Commercial Building              | \$80,000.00           | 1         | \$0.00                | 0         | \$35,000.00           | 1  |
| Commercial Alterations and Additions | \$64,500.00           | 3         | \$332,000.00          | 1         | \$131,000.00          | 9  |
| Municipal Alterations and Repairs    | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0  |
| Temporary Tents                      | \$0.00                | 0         | \$0.00                | 0         | \$900.00              | 1  |
| Signs                                | \$500.00              | 1         | \$258.00              | 3         | \$28,400.00           | 2  |
| Fences                               | \$7,100.00            | 1         | \$0.00                | 0         | \$0.00                | 0  |
| Antennas                             | \$0.00                | 0         | \$0.00                | 0         | \$0.00                | 0  |
| Solar Panels                         | \$326,855.00          | 12        | \$201,181.00          | 8         | \$287,718.00          | 11 |
| Generators                           | \$0.00                | 0         | \$0.00                | 0         | \$14,000.00           | 2  |
| <b>Total</b>                         | <b>\$2,655,970.62</b> | <b>72</b> | <b>\$1,824,561.00</b> | <b>52</b> | <b>\$1,035,068.00</b> |    |

### 4th Quarter Annual Report

|                                      | October               |           | November            |           | December              |           |
|--------------------------------------|-----------------------|-----------|---------------------|-----------|-----------------------|-----------|
| Single Family Home                   | \$360,000.00          | 1         | \$0.00              | 2         | \$515,000.00          | 2         |
| New Condominium                      | \$0.00                | 0         | \$265,000.00        | 1         | \$0.00                | 0         |
| Residential Addition & Alterations   | \$305,692.00          | 7         | \$149,959.00        | 7         | \$295,400.00          | 8         |
| Siding, Windows and Roof Replacement | \$201,696.00          | 16        | \$107,085.53        | 14        | \$56,104.00           | 9         |
| Insulation                           | \$21,756.00           | 7         | \$27,904.47         | 10        | \$76,093.44           | 29        |
| Accessory Building                   | \$80,700.00           | 0         | \$0.00              | 0         | \$14,600.00           | 2         |
| Pellet and Wood Stoves               | \$0.00                | 0         | \$6,500.00          | 2         | \$6,540.00            | 2         |
| Swimming Pools                       | \$33,000.00           | 1         | \$0.00              | 0         | \$0.00                | 0         |
| Demolition                           | \$0.00                | 0         | \$14,000.00         | 2         | \$4,500.00            | 1         |
| New Commercial Building              | \$0.00                | 0         | \$0.00              | 0         | \$0.00                | 0         |
| Commercial Alterations and Additions | \$7,904.04            | 1         | \$0.00              | 0         | \$4,500.00            | 2         |
| Municipal Alterations and Repairs    | \$0.00                | 0         | \$0.00              | 0         | \$0.00                | 0         |
| Temporary Tents                      | \$0.00                | 0         | \$100.00            | 1         | \$0.00                | 0         |
| Signs                                | \$5,000.00            | 2         | \$3,200.00          | 2         | \$2,000.00            | 1         |
| Fences                               | \$13,200.00           | 1         | \$3,098.12          | 1         | \$0.00                | 0         |
| Antennas                             | \$0.00                | 0         | \$0.00              | 0         | \$0.00                | 0         |
| Solar Panels                         | \$437,468.00          | 7         | \$215,000.00        | 10        | \$277,338.00          | 8         |
| Generators                           | \$0.00                | 0         | \$4,363.00          | 1         | \$15,000.00           | 2         |
| <b>Total</b>                         | <b>\$1,466,416.04</b> | <b>43</b> | <b>\$796,210.12</b> | <b>53</b> | <b>\$1,267,075.44</b> | <b>66</b> |



## Section 7: Planning, Building, Land Use

### Building Department

#### To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2015:

|                                      |            |                        |
|--------------------------------------|------------|------------------------|
| Single Family Home                   | 16         | \$4,774,000.00         |
| New Condominium                      | 5          | \$1,553,000.00         |
| Residential Addition & Alterations   | 111        | \$2,451,907.00         |
| Siding, Windows and Roof Replacement | 141        | \$2,104,525.56         |
| Insulation                           | 137        | \$502,722.00           |
| Accessory Building                   | 10         | \$185,300.00           |
| Pellet and Wood Stoves               | 10         | \$42,040.00            |
| Swimming Pools                       | 16         | \$292,767.00           |
| Demolition                           | 9          | \$55,400.00            |
| New Commercial Building              | 6          | \$1,147,664.04         |
| Commercial Alterations and Additions | 20         | \$850,804.00           |
| Municipal Alterations and Repairs    | 0          | \$0.00                 |
| Temporary Tents                      | 3          | \$2,100.00             |
| Signs                                | 21         | \$35,402.00            |
| Fences                               | 6          | \$64,328.00            |
| Antennas                             | 0          | \$0.00                 |
| Solar Panels                         | 154        | \$3,652,695.00         |
| Generators                           | 8          | \$64,263.00            |
| <b>Totals</b>                        | <b>667</b> | <b>\$17,529,968.56</b> |

28 New and Renewal Certificate of Inspections issued.

Respectfully submitted,

Maureen Tyburski  
Administrative Assistant to the Inspector of Buildings

### Inspector of Wiring

#### To the Board of Selectman:

The following report is submitted for the year ending December 31, 2015  
Permits to install electrical wiring equipment were issued as follows:

|  |            |
|--|------------|
| New Houses/Condos/Additions/Alterations                              | 120        |
| Accessory Buildings/Garages/Pool houses/Sheds                        | 2          |
| Residential PV or Alternative source systems - up to 10k             | 123        |
| Residential PV or Alternative source systems - over 10k              | 2          |
| Major Appliances (i.e. Air conditioners)                             | 2          |
| Oil or Gas Burners   | 2          |
| Above Ground Pools   | 2          |
| Inground Pools   | 4          |
| Smoke Detectors or CO Detectors                                      | 0          |
| Residential Alarm Systems/CCTV/Voice data/Low voltage                | 49         |
| Portable Generators  | 11         |
| Pad Mount Generators (Requires Building Permit)                      | 15         |
| Residential Wiring (No Building Permit Required)                     | 135        |
| Temporary Wiring or Temporary Service                                | 0          |
| New Service for new house (includes trench inspection)               | 5          |
| Service change for residential                                       | 17         |
| Commercial New Building/Additions/Alterations with a Building Permit | 26         |
| Commercial Building repairs - No Building Permit required            | 21         |
| Commercial Fire and Security Alarm Systems                           | 3          |
| Commercial PV or Alternative source systems                          | 2          |
| Pole Wiring  | 2          |
| Sign Wiring  | 2          |
| New Commercial Service   | 4          |
| Service Change for commercial alterations                            | 0          |
| Maintenance Permits  | 1          |
| Additional Inspections & Reinspections                               | 4          |
| <b>Total</b>   | <b>549</b> |

Respectfully submitted,

Edward LaGue  
Electrical Inspector

## Section 7: Planning, Building, Land Use

### Inspector of Plumbing & Gas

To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2015

#### PLUMBING

|                               |            |
|-------------------------------|------------|
| New Residential Installations | 66         |
| Commercial Installations      | 37         |
| Industrial Installations      | 5          |
| Additions & Alterations       | 63         |
| Water Heaters & Boilers       | 84         |
| Sewer Connections             | 53         |
| <b>Total</b>                  | <b>308</b> |

#### GAS

|                          |            |
|--------------------------|------------|
| New Installations        | 63         |
| Commercial Installations | 15         |
| Industrial Installations | 1          |
| Appliances & Equipment   | 133        |
| Temp. Heat               | 10         |
| Gas Generator            | 29         |
| Gas Conversion           | 31         |
| <b>Total</b>             | <b>282</b> |
| Backflow Preventors      | 9          |
| Water Meters             | 5          |
| Interior Grease Traps    | 4          |
| MDC Traps                | 0          |
| <b>Total</b>             | <b>18</b>  |

**Grand Total** 608 Respectfully submitted,

Anthony J. Curto  
Plumbing & Gas Inspector

### Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to Town Meeting for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds. Applications for new projects are available in the Selectmen's Office.

During 2015 the Community Preservation Committee recommended 6 new projects and all were funded by Town Meeting. These were:

- Engineering Study of Heritage Park: not to exceed \$25,000
- Digitize Historic Documents belonging to the Town: not to exceed \$25,000
- Restoration of the historic 1924 Seagrave fire engine: not to exceed \$25,000
- Playscape at Mountain View School: not to exceed \$52,000

### Inspector of Weights & Measures

To the Board of Selectmen:

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2015

#### Scales

|                    | Adjusted | Sealed | Not Sealed | Condemned |
|--------------------|----------|--------|------------|-----------|
| Over 10000 Lbs.    | 0        | 0      | 0          | 0         |
| 5000 to 10000 Lbs. | 0        | 0      | 0          | 0         |
| 1000 to 5000 Lbs.  | 0        | 0      | 0          | 0         |
| 100 to 1000 Lbs.   | 1        | 10     | 0          | 1         |
| 10 to 100 Lbs.     | 0        | 92     | 2          | 0         |
| Less than 10 Lbs.  | 2        | 6      | 0          | 0         |

**Total Scales** 3 108 2 1

**Total Weights** - 80 0 0

**Gasoline/Oil Pumps and Kerosene** 0 72 0 0

**Total Devices** 3 260 2 1

| Unit Pricing / Tare Inspections | No. Tested | No. Correct | Incorrect |
|---------------------------------|------------|-------------|-----------|
| Trial Weighings Of Commodities  | 35         | 35          | 0         |

| Bar Code Scanner Inspections | Items | No. Correct | Incorrect |
|------------------------------|-------|-------------|-----------|
| Item Pricing                 | 23    | 23          | 0         |

#### Stopped and Inspected 5 Hawkers & Peddlers for Licenses

**Total Sealing Fees Billed in 2015 = \$4,660.00**

Respectfully Submitted,

Rudolf Kroisi, Inspector Of Weights & Measures

- Playscape at Meadowbrook School: not to exceed \$79,000
- Swing Sets at Mapleshade: not to exceed \$18,000

Town Meeting also voted to return to the original reserves unspent balances for the Quarry Hill and Inward Commons generators; the stabilization of the Shaker Road Fire Station; and, the Pine Knoll pool renovation, which projects were completed in 2015.

For the Committee,

George Kingston, Chair, At Large

Committee Members:

Mary Ellen Goodrow, Clerk, At Large

Thomas O'Brien, Conservation Commission

Anthony Zampiceni, Historical Commission

Thomas Kaye, Recreation Commission

Lynn Booth, Housing Authority

Thomas Wilson, Jr., Department of Public Works

Ralph Page, Planning Board

William Caplin, At Large

### Conservation Commission

The East Longmeadow Conservation Commission (ELCC) continues to work with our community to protect wetlands, streams & rivers, preserve open space, and strives to bring an environmental perspective to our ever-changing Town. Serving as the local representatives of the State Department of Environmental Protection, the Conservation Commission is responsible for implementation and enforcement of the Wetlands Protection Act including the Rivers Protections Act. The purpose of these Acts is to protect East Longmeadow's natural resources and ecosystems. We also are responsible for the implementation of the Town's Local By-law as it pertains to the wetland areas in town.

The Conservation Commission also has representation on the Community Preservation Committee that being Thomas O'Brien and the Open Space and Recreation Committee being Craig Jernstrom.

The ELCC consists of seven commissioners appointed by the Board of Selectmen for 3 year terms. The Commission meets on the 2nd and 4th Wednesday of each month.

In 2015 the ELCC members were Craig Jernstrom, Michael Carabetta, Thomas O'Brien, Rene Reich Graefe, William Arment and Robert Sheets. Anthony Zampiceni was appointed as a Commissioner replacing Michael McCall who took a job out of state. We encourage any and all residents interested in protecting the rivers, streams, wetlands and the associated flora and fauna to attend our meetings. Become aware of how we serve the community, increase your knowledge of the Wetlands protection and Conservation Commission Acts and be better prepared to volunteer, should the opportunity arise in the future.

#### It is our continuing goal to:

Implement an on-going training program for commissioners. The Commission had hands-on training on a number of issues this year that came before them. Some the of the issues that faced the Commission were land acquisitions of Chapter 61 properties, nuisance beavers, environmental complaints and requests to amend existing Order of Conditions. The representative from the Mass DEP, Mark Stinson, provided a training session on forms and in-house training with review of regulations pertaining to work in buffer zones.

Establish regulations for "Other Power Driven Mobility Devices" on Town owned Conservation lands per the ADA Act. The regulations were completed and approved by the Commission, however guidelines and trail ethics must be established before a warrant article can be brought before the town for a vote. The Commission hopes to complete this task in the upcoming year.

Improve inspection and tracking of open and old Notices of Intent and Determinations of Applicability. Commissioners are devoted to inspect on-going as well as new projects.

The Commission has and will continue to update the Conservation page on the town website to increase community awareness and transparency of the Commission. Meeting updates, applicable links, and more information for the community will be available.

The ELCC advises landowners, homeowners, and project proponents as to whether their proposed projects require a filing to address wetland issues and the Commission strives to make the process understandable and reasonable for applicants.

Throughout 2015, the Conservation Commission presided over thirteen (13) regular monthly meetings, six (6) Notices of Intent and eight (8) Requests for Determination of Applicability. Each project was approved with conditions to protect wetland areas. Additionally the ELCC issued two (2) Certificates of Compliance, two (2) Partial Certificates of Compliance for work completed, two (2) Amended Order of Conditions and one (1) Extension Permit for Orders of Conditions.

The ELCC co-sponsors with the East Longmeadow Garden Club to hold Arbor Day celebrations at Mapleshade and Mountainview schools annually. Each school receives a tree to celebrate the occasion, and the public is welcome to attend.

The Conservation Commission, with the Planning Board and Zoning Board of Appeals, recognizes and thanks Robyn D. Macdonald, Director, and Donna Rau, Administrative Assistant, for their dedication and hard work throughout the year. The Commissioners, as they do every year, offer their appreciation and special thanks to other departments that assists in the projects and all others for their cooperation, expertise and contributions at work sessions and hearings.

Please refer to the Town's website at [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) for additional information. Feel free to contact the office Monday – Friday 8:00 a.m. to 4:00 p.m. at 525-5400 x1700 for any questions or concerns regarding wetland issues.

Respectfully submitted,

Craig Jernstrom, Chair  
Michael Carabetta, Vice Chair  
Thomas O'Brien, Clerk  
Rene Reich-Graefe  
William Arment  
Robert Sheets  
Anthony Zampiceni

### Zoning Board of Appeals

#### To the Selectmen:

The year 2015 was another quiet year for the Zoning Board of Appeals. There were four (4) requests for variances and one (1) appeal of a decision of the Building Commissioner.

Five (5) Public Hearings were held to address the submittals of residents for Variances and the appeal. After the public hearings and based on the evidence presented, the Board voted to allow the Variances requested from all four applicants. The Board voted against the Building Inspector in the appeal and ordered the reversal of his decision finding that his decision was in direct violation of the Zoning By-laws.

The economy has taken its toll in most all areas which puts a burden on our zoning by-laws as more and more homeowners wish to add on to their existing homes in place of selling and purchasing larger homes and the statutory requirements with regard to variances are very difficult to meet.

The Board continues to meet whenever necessary to serve the Town and its residents. It is the desire of the Board to protect the property of the citizens of the Town and diligently exercise the intent of the by-laws to meet the individual needs of the community. All decisions by the members of the ZBA are governed by state statute which is very strict and precise.

## Section 7: Planning, Building, Land Use

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There remains one vacancy for an associate member on the Board and all residents are welcome to apply.

Variances are authorized by Massachusetts General Laws Chapter 40A and there are statutory requirements that need to be met in order that a variance be granted. It is a difficult task for the members of this Board as they must determine whether or not all the specific requirements are met. The town established its Zoning by-laws in an effort to prevent overcrowding of the structures on the land and to avoid undue concentration of population. The Board members are meticulous in their efforts to make sure that this goal is met. Only dimensional variances can be granted in East Longmeadow — not use variances.

As 2015 came to a close the Board looked forward to a new year bringing growth and development for keeping East Longmeadow the great community it has been in the past. The members recognize and thank their Director, Robyn D. Macdonald, for her dedication and contribution throughout the year. The members thank the Board of Selectmen and Town Counsel James Donahue for their continued support.

For the Board:

Mark Beglane, Chairman  
John Garwacki, Vice Chairman  
Charles Gray, Clerk  
Michael Carabetta  
Brian Hill  
Francis Dean, Associate Member

## Section 8: Library, Recreation and Culture

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### Board of Library Trustees

#### To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to serve the cultural, informational, educational and recreational needs of the community. Now entering its twelfth year in a new, expanded building, the library continued to provide more services to the community, while keeping pace with circulation from the previous year. Our overall high circulation reflects both an ever-increasing number of patrons from East Longmeadow and its surrounding communities who use the library for its programs and services, as well as the library's constant efforts to offer a comprehensive and current collection of materials in a variety of formats.

By utilizing the state-wide delivery service of the Massachusetts Library System, the library filled more 41,000 inter-library loan requests in 2015. This activity shows that our collection continues to be in demand by others not only for its diversity of materials and comprehensiveness, but also for the amount of high demand items our patrons have come to expect and enjoy each year.

The library was not immune to change during the past year, however. In early spring, Trustee Ron Micucci stepped down from his seat on the Board of Library Trustees in order to better fulfill his personal work responsibilities. His dedication to the library and experience as a Trustee will be missed. This vacancy on the Board was advertised to the public and filled by the former, and recently retired, Children's Librarian Cynthia MacNaught who will fill Mr. Micucci's seat on the Board until the April, 2016 election.

The year also saw changes in our library staff. In October, Library Assistant Carol Galletta was hired to fill the part-time position of Administrative Assistant to the Library Director. In turn, Melissa Theberge was hired as a part-time Library Assistant in the Circulation Department. Two East Longmeadow High School students were hired as library pages.

The Children's Department enjoyed another year of excellent participation and patron support in 2015. Programs were numerous and well-attended; the play area was always busy; the collection was updated through weeding and additions, and the staff continued to work with smiles on their faces.

The Children's staff provided a variety of story times for infants through age 6, as well as book groups for children in Kindergarten through Grade 6. Story times were consistently filled to capacity, and the book groups were lively and very well-attended, to the point that additional sessions were added to accommodate demand. Michele Lemire, Kay McCormack and Samantha Cardone each added additional programs to their schedule.

Special programs added to the programming mix. Books and Babies was offered as a weekly program by Cindy Milner of Pathways for Parents for infants and their parents. Despite a change in facilitator, Chess Club continued to be well-attended on Wednesdays under the supervision of Michael Gray, a board games enthusiast. Nancy Friedman of Bright Spot Therapy Dogs brings her Labradoodle, Cassie, once a month for a Reading Therapy visit, helping reluctant readers gain confidence. The Children's staff leads the monthly Junior Activity Club for 4th – 6th graders, and periodically hosts the popular STEAM program, Think Tank. In December the Children's area once again set up a Giving Tree to benefit more than 75 children at the Family Place Shelter in Holyoke, MA.

The 2015 ELPL Summer Reading Program made the summer months busy and active in the Children's Room. The theme selected by the Massachusetts

Library System was "Every Hero Has a Story". Over 1,300 children registered for our summer program. Highlights of the summer included presentations by Rainforest Reptiles, Horizon Wings (a raptor rehabilitation center), musician Roger Tincknell, and a STEAM workshop series called Super Think Tank which was led by our staff members Michele Lemire and Samantha Cardone. The grand finale was the ever-popular Interskate 91 Roller skating Party in August, attended by over 300 people. The Summer Reading Program owes much of its success to its major sponsors: the Massachusetts Library System; the Massachusetts Board of Library Commissioners; the Friends of the East Longmeadow Public Library; PeoplesBank, Meadows Lodge of Free and Accepted Masons, and TD Bank. Additional support for this year's Summer Reading program came from other organizations including: American Medical Response; Bright Start Foundation; the East Longmeadow Fire Department; Fenway Golf; Shaker Bowl; Interskate 91; Pathways for Parents; Busy Bees Nursery School; Friendly's and the USS Constitution Museum.

The Children's Department also continued its community partnerships in 2015. Ties with local schools were reinforced through school field trips to the library; homework assignment alerts via the library's webpage, and open communication with the school librarians. Of particular note is Meet the Writers, a program organized by Meadowbrook School Literacy Coach, Eileen Driscoll; stories written by elementary students were put on display in the library. The Children's Department also maintained a strong partnership with the Mom's Club of East Longmeadow. Through its fund-raising events, the Mom's Club supported the Friends of the Library Children's Program Fund, which helps provide funds for special programs. Lastly, Children's Librarian Jennifer Kinder continued the tradition of representing the library on the Meadowbrook School Advisory Council and the Community Partnership Council of East Longmeadow, Wilbraham, and Hampden.

As a result of the above-mentioned programs and activities, the ELPL Children's Department remained energetic and strong throughout 2015. Patron participation and circulation surpassed or was stable over prior years, new programs were well-attended, and creative thinking continued as a hallmark of the Department.

Now in its third year, the annual Library Trustees Book Award was presented by the Board of Library Trustees to a member of the junior class at East Longmeadow High School who has demonstrated, either through their volunteerism or scholastic endeavors, an avid interest in libraries and reading. The recipient of this year's award, Madelyn Shields, was honored at the High School's Student Achievement Awards Night in May.

The Library Trustees especially wish to acknowledge the overall generous funding and continued support provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible. Throughout the year, several programs either received support from local businesses, or were generously discounted by those performers themselves. The Library Trustees appreciate the community's generous support, for without it we would be unable to deliver the many educational and recreational activities this community enjoys.

Use of the library's two meeting rooms continued to be popular with outside groups. More than 450 local meetings and other non-profit events were held in 2015. Each room provides a comfortable space for a variety of programs that benefit the entire community. Utilizing these rooms, the library held some very special and interesting events this year. A number of free eReader workshops and "Digital Discussions" for adults were offered

## Section 8: Library, Recreation and Culture

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in 2015, along with local author talks, book-signings, and English as a Second Language (ESL) classes for adults. After-school events, such as craft workshops and chess clubs for children continued throughout the year as well. The adult book discussion group, led by Adult Services Librarian, Lyndsay Johnson, also met each month throughout the year. The Friends of the East Longmeadow Library also continued its funding of a license to show feature films to the public from Movie Licensing USA. We also acquired a second license, MPLC, for additional titles in May 2015. With our state-of-the-art projection system, the library continued to offer movie matinees for both children and adults throughout the year.

During the past year, a number of changes took place inside the library. The adult music CD collection was re-located to the second floor. Additional shelving purchased for this collection provides easier access. The new adult non-fiction collection is now shelved in the Café area to allow for expansion of our popular DVD collection. The library purchased a multi-device charging station and installed it in the Café area allowing patrons to charge a variety of different devices. The Friends of the Library now have a designated space in the library Café area. New signage and shelving promotes their many fund raising efforts as well as their ongoing book sale.

The Library Trustees continue to be proud of the library's informative "web presence". In our constantly changing world, the need for both up-to-date and accurate information remains crucial. The library continued to enhance its new website by providing more visually appealing content, promoting library news and events through various "blogs" and most recently, by adopting a new library "logo" to use on promotional materials, and adding professionally-produced photos of the interior and exterior of the library to enhance our website. Thanks, again, go to the creativity and hard work of the Information staff-- Sharon Bellenoit, Coordinator of Library Technology, and Lyndsay Johnson, Adult Services Librarian, who, along with Jennifer Kinder, Children's Librarian, help design and keep current our web presence.

In keeping with our desire to better promote the many programs and services available for our patrons we continue to use our "Bright Board" display, for announcing events and other timely information about the library. The staff regularly updates content and its location near the main Circulation area makes it easy for library patrons to view up-to-date information as soon as they enter the building.

The Information staff, with support from Library Director Susan Peterson and other library staff, continued its efforts to develop a popular and current collection of materials for teens by purchasing more young adult books, graphic novels, Manga, video games and anime DVD's for the teen area. The "College & Career" collection, begun a few years ago with funding from the Friends of the Library, continued to grow and be utilized by both students and adults. The collection now has more than 300 current titles on job-seeking, switching careers and selecting a college.

As the year 2015 saw the library busier than ever, we continued our efforts to offer our patrons not only current and relevant materials, but also the many services and programs they have come to expect and enjoy. The materials, services and programs we provide to the community would not have been possible, however, without the hard work of a dedicated library staff and the support of many others who volunteer their time and energy to your public library year after year.

In October of 2015, Library Director Susan Peterson announced that she would retire in January 2016. Susan has served as Library Director for the past 12 years. The Board of Library Trustees wish to thank Susan Peterson for her dedication and service to our library and the East Longmeadow community.

The Board of Library Trustees wants the community to know that we take our elected duties seriously. It is our intention to provide the best public library service possible for this community. Your input is encouraged and always welcomed.

Respectfully submitted,

Arthur T. McGuire, Trustee Chairperson  
Charles Gray, Jr., Trustee Vice Chairperson  
David Boucher, Trustee Secretary  
Cynthia MacNaught, Trustee  
Virginia Robbins, Trustee  
Diane Tiago, Trustee  
Susan M. Peterson, Library Director

Circulation Totals: 203,102 (FY2015)

East Longmeadow Library Card Holders: 10,168

Library materials: 116,844 (FY2015)



## Section 8: Library, Recreation and Culture

### Recreation Department

#### To the Citizens of East Longmeadow:

On behalf of the Recreation Commission, I would like to thank our town for their support during 2015. It was another successful year for us with a 2.33% rise in participation, updated registration software, and community outreach, to name a few highlights. 2015 was a total success. Specifically, in 2015, we served 6010 program spots to our community. Whether you were jumping around with our fitness instructors, dropping your kids off to the field, or watching our new learn-to-swim program, we hope that Recreation served you and your family well in 2015.

Our 2015 goals were to maintain our current programming levels, increase equipment quality, add technology, and increase our information channels. We wanted to achieve this by updating curriculum, researching reports on equipment, and being social media friendly. We hope that you have seen and benefited from each of our improvements and that you follow us for the most up to date reports on Facebook, Twitter, and checking us out on ELCAT!

At the end of 2015 we had two very exciting projects come into focus. A committee was created to research our town needs for open space and recreation. A plan is currently being researched and will be finalized during 2016. This will give us the ability to put together grant packages on behalf of our town to fund improvements for open space and recreation. The two projects that have come into focus are improvements to Heritage Park and the development of the Brown Farm Property. Please be on the lookout for community meetings for both projects and the Open Space and Recreation Plan. We will need your input!

2015 brought a more concentrated approach to our recreation needs. We have done the research to understand our town needs and hope to grow into those needs in 2016. Recreation is not just youth sports, it's much more. We hope to increase our staff, office hours, programming, and special events in 2016. With town support, I hope to report to you about how 2016 brought you a more holistic approach to Recreation for you and your families.

Our staff is proud to announce that we have created logos and branding for our department programs and town office. Not only will our programs become more visibly connected with East Longmeadow when our teams compete out of town, but each athletic program has a sport specific logo to call their own. Additionally, our office has created a department logo to be featured on our letterhead, brochures, and social media outlets.

For a final note, the Recreation Department would like to thank all of our participants and their families for their continued support. We have continued the trend of self-sustaining programming with some of the lowest registration costs in our region. Our Sport Associations help with program advancements and volunteer support continues to assist us in program success each year. We would also like to thank the East Longmeadow High School Athletic Hall of Fame for their support during the year and, more specifically, the assistance with the success of our scholarship program for families with financial needs. We are very proud of our programming and making sure that every kid can play!

Below is a chart representing the trends in town recreation here in East Longmeadow.

#### East Longmeadow Recreation Department Participants

| Activity:             | Season:            | Year: 2013  | Year: 2014  | Year: 2015  |
|-----------------------|--------------------|-------------|-------------|-------------|
| Pine Knoll/<br>Summer | Summer             | 2229        | 2439        | 2531        |
| Soccer                | Fall/Spring/Summer | 1369        | 1486        | 1412        |
| Basketball            | Winter             | 731         | 732         | 738         |
| Baseball              | Spring/Fall        | 348         | 333         | 325         |
| Marlins Swim          | Fall-Winter/Spring | 246         | 260         | 341         |
| Football              | Fall               | 113         | 108         | 120         |
| Softball              | Spring             | 96          | 88          | 80          |
| Boy Lacrosse          | Fall/Winter/Spring | 212         | 149         | 90          |
| Girls Lacrosse        | Fall/Spring        | 104         | 79          | 68          |
| Cheerleading          | Winter/Spring      | 137         | 125         | 117         |
| Field Hockey          | Fall               | 44          | 51          | 58          |
| Tennis                | Spring/Summer      | n/a         | n/a         | 101         |
| Wrestling             | Winter             | 29          | 23          | 29          |
| <b>Total:</b>         |                    | <b>5658</b> | <b>5873</b> | <b>6010</b> |

Thank you to all of our coaches, coordinators, volunteers who supported me, my staff, and your Recreation Department during 2015. Without our supporters we could not offer all that we do for you and your families. See you in 2016.

Respectfully Submitted,

Colin R. Drury, Director,  
East Longmeadow Recreation Department

#### 2015 Recreation Commission Members

|                           |                     |
|---------------------------|---------------------|
| Tom Kaye                  | Nancy Roberts       |
| Michael O'Neill (Retired) | Carolanne Elmendorf |
| Faith Leahy               | Kevin McLoughlin    |
| Charles Gray              | Dan Kelly           |
| Thomas Kennedy (Retired)  | Mrinal Mali         |

Below are highlights, goals, and ideas from some of our great, all-volunteer associations that assist our department in the organization and success of our programs. All of our associations are essential to the success of our programming and are always looking for more volunteers and members to help drive our activities into the future.

#### East Longmeadow Baseball Association:

2015 was another successful year for the East Longmeadow Baseball Association. Highlights include:

- We served 325 youngsters participating on 19 teams and in trainings ranging from grades K through 10.
- We supported the reestablishment of the East Longmeadow Senior American Legion Team.
- We supported the development of a new "Full Count" team for adults.

## Section 8: Library, Recreation and Culture

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- In addition to in-town competition, in 2015 ELBA associated with outside organizations such as the Wilbraham Recreation Department (grades 3-4), the Tri-Town Baseball League (grades 3-8), and NEYSA (grades 7-8) to provide competition appropriate for youngsters representing a wide range of abilities and competitive preferences. ELBA is among the most active town participants in the Tri-Town League, sponsoring four teams over an age span of six school grades.
- East Longmeadow baseball celebrated a Tri-Town League championship. The grade 3-4 "Travel Division" team, under the direction of Coach Dan Donovan, defeated year-long rival Palmer in the championship game.
- ELBA sponsored a number of popular special events, including the 11th annual Home Run Derby festival, for grades K-6, and the 13th annual "Baba" Tringhese Memorial Tournament, for grades 7&8.
- ELBA sponsored a training session for all coaches. The session was conducted by prominent local baseball instructor Peter Fatsy and was well received by all involved.
- ELBA worked in conjunction with the High School Baseball Booster Club to acquire and install a batting cage net at the high school that can be used by all baseball players on East Longmeadow teams.
- ELBA once again awarded a \$500 college scholarship to a graduating member of the high school baseball team.

Respectfully Submitted,

Richard Bedard, ELBA

### **East Longmeadow Basketball Association:**

The 2014/2015 basketball season was very successful. The number of participants in the basketball program, both High School and younger grades, remained high. At the end of the season, there was a "Championship Night" for all playoff bound in-town programs. This event was held at the high school and saw the top two teams from each age group compete for the title of Recreation Champion. These games were extremely well attended. The high school final game played before a sold-out crowd!

As with last year, the Basketball Board hosted an ice cream banquet for grades 1-6. This was held at Birchland Park. After the players had their ice cream, they were brought into the gym area for the presentation of teams and awards. During this ceremony, each coach is called upon to present the members of their team and each child was given a participation medal. Each member of the winning team from that age group was given a championship t-shirt. This event was successful and seemingly enjoyed by all the players & their family members.

The decision to enter the 3rd & 4th grade teams into the CYO league and entering all other travel teams in the Suburban League made for a successful basketball season. There were less scheduling conflicts and all teams appeared to do well in their respective leagues. We received no complaints from doing this. New reversible travel uniforms were purchased. Players returned these uniforms to the Rec Department after the season ended.

A member of the Basketball Board helped run the Recreation Department's Bitty Basketball program. Many young players ages 4-6 participated in this program and began to develop an understanding of, and love for, the game. The Basketball Board sponsored an end of the Bitty Ball season pizza party for our Bitty Ballers!

The Basketball Board set up a new scholarship program to be implemented in 2016. \$500 each year will be allotted to this scholarship. Graduating high school students who participated in E.L.'s Recreation Basketball program for at least 5 years may fill out an application and be considered for this college scholarship. A \$250 award will go to a graduating college-bound boy and girl.

One of our goals last year was to expand the number of members to the Board. We were successful in doing that. We now have a board of 15 members, with new members who bring a wealth of experience and enthusiasm to the Board. As the basketball program continues to grow, we are still in need of more court space. Additionally, an outside basketball court still needs to be built within walking distance to the high school and Birchland Park. The court at Pine Knoll is inaccessible to our town's youth who cannot drive. East Longmeadow is one of the few towns in this area without such a facility. It is a detriment to the program and to the basketball players who live in town as there is nowhere for them to practice when they do not have a team scheduled practice or during the off season.

Respectfully Submitted,

Anthony Frigo, ELBA

### **East Longmeadow Cheerleading Association**

The 2015 season for the East Longmeadow Youth Cheerleading Program went very smoothly and we were grateful for the new uniforms purchased by the Recreation Department.

We started the year with our winter program which had participants ranging from 2nd grade to 8th grade. Our winter program has all grades working together and we utilize the 7th & 8th grade cheerleaders to help introduce the cheer program to the younger grades. In March 2015, we were invited to perform at an intermission during a Springfield Falcons AHL game. It was a great experience!

Our fall program had enough participants to form three separate squads Pee Wee (3rd & 4th grade), Junior (5th & 6th grade) and Senior (7th & 8th grade). We cheered at the home and away varsity scheduled suburban football games. We even cheer during the 2015 E.L.R.D. Basketball Championships!

The Senior squad was invited to perform with the East Longmeadow High School Cheerleaders at the annual varsity football game against Longmeadow on Thanksgiving Day. This was a great start to building a relationship with the ELHS cheer coach so that their program can continue to grow as our 8th graders move on to the high school.

We hope to participate in cheer exhibitions in 2016.

Respectfully Submitted,

Kimberly Conant, ELCA

### **East Longmeadow Field Hockey Association**

The Field Hockey organization and participated against many of the surrounding communities including, but not limited to, Wilbraham, Hadley, Longmeadow, Holyoke, Northampton, Agawam and Belchertown.

## Section 8: Library, Recreation and Culture

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This past Fall of 2015, the Field Hockey Organization was able to field two Bantam (3/4 grade) teams with over 40 participants that will feed the upper divisions, hopefully, for many years to come. Special thanks goes out to Tiffany Beek for volunteering her time to coach one of the Bantam teams and also to Suzy Gile and her many hours she put in to the Bantam girls to keep their interest up. Suzy coordinated winter clinics providing 6 free weeks of Indoor Field Hockey pre-season trainings.

Unfortunately, since we lost many girls from Somers, CT due to their ages, we were unable to field a full Junior (5/6 grade) team in 2015. The FH Association was forced to move all 6th graders up a division to play at the Senior (7/8) level. The Junior Division remains very thin for numbers. It is very probable that younger players will once again be moving up to the Senior Division if they wish to play. This will be decided on a case-by-case basis depending on parental permission.

The Recreation Department paid for the Senior Division to participate in the Longmeadow Jamboree and the Valley Cup Tournament which the kids thoroughly enjoyed. Thank you to Cindy Reynolds for assisting with the Senior Team.

In terms of the Recreation Department, Colin was very good to us this year in that he purchased new goalie equipment for the Bantams and new uniforms for all divisions that were very much needed. All the players were very excited about the new uniforms as it has been many, many years since the old ones were purchased. In terms of future needs, the FH Association anticipates some new goalie equipment will be needed for the Senior Division as well as 6-8 cases of balls.

The opportunity to play on the high school turf field has also been a very positive and exciting experience for the Junior/Senior teams the past two years. We thank the Athletic Director of East Longmeadow H.S for making this facility available to us. Many surrounding communities want to come to East Longmeadow to play us just so their kids get the "turf" experience. Additionally, special thanks to high school coach, Dan Reid, for sending his high school girls to a few of our practices to instruct the town's future high school players. These high school kids were an inspiration to all our kids!

The ELFHA will continue to work hard to make this experience a positive one for our field hockey players and strengthen the interest in town. We have reached out to former players and parents in Somers and it is my hope to bring them back this year to join us.

ADVANCE \d4We could really benefit from the involvement of parents or prior players who actually played this sport to help develop and coach our girls. Suzy Gile has this experience but is only one person and luckily has Tiffany Beek to help. Our hope is that others will take the initiative to join us. It's a shame more parents in this town are not more involved. We cannot continue to rely on two to three people to keep this sport alive for future participants to enjoy without a broader interest base by parents.

Respectfully Submitted,

Keith Gibbings & Suzy Gile, ELFHA

### East Longmeadow Football Association

East Longmeadow Youth Football continued to improve in the fall of 2015. While no championships were won this year, the youth involved in the program on all three levels learned football, teamwork, respect and discipline.

The program plays in the Suburban Amateur Football League which is comprised of teams from surrounding towns. This year the teams were in a division with Holyoke, Longmeadow, Springfield, South Hadley and Northampton. They also played Wilbraham, West Springfield and Agawam. The teams played a Varsity and a Junior Varsity schedule. All of the games the teams played were competitive, though none of the teams qualified for the playoffs.

The East Longmeadow Youth Football Association was able to purchase a new sled for the Pee Wee team to use at practices. We were also able to purchase new helmets, shoulder pads, knee pads, and belts for the program. These items are purchased with funds raised from running a snack shack and fund raising efforts from the players.

The coaches that are involved in the program are all USA Football certified and teach Heads Up Tackling. All of the coaches in the program also go through concussion training.

As a final note the continued success of our NFL Flag Football program should show growth during our 2016 program. Thank you to all of our volunteers.

Respectfully Submitted,

Andy Grondalski, ELYFA

### East Longmeadow Soccer Association

ELSA Points of Interest from 2015

#### Field Conditions

- 2015 brought some improvement to our fields conditions, but goals need to be checked more frequently and grass needs to be cut more frequently to ensure safety and playability
- Meadowbrook large field (behind baseball field) has existing water issue
- Field space somewhat limited in spring season due to traditional spring sport requiring field space.

#### Uniforms

- Better quality and distribution, but still needs improvement during 2016
- Need a system (and a dedicated person to handle uniforms with teams/parents)

#### Tryouts

- 2015 tryouts went very well; it was a step in the right direction
- Improving upon the level of coach input portion of grading process
- Formed a tryout committee to further improve process
- Tryout committee meets regularly

#### Fundraising

- Made record number of funds at Spring rally which culminated with the Mutiny game as part of the event.
- Rally fundraising came from gift basket raffle, concessions, etc.
- Rally included most U11-U14s in games on ELHS turf
- Younger teams were ball girls/boys at Mutiny game and some teams played at halftime of Mutiny game
- Sold ELSA and general soccer apparel through uniform vendor at Rally as well

## Section 8: Library, Recreation and Culture

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### Fundraising Money Use

- Continued our popular Goal Keeper clinics with our resident GK expert, John Voight
- Will continue with technical skills clinic with Lucia Pantuosco of the Pantuosco soccer camp
- Paid outside evaluators to work the tryouts utilizing soccer players from UCONN, Springfield College, WNEU, Central Connecticut State, UMASS and Endicott College, among others
- Purchased training t-shirts for all registered PVJSL players (325 in total)
- Purchased 3 portable goals/rebounders
- Hosted open NSCAA level 5 coach certification where coaches from E.L., Agawam, and WNEU attended. All ELSA coaches attended free of charge
- Hosted CPR training for all ELSA coaches. Coaches attended free of charge

### General

- Following ELSA bylaws more carefully. For example, inviting coaches to monthly meetings, announcing open positions
- Open positions for June 2016 include President, two PVJSL coordinator spots, secretary

### Future Ideas

- Would like to offer incentive for board members for their hard work. Free tuition for their kids is one option. If we do this we will have more people consider running. The bylaws are set up so that people can't take advantage of a situation like this.
- Need to better support the in-town recreation program. This is the one area that we can do better. We need people-power for this!
- Purchase of all new PUGG goals
- Promote and support more Summer program opportunities
- Provide more coach clinic opportunities
- Adapt to new US Soccer age/field/numbers mandate. US soccer is going toward a birth year format and moving to alter the number of players that are on the field for the various age groups. We still don't know how and when this will impact PVJSL. Depending on the changes, it will impact current standing teams and also field space/usage.
- So this is a great accomplishment for a volunteer run program that has two seasons in one calendar year to handle. Writing this summary makes me proud to be able to work with all of my co-board members and all of the coaches. Thanks to all of you!!

Respectfully Submitted,

Joel Catanzarite, ELSA

### East Longmeadow Softball Association

East Longmeadow Girls Softball Association had a very successful 2015 season. Almost 100 girls from EL participated this past year. There was one Rookie teams (1st and 2nd graders) who played in the Wilbraham Recreation league. The girls had a great time learning the sport in this developmental league. There were two 10 and under teams (10u), one 12 and under teams (12u), and two 14 and under teams (14u). These age divisions played in the NEYSA league. One of the 14u A teams made playoffs and played in the championship games. We also entered a 14u team in the summer Suburban league. The association held its 6th Annual Spring Smash in May. This year's event was very successful and had a large attendance. Twelve teams from the Pioneer Valley played in six games throughout the

day with concessions and a homerun derby. There were a number of E.L. local businesses which donated items to make this event successful. It is nice to know this is an event players look forward to every year.

We continued a scholarship program for aspiring pitchers. Players could apply for nominal stipends to assist families in paying for lessons which is virtually a necessity for pitchers going into the 12u and 14u age divisions. Two players took advantage of this program in 2015. We acquired new equipment including new bats and BowNets which will allow coaches a much better ability to conduct hitting skills. This year we saw a growth in the number of players continuing their season on area travel teams. Three players have joined NWS Elite travel teams. Three coaches were sent to the World Softball Association Coaches Conference at the Mohegan Sun in January 2015. Valuable education on instruction and drills were put to use upon return with our teams.

Goals for the upcoming season are to start winter practices indoors for the all 10u, 12u and the 14u divisions. Many of the local teams are playing indoors throughout the winter. In order to be competitive in the league and better prepare young players for high school, starting indoors early will be instrumental. We have good commitment from the coaches; facility space is a challenge. E.L. gym space is in use for basketball. Field rental prices increased and availability was limited which challenges the program. We also would like to bring in a pitching instructor to hold workshops locally.

Over the past years the youth softball program has successfully provided a fun learning opportunity for the young girls from EL. Team sports are instrumental in developing character and sportsmanship. Athletes are also known to have strong academics. Being able to provide a strong program requires resources and parental involvement. We thank the town for the resources we have and ask that it continues to help support a strong program. The parents and coaches are truly appreciated as the program could not be as effective as it is without their support.

Respectfully submitted,

Beth Welch, ELSA

### East Longmeadow Marlins Swim Association

#### Highlights for the 2015 Marlins

##### Stroke & Turn Clinics

The Marlins offer two clinics annually, March and September. These clinics are always full. I imagine that we will need to add a third hour to our 5:30-7:30PM clinics in order to meet the needs of the swimmers.

##### Intro to Competitive Swim

New Program! Introduced in 2015 and successfully brought us 15 new Marlins to our competitive swim team.

##### P.V.S.S.L 2015 Champions

The E.L. Marlins won first place in the Pioneer Valley Summer Swim League. The league has 10 teams. In addition, summer 2015 was our first full summer at the Pine Knoll facility and it was an amazing place to be a Marlin!

##### P.V.S.L. 4th Place Finish

The E.L. Marlins brought 96 of the 117 swimmers on the roster for the winter 2015 season. The team finished fourth, with 400 more points than last winter, in the Pioneer Valley Swim League. The winter League has 15 teams.



## Section 8: Library, Recreation and Culture

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Overall, the Marlins continue to grow and gain success in the League. We have incredibly strong, determined swimmers. Swimmers have repeatedly announced how much they have enjoyed their experiences with the Marlins and shout their accolades of our coaches multiple times throughout the year. Once again, we appreciate the support of Colin Drury and his staff within the Recreation Department.

Respectfully Submitted,

Adriana Iacobucci, E.L. Marlins

### East Longmeadow Tennis Association

What started as a dream back in 2004 came to realization this past May at the Grand Opening of the reconstructed East Longmeadow High School tennis courts, including all new lighting. Based on the usage the courts got this past summer, the effort was well worth it.

Due to the combined efforts of the East Longmeadow Tennis Association (ELTA) and the Recreation Department, the 2015 Junior Summer Tennis Camp grew in participation. USTA Junior tennis teams were formed and competed on behalf of East Longmeadow in all age divisions. Group lessons were offered in the spring and summer to juniors and adults, alike. ELTA also hosted several 14 & Under "Play Days" to encourage young players in town to come out and get hooked on tennis. The activity and enthusiasm on the courts in 2015 left us excited about the future of tennis in East Longmeadow.

But this is not the end of the story. The East Longmeadow Tennis Association is committed to partnering with the Town for the preservation and maintenance of these courts, and, in coordination with the Town Recreation Department and Schools, to the continued development of comprehensive tennis programs for players of all ages. We look forward to continuing to work cooperatively with these town departments and town residents to develop the programs to make East Longmeadow a premier tennis community.

Respectfully Submitted,

Karen Fawthrop, ELTA

### ELCAT – Channels 191, 192, & 193

To the citizens of East Longmeadow:

2015 was our eighth consecutive year expanding ELCAT programming for the community. It was also a year for more changes to our staff. We remain committed to providing a window into East Longmeadow Town government, and a reflection of the many activities and events that take place throughout the year. I remind citizens that ELCAT's facilities, equipment and free training are a public resource, available to any resident with an interest in producing programming for broadcast, learning how to use new media technology, or volunteering here at the center. Please call or email us at any time.

The biggest change viewers saw was the opening of our third cable access channel, 193, dedicated to schools and education-related programming. The launch of our new channel coincided with the replacement of our out-dated broadcast server with new and enhanced equipment that provides much improved picture quality and reliability. With the migration of much of our

school-related content to Channel 193, we have been introducing a variety of programs of regional or topical interest shared with us by other community stations. In addition, we have launched two new programs this year that focus on the community: Featured Forte, which highlights local talent of all kinds, and What's UP? In ELPS, a roundup of news and activities taking place in the district's classrooms. Much of the content produced for What's UP? is produced by students themselves as classroom learning embraces the use of technology to share knowledge beyond traditional boundaries of school.

To support that effort, ELCAT helped with a significant upgrade to the equipment at Birchland Park's television studio, including new High Definition cameras, video switcher,

Sound and lighting equipment. BPMS students now produce regular content for ELCAT's EDU channel. ELCAT has also shared some older serviceable equipment at the elementary school level, where students in third and fourth grade have been producing news packages for What's UP? These students will soon be at the forefront of creating, learning and informing an ever more media-centric culture.

We are very happy to have Jamie Rook as ELCAT's new Assistant Director, and Rebecca Green producing ELCAT News and mentoring our high school student news staff.

They will be collaborating on many new projects to bring more community-based programs about East Longmeadow's entrepreneurs, artists, athletes, and adventurers to ELCAT.

They will also be growing ELCAT's social media presence, and we invite everyone to follow us and like our East Longmeadow Community Access Television Facebook page.

A reminder, too that most ELCAT programs are accessible online at our YouTube channel, ELCAT01028, allowing you to watch on any device at your convenience. Meetings, sports, events and local history are at your fingertips. Please subscribe!

I especially want to acknowledge two groups of volunteers. First, the members of the East Longmeadow Community Access Television Committee, whose active participation throughout the past year and continued support of and vision for ELCAT on behalf of the town's residents is sincerely appreciated.

Second, our community and student volunteers, without whom ELCAT could not provide the coverage we do of town meetings and events. A special note of gratitude and good wishes go to Beth Ward, our Assistant Director for News who left in June to pursue other opportunities in local media.

### ELCAT Staff

Don Maki, Director

Jamie Rooke, Assistant Director

Kelly Glover, Studio Assistant

Beth Ward, Assistant for News & Community Affairs (through 6/30)

### Interns

Rebecca Green, Tyler Hadley, (Spring)

Nick Hansmann, Bella Kacoyannakis (Summer)

Members of the ELCAT Committee

Rich Freceero, Chairman; Bruce Adams, Gerald Celetti, Ryan Quimby, Lloyd Oakes, Angela Thorpe, Greg Neffinger (Interim), Don Maki (ex officio)

## Section 8: Library, Recreation and Culture

### Community and Student Volunteers during 2015

Albert and Susan Grimaldi, Jason Cloutier, Rob Fitzpatrick, Brian Markelonis, Max Monette, Bruce Moore, Mike Naglieri, John Wiedersheim

Maria Boucher, Matthew Boucher, Jake Brady, Allie Carrington, Colin Casey, Aaron Cochran, Nina Fazio, Ryan Foley, Jack Gagnon, Nicholas Hansmann, Bella Kacoyannakis, Robert Lawless, Sam Leone, Connor Loughman, Alex Maserati, Adam Randall, Anthony Randall, Jake Ryan, Ariel Vernadakis

### ELCAT staff and volunteers produced 471 programs during 2015:

|  |            |
|--|------------|
| Elcat News   | 34         |
| Board Meetings                                       | 143        |
| Town Meetings  | 2          |
| Other Municipal Meetings, Hearings And Public Forums | 4          |
| School Programs and Town Events                      | 28         |
| Sports (Elhs Varsity and Rec Games)                  | 131        |
| Council on Aging and Senior Friendship Club          | 52         |
| East Longmeadow & Area Library Events                | 26         |
| Rotary Club Summer Concerts                          | 6          |
| Other Elcat Produced                                 | 26         |
| Local History and Local Interest                     | 7          |
| Community/ Volunteer Produced                        | 15         |
| <b>Total</b>   | <b>474</b> |

In addition, we expanded considerably our offering of interesting programs from other producers in New England and around the country, shared through several media exchanges managed by the public access community. Excellent science, history, vintage films and television shows, as well as a variety of children's programs, are now a regular part of our channel offerings.

We thank the town's cable subscribers for the support they provide through franchise fees, which fund the grants from Charter that make ELCAT possible. Our department is not funded through taxation. We understand that cable bills continue to rise, and that we have an obligation to return a high level of programming value to the community for the dollars that support our operation, and believe we do our best to meet that obligation efficiently and effectively. ELCAT programming costs less than 5 cents per program averaged per subscriber per year.

Finally, we are grateful to everyone in the East Longmeadow Public Schools, as well as the many town officials and their department staff, with whom we have the privilege of working so cordially throughout the year.

Respectfully submitted,

Don Maki, Director

### Cultural Affairs Council

#### To the Board of Selectmen:

The East Longmeadow Cultural Council is an organization composed of six town residents appointed by the Board of Selectman and two East Longmeadow High School students appointed as non-voting members. The Council is responsible for distributing funds allocated to the town by the Massachusetts Cultural Council. The funds are used to support programs in Arts, Humanities and Interpretive Sciences. The amount allocated by MCC to the town is determined by the State's Local Aid Formulas. This amount is based upon the population and equalized property values, in order to provide more substantial amounts for low income communities.

For grant year 2016 (September 1, 2015 to December 31, 2016) the council received 13 grant applications requesting a total of \$8015. Twelve applications were funded using \$4900 from MCC and \$1970 raised funds, for a total of \$6870. granted.

- The projects that were funded include:
- East Longmeadow 4th of July Parade
- East Longmeadow Rotary Summer Concert Series
- East Longmeadow High School participation in Model Congress at AIC
- Summer Camp Sponsorship, East Longmeadow Athletic Hall of Fame
- Song Birds of The Northeast, East Longmeadow Senior Center
- East Longmeadow Public Library, Children's Department, Circus Maximus.
- Norcross Center, Charles Dickens, A One Man Play
- Legendary Ladies of Song, East Longmeadow Senior Center
- Celebrating New England, East Longmeadow Senior Center
- Pastel Paint Like the Masters, East Longmeadow Library
- Reading Is Magic, East Longmeadow Public Library, Children's Department
- Mabel and Jerry, a one act play, East Longmeadow Senior Center

The ELCC would like to thank the residents of East Longmeadow for their continued support of the programs we fund and encourage everyone to attend events.

Current Council Members are Michael Harrigan, Jo Ann Asselin, Pat Duperre, Carl Gahn, Christine Williams, Ann Paquette and student members Jonathan Torcia and Joe Yacavone.

Respectively Submitted,

Michael Harrigan, Chairperson



## Section 9: Health and Human Services

### Board Of Health

#### To the Residents of East Longmeadow:

After years of transition and flux, In November of 2015 the Town of East Longmeadow hired their first full time Health Agent, Aimee Petrosky. Aimee previously worked for the Town of East Longmeadow, and was excited to resume the position full time. As a full time agent she will be able to more completely address the public health needs of the town.

The Primary concern of the Health Agent is to protect the public health of the citizens of East Longmeadow. This happens in a variety of ways including pre operational and preventative inspections of all food service establishments, camps, pools, permanent make-up artists, and temporary food service events. Additionally the health agent is responsible for responding to all complaint calls concerning public health and safety. This includes housing, material and animal hording, public nuisance complaints such as garbage and high grass, as well as any concerns that arise during a visit to a local food service establishment. Finally the Health Agent is responsible for the enforcement of all septic codes for repairing or replacing septic systems.

Total number of permits issued in 2015:

| Type                     | Number Issued |
|--------------------------|---------------|
| Food service             | 78            |
| Retail                   | 30            |
| Frozen Dessert           | 7             |
| Bakery                   | 7             |
| Catering                 | 7             |
| Milk and Cream           | 51            |
| <b>Total</b>             | <b>190</b>    |
| Also                     |               |
| Tobacco                  | 16            |
| Tattoo                   | 1             |
| Outdoor Wood Boilers     | 3             |
| Septic Haulers           | 1             |
| Temporary permits issued | 38            |
| Complaints filed         | 77            |

#### Goals for 2016 include:

- Ensuring that each Food Service establishment is inspected at the state mandated rate of 2 times per year
- Complete DPH Emergency Preparedness deliverables to ensure preparedness in the event of an emergency.
- Engage with community coalitions to keep East Longmeadow involved with opportunities and new mandates.

Also, in early 2016 the Board of Health voted to create a Health Department. The positions consolidated include the Health Agent, Dog Officer, Emergency Management, and MRC coordinator.

Town residents are encouraged to reach out to Aimee to voice any issues or concerns at [aimee.petrosky@eastlongmeadowma.gov](mailto:aimee.petrosky@eastlongmeadowma.gov).

Respectfully submitted by

Aimee Petrosky, CP-FS Health Director

### Animal Control/Inspector

For the 2015 Calendar year I, Tom O'Connor have served the Town of East Longmeadow as the Animal Control Officer (ACO) and Animal Inspector. Also during this time Melissa Defino-Lagacy served as Assistant Animal Control Officer/Inspector. The role and duties of our office is "Protecting the Health, Safety and Welfare of People and Animals."

In this regard we would like to remind dog owners of their legal and civic obligation to license their dogs every year between January 1st and March 31st of each Calendar year. Late fees will be applied for registrations after March 31st. In addition to dogs the owner/keeper of cats and ferrets must also have them vaccinated against rabies by a licensed veterinarian according to the veterinarians and manufacturer's directions, and shall cause such dog, cat or ferret to be revaccinated at intervals recommended by them.

#### Department Statistics

Our department responded to 120+ stray dog calls, of these 26 strays were captured and taken to Porter Rd Pet Care which performs the vital role of Town Dog Pound. All but one was claimed and two were treated for illness and injuries. One abandoned and sickly stray had to be euthanized after rescue, evaluation, and treatment during 2015. The remaining dogs were either returned home by ACO (licensed dogs), claimed by owner before ACO arrived, held by neighbors until retrieved by owner or returned home on their own.

In addition, we responded to or investigated;

- 21+ nuisance complaints
- 5 aggressive dog calls
- 72+ wildlife/farm animal calls
- 5 calls for mutual aid from surrounding towns and the MSPCA
- 7 Police assist calls that involved dogs on accident scene, medical calls with pets in home, sickly wildlife, aggressive dog and one arrest involving a dog bite
- 3 reported dogs and four cats versus vehicle accidents
- 11 incidents involving cruelty/neglect to animals, which were successfully mitigated.
- 7 wellness checks
- 1 killing and dumping of an adult moose
- 19+ missing cats
- 5 feral cat colonies investigated
- 3 residents were assisted in obtaining financial aid for their pets needs (excluding rabies vaccination and dog licensing counts, which are provided below)
- 3 dog related deaths by wildlife

#### Rescues

- 1 Hawk injured on golf course — sent to rehabber / safely released
- 1 Hawk injured by motor vehicle on roadway - safety released
- 12 Feral kittens with the grateful assistance of Sue G. from "The Homeless Cat Project Rescue"
- 1 Dog trapped in hot car
- 1 Dog captured after running wild over several weeks (assist)
- 1 Dog aided by the EL Fire Dept. that later succumbed to smoke inhalation

## Section 9: Health and Human Services

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### Barn/Farm Inspections

As the Animal Inspector I conducted 36 Barn inspections, resulting in 26 active barns being identified. These 26 barns housed a variety of horses, ponies, pigs, goats, ducks, and chickens. These inspections resulted in identifying three barns that required improvements to shelter and care of their animals.

### Bites

During the calendar year of 2015 (40) bites involving dog on dog, dog on human, cat on human, wildlife on humans and bites of unknown origin were handled through our department. Three additional bites were reported, but we were unable to investigate due to lack of information or out of jurisdiction. We had five suspected cases of rabies in town, with two being confirmed rabid.

### Other Significant Accomplishments, Activities, and Achievements

The Department held a rabies vaccination and licensing clinic at A.W. Brown's on March 28th and October 24th where a total of 79 dogs and cats were vaccinated and 43 dog licenses were issued. Special thanks goes out to the Holyoke CC Vet Tech Program, Dr. Jaworski, DVM, A.W. Brown's and the Town Clerk's Office without whose support these events would not have been possible.

In addition, during the course of 2015, we attended several training seminars/classes totaling 48 hours offered by Animal Control Officers Association of Massachusetts (ACOAM), the State Department of Agriculture (MDAR) and other Animal Control Departments. These classes focused on animal behavior, handling, health, wildlife challenges, changes to the laws and best practices.

Since our appointments in 2011 our efforts in conjunction with the Town Clerks office have generated Dog licenses and related revenue in the following amount.

|                |                 |                                    |
|----------------|-----------------|------------------------------------|
| 2011- \$16,052 | start base line | (1,310 dogs were licensed in town) |
| 2015- \$37,222 |                 | (1,887 dogs are licensed in town)  |

### 2015 two Kennel licenses have been issued

The Department continues to look into and apply for various grant programs. We currently have an open yearly grant of up to \$1,000 from the Massachusetts Veterinarians Medical Association (MVMA). This Grant is designed to help Municipalities pay for the medical care associated with the many strays and abandoned dogs that are picked up and handled throughout the year.

We have also developed a relationship with several canine and feline rescue organizations that are focused on providing direct, grassroots support to Animal Control Officers (ACOs) and municipal town pounds and shelters. They help care for and place abandoned, abused or surrendered dogs/cats in shelters and provide medical care and spaying/neutering to counteract pet overpopulation.

In addition, we continue to develop and maintain great working relationships with the following Animal Rescues and Veterinary groups:

- Dakin Pioneer Valley Humane Society- Spay/Neutering of strays and routine care
- TJ Oconnor Adaption center for placement care and placement of abandoned dogs

- VCA Animal Hospital Boston Road- Emergency care of dogs and cats
- VCA Shaker Road - For their invaluable assistance in dealing with wild animal rabies protocol and other issues we faced
- Spruce Hill Vet clinic in dealing with injured wildlife.
- Raptor rehabber Tom McCarty of Conway
- Veterinarian David Mordasky of Stafford CT for proving residents with low cost home care and assisting the ACO's with wellness concerns

These relationships have significantly reduced the cost and human health risks to the Town associated with the care and treatment of injured and abandoned dogs, cats, farm animals and the special needs of injured wildlife.

The Department continues to update and improve its operations, through various studies of the Animal Control Officer/Inspector Position, state laws and dog licensing process. Many have been implemented with the remaining recommendations under review by the Board of Selectmen. The implemented recommendations have enabled the Department to be proactive, responsive, better equipped, safer, and will assist in retaining qualified Officers/ Inspectors. These changes have helped provide for a more efficient, safer, better trained and qualified department resulting in improved quality of life for Animal Control Officers/Inspectors, residents and their pets alike.

In summary, the Animal Control Department has investigated approximately 345+ calls/complaints concerning strays, missing dogs, bites, nuisance dogs, licensing issues, residents and animal health, and irresponsible animal ownership. This includes the Barn Book inspections and majority of wildlife calls.

Respectfully submitted by

Tom O'Connor / Melissa Defino-Lagacy  
Massachusetts Certified Animal Control Officer/Animal Inspector

"Protecting the Health, Safety & Welfare of People & Animals"

### Emergency Management

#### To The Members of the Board of Selectmen and the Community;

In July of this year, the Board appointed me director of the agency. In the past, those people listed under the agency were considered to be a committee. Since my appointment I have been clarifying this, as these people do not make up a committee, but staff. The people bring to the agency training that will support the agency functions, should the emergency operations center need to be activated.

Preparedness – For many years local, state, and federal agencies have been recommending our citizens to become prepared for disasters/emergencies that might affect our community. This continues to be the case. By preparing in advance, for up to 72 hours, you will have a better chance of survival. The need for preparedness continues.

I have said in the past and it still holds true today, that we are prone to experiencing just about everything else that the nation experiences. In 2011, our region experienced just about everything possible, starting with a snow storm in February, the tornado on June, followed by a micro burst, an earthquake, a hurricane in August, and finished with snowtober.

Though most caused little direct damage, they tested our community's preparedness and perseverance. Twice that year the local shelter was opened and put into operation. June was training by fire. This went so well that it was almost second nature in October that year.

Since then, policy & procedure documents have been developed that will provide guidance in the future, as community leadership changes.

These storms also displayed the need for an active local emergency management agency, the need for a separate location for an emergency operations center, as well as a back-up location for the operations shelter.

Throughout 2015, I have sought the use of the former fire station at 39 Shaker Road, to establish a base of operation for the agency. Its location should be in as close proximity as possible to the seat of our governmental operations. As many of you know there is very little extra space within our existing town buildings. This location would have served the agency, as well as the Local Emergency Planning Committee (LEPC), the Community Emergency Response Team (CERT), the Medical Reserve Corp (MRC) and the Animal Control Officer (ACO). Unfortunately, in November the Board of Selectmen voted to return the space to the Jaycee's and space still needs to be found.

In the coming year (2016), I am sure that the Town and Agency will be tested in some manner. Stay Informed and Be Prepared!

I urge town residents, who wish to be better prepared to assist their families, relatives, neighbors, and the community, to join our local Medical Reserve Corp and/or Community Emergency Response Teams. The training, which you will receive, will help you become better prepared. For an application, please visit the Selectmen's Office or go to the following site: [www.eastlongmeadowma.gov/cert](http://www.eastlongmeadowma.gov/cert).

Throughout the second half of 2015, many electronic documents have been updated or developed and printed.

An old project with merit has been re-started and will hopefully be completed in 2016 with the assistance of the Hampden County Sheriff's Office. This project is the completion of a mobile command/emergency operations center, known by many as the "little blue bus".

Also, as of April the Town needed to plan per state law, for Pet Sheltering. I was asked by the Board to look into the town's options and the legislation. Late in the year I attended a seminar with our health agent and animal control officer at MEMA Region III/IV in Agawam. After attending this seminar a policy was developed with assistance from our Animal Control Officer. The policy was presented to the Board approved in late October.

Also in October a committee of six town departments and Catherine Ratte from the Pioneer Valley Planning Commission, started working on the development of a Hazard Mitigation Plan. The plan will help to identify areas where the community has experienced disaster damage, where changes need to occur, and allow us to obtain grants for mitigation work.

In November I attended the statewide Emergency Management Conference at the DCU Center in Worcester. The conference was based upon "Effective Leadership during Crisis" and featured many exceptional speakers on the subject.

Additional work to be discussed and planned will include how we can open other town buildings as shelters and include emergency power and universal connectors/interfaces for town buildings with generators. The later will provide a way for us to hookup a generator to town buildings that have emergency power, should the on-site unit fail.

I wish to thank the members of this agency, the residents, local businesses, Town Departments & Boards, State and Federal Agencies, for their support, cooperation, and assistance throughout the year.

Residents with previous experience/background in communications or emergency service agencies are asked to contact me or the Selectmen's Office about becoming part of the agency.

Respectfully Submitted for the Agency,

Brian A. Falk, Director

## Section 9: Health and Human Services

### Local Emergency Preparedness Committee

#### To The Members of the Board of Selectmen and the Community;

During the past calendar year, the Committee continued to be on track with its required duties and continues to take on new tasks.

As in past years the Committee, the Fire Department, and the State Emergency Response Commission (SERC) received updated Tier II – Hazardous Materials reports from the various businesses and departments who use certain hazardous materials. This information has been placed in service, for use by the Committee, the local office of Emergency Management, and the Fire Department for quick retrieval during an emergency. These reports are filed based upon the previous calendar years usage as established by the Environmental Protection Agency.

For the 2014 reporting year, there were new requirements for file Tier II Reports in Massachusetts. Because of these changes, it was imperative that departments download the “New” software.

For the upcoming year business managers, who are responsible for filing, will be required to use the Commonwealth’s new software program which is available at; [www.idsiinternational.com/TIER\\_II\\_MANAGER.html](http://www.idsiinternational.com/TIER_II_MANAGER.html).

The information collected from the Tier II Submissions helps the committee in updating the HMEP – Hazardous Materials Emergency Plan. This year we received twenty-five reports from Town departments and businesses within the community who use/store hazardous materials on site.

Meetings are required to be held twice a year, but the Committee has always met quarterly. All meetings were held at the East Longmeadow Senior Center, 328 North Main Street and were open to the public.

All meeting notices were posted at the Town Hall by the Town Clerk and on in the computerized system at the library for public viewing. Notices and postings are made per the “Open Meeting Law”.

As the sponsor for both groups, the committee continued to work with the local CERT/Community Emergency Response Team and MRC/Medical Reserve Corp in their efforts to recruit new members.

Applications for both teams are available at the Selectmen’s Office, Monday through Friday from 8:00 AM to 4:00 PM. For the MRC, you do not have to have a medical background. For every one medical person there are multiple non-medical positions to be filled.

I urge all residents to consider joining at least one of the teams. Through the training that you will receive, you will be better equipped to aid your family, neighbors, and the community in a disaster/emergency.

Applications and information for the Community Emergency Response Team can be obtained on line at [www.eastlongmeadowma.gov/cert](http://www.eastlongmeadowma.gov/cert).

Once again, I urge all Town Departments/Committees, to include this Committee and the local Office of Emergency Management in their planning processes. These two organizations can supply information and/or ideas on things that might be missed or overlooked in the planning process.

I wish to thank the members of this committee, all Town Departments & Boards, local businesses and all of the State and Federal Agencies that the committee works with for their cooperation throughout the year.

Respectfully Submitted,  
Brian A Falk, Chairman

#### Local Emergency Planning Committee –

|                             |   |
|-----------------------------|---|
| Brian A. Falk,              | Chairman, Emergency Management Director* (8/1) & CERT Coordinator |
| Frank Morrisino, Jr.        | Vice Chairman   |
| Nick Breault                | Board of Health & Selectmen’s Representative Liaison**            |
| Douglas Mellis              | Police Chief*   |
| Jeffrey Dalessio            | Police Liaison  |
| Paul Morrisette             | Fire Chief*   |
| Anthony Gentile             | Emergency Management Director* (7/30)                             |
| Dr. Michael Lemanski        | Baystate Medical/Health Representative*                           |
| Gordon Smith                | School Department & Buses*  |
| Melinda Mandeville          | Council on Aging Representative*                                  |
| Michael Harrowfield         | AMR/Emergency Medical Service Representative*                     |
| Robert Peirent              | DPW/Transportation  |
| Roy Esposito                | DPW/Transportation Liaison  |
| Mike Maheux                 | Industry Representative*  |
| Sara Volsdal                | Lenox Alternate   |
| Chris Buendo                | Media Representative*   |
| Conservation Commission     | Environmental Representative*                                     |
| John Dearborn               | Regional Hazmat Team Representative                               |
| Chris Zobel                 | Hasbro Company Representative                                     |
| Mary Lou Donahue            | School Nursing Supervisor   |
| Carleen Eve Fischer Hoffman | MRC Coordinator   |
| Bill Pruyne                 | American Red Cross Liaison*                                       |
| Bruce Augusti               | Massachusetts Emergency Management Agency Representative          |
| Michael Ross                | Suddokor, LLC   |
| Andrea Luppi                | Columbia Gas  |

\*These are the thirteen required participants.

## Section 9: Health and Human Services

### Medical Reserve Corps

#### To the Board of Selectmen:

The East Longmeadow Medical Reserve Corps ("MRC") consists of 18 medical and non-medical volunteers who assist in preparing for, and responding to, public health and other emergencies, and helping with routine events during the year.

Our unit is overseen by the Massachusetts Department of Public Health, National Office of the Surgeon General, and the National Association of County and City Health Officials. Part of my job is to communicate with all these departments, along with the Hampden County MRC Coordinator and our town contacts including the Board of Selectman, Town Administrator, Board of Health, Emergency Management Director, the Local Emergency Planning Committee, and the MRC team itself. I also collaborate with the Community Emergency Response Team ("CERT").

Other responsibilities as your Unit Coordinator include:

- Recruiting, training, and maintaining volunteers
- Maintaining records, a database, and a budget
- Public awareness and outreach through events or presentations
- Media campaigns and presentations to corporate partners
- Being on call for times of emergency

Our team remains active throughout the year. Listed below is a sampling of some of the activities we participated in this year:

- Firefighter Rehab
- National Night Out
- Hampden County Preparedness Day
- Children in Disasters Training

I would like to take this opportunity to thank all the volunteers on the team. I appreciate all the hard work and dedication they have shown. It has been an honor to lead the team this year.

Respectfully Submitted,

Carleen Eve Fischer Hoffman  
Unit Coordinator

I would like to take this opportunity to thank the Board of Selectmen and town departments for their support with this program.

Calendar year 2015 was a quiet year for the team, as the community had no disasters/emergencies to face unlike 2011.

Funding for the Team continues to be with grants. They have allowed for purchasing the equipment that is and will be used by the Team, as well as to conduct training.

In 2013, the first class completed the training attending for one night per week, for nine weeks. A second class was held in the spring of 2015. As more people become interested in joining the Team, additional training(s) will be held to improve our Team.

Training consists of Disaster Preparedness, Fire Safety/Hazmat, Disaster Medical Operations — Parts 1 & 2, Light Search & Rescue Operations, CERT Organization, Disaster Psychology, Terrorism & CERT, and the Course Review. Training continues monthly with supplemental subjects and reviews of the basic material.

Some of the additional supplemental training is on Incident Command (IS-100 & 200), and the National Incident Management System (IS-700). Additional subjects include Earthquakes, Fire, Floods, Excessive Heat, Hurricanes & Coastal Storms, Landslides & Mudflows, Severe Thunderstorms, Tornadoes, Winter Storms, and Pandemic Influenza.

As a Team, it was decided that they would meet monthly, except for the months of July & August. Meetings are currently held on the fourth Thursday of the month, with changes as needed.

The Team provides an additional source of trained personnel that will/can operate independently from our professional emergency service agencies, fire, police, public works and emergency medical services.

A portion of the team has operated under Teen CERT. The Teen CERT program is comprised of teens between the ages 15 to 21, and are members of Boy Scout Venture Crew #275 out of St. Paul Lutheran Church. Crew 275 is looking for new members. Anyone interested in becoming a member under this portion of program, should contact Crew Advisor Donna Perkins at 525- 8419.

#### What is CERT?

CERT is a training program that prepares you to help yourself, your family, and your neighbors in the event of a disaster. During an incident emergency service personnel may not be able to reach everyone right away. By getting trained in CERT, you will have the skills to help emergency responders save lives and protect property.

As a member of a CERT team, you can respond to disasters, participate in drills and exercises, and take additional training. CERT teams are known and trusted resources to emergency responders and their communities.

#### What do CERT teams do in an emergency?

Under the direction of local emergency responders, CERT teams help provide critical support by giving immediate assistance to victims, providing damage assessment information, and organizing other volunteers at a disaster site. Volunteers trained in CERT also offer a potential workforce for performing duties such as shelter support, crowd control, and evacuation. The role of a CERT volunteer is to help others until trained emergency personnel arrive.

#### How does CERT help the community?

In addition to supporting emergency responders during a disaster, the CERT program builds strong working relationships between emergency responders and the people they serve. CERT teams also help year-round by helping with community emergency plans, neighborhood exercises, preparedness outreach, fire safety education, and workplace safety.

#### The Benefits of CERT Training.

CERT training takes about 20 hours to complete and provides critical skills in emergency preparedness and response.

Participants learn how to; Identify and anticipate hazards; Reduce fire hazards in the home & workplace; Extinguish small fires; Assist emergency responders; Conduct light search & rescue; Setup medical treatment areas; Apply basic medical techniques; and Help reduce survivor stress.



## Section 9: Health and Human Services

### Who should take CERT training?

People interested in taking an active role in hometown preparedness; Neighborhood Watch groups; Community leaders; Parents; Communities of faith; Scouting & youth organizations; Students, teachers, and administrators; Members of clubs & civic organizations.

"It starts with you."

CERT is an integral part of Citizen Corps, the grass-roots movement that actively involves everyone in making our communities and our nation, safer, stronger, and better prepared. All over America, communities have organized Citizen Corps Councils to inspire people to take action and get involved. To learn more about CERT and other Citizen Corps programs in your area, visit [www.citizen corps.gov](http://www.citizen corps.gov).

No matter where you live, no matter who you are, we all have a role in hometown preparedness. What role will YOU play?

Information is now available on the Town website at; [www.eastlongmeadowma.gov/cert](http://www.eastlongmeadowma.gov/cert)

For the Team,

Brian A. Falk, CERT Coordinator, Grant Manager, Trainer

"CERT – Doing the greatest good for the greatest number!"

### Council on Aging

#### Pleasant View Senior Center

"The Center of it all!"

#### Our Values

- Open to all with a variety of programs in a safe environment.
- Promote and maintain health and wellbeing
- Provide a welcoming, attractive and well maintained Senior Center and outdoor recreational facilities.
- Ensure confidentiality and professionalism in all interactions with participants and the public

"I love it here, it's my home. Everyone is so friendly, knowledgeable and welcoming."

—participant

#### Our Mission

- To be recognized as an essential town department
- To be a vital agent in responding to town-wide disasters and emergencies
- To be a dynamic community resource to engage individuals with diverse skills, talents and abilities to assist elders in East Longmeadow
- To respond to the growing needs of an older population

#### How does the coa accomplish this?

- We are one entry point into the long term care of older adults in our community
- We enable older residents of East Longmeadow to stay connected to their community and their supportive natural network.
- We offer education and preventative screenings, activities and services that helps divert older residents from more extensive in home services and prevent and strive to delay premature institutionalization.

- Our historic building has been renovated and designed to be accessible and used by persons varying on levels of physical abilities.
- We follow the WELLNESS WHEEL MODEL in our programing and services, believing that when all areas of a wheel are provided for, an individual is at their healthiest both mentally and physical.

"My doctor wanted to know what was attributing to my increased strength physically and general improvement. . . I said it was the Senior Center!"

—participant

### Programs and services designed to be the spokes in the wheel

The Council on Aging provides over 14 active opportunities weekly to participate in fitness classes meeting a variety of physical abilities. A state of the art fitness room, certified teachers, and innovated programming that enhances balance and mobility.

Benefit Counseling, home care & information, educational, cultural, financial planning, caregivers support and entertainment are among the many programs that support multiple spokes in the wellness wheel.

Social engagement is one of the strongest indicators of successful aging. Pleasant View Senior Center is a vibrant and active place to have fun, learn, engage or simply enjoy a great home cooked meal for an extremely affordable price!

For those unable to come to us, we provide over 65 Meals on Wheels every weekday and both our RN and Social Service Coordinator are available for home visit consultations. The Food Pantry serves 70+ families every month.

To maintain operations, we must leverage resources from a variety of sources. These include federal, state, and local governments; special events; public and private grants; businesses; bequests; participant contributions; in-kind donations (sponsorships); and volunteer hours. Typically we rely on 5-12 funding sources.

COA is .53% of the Town budget Less then 1%!

There are many drivers that make this wheel run smoothly.

#### The COA staff:

|                     |                                     |
|---------------------|-------------------------------------|
| Carolyn Brennan     | Executive Director                  |
| Janice Michaelis    | Social Service Director             |
| Lissa Fontaine      | RN and Certified Fitness Instructor |
| Alicia Smith        | Program and Volunteer Coordinator   |
| Stephanie Bergquist | Publicist                           |
| Danell Tavella      | Book keeper                         |
| Maria Triggs        | Dispatcher                          |
| Art Gerow           | Two Town Trolley Driver             |
| Marty Milillo       | Two Town Trolley Driver             |
| Don Levy            | Meal Site Manager                   |
| Grace Busto         | Head Chef                           |
| Maggie Daley        | Asst Chef and dishwasher            |
| Linda Zebrowski     | Custodian                           |

Over 100 volunteers provide \$228,914.64 in kind technical and professional support. OUR LIFE LINE!!!!



### Veterans' Services

The year 2015 was a very busy year for this department. We assisted veterans and or their spouses in finding housing, getting medical attention at the VA clinic and most especially with their financial needs under Chapter 115.

This office continued its community outreach and made strides in connecting with outside agencies in assisting our veterans. Agencies such as Holyoke Soldiers Home were invaluable in our aim to support needy veterans.

In October of 2015, annual training was held in Leominster Ma. When training was completed, all in attendance were required to take a test to be certified as a Veterans' Service Officer with The Commonwealth of Massachusetts. On October 29, 2015, the test was taken by this veteran's agent and we are proud to say we passed the test without difficulty.

In addition, we attended a number of Memorial Day events, and when November rolls around it's a pleasure to be invited to speak at various Veterans Day celebrations. The one that stands out, is the event held by the students at The Granite Valley Middle School in Monson. These children really know how to salute our veterans; the event seems to have grown year after year. And the children truly know of the sacrifices our veterans make to ensure our freedom.

Efforts to serve our veterans will continue into 2016.

Respectfully submitted,

John M. Comerford, Director

### East Longmeadow Housing Authority

#### To the Residents of East Longmeadow:

The housing authority has 188 units of elderly/handicapped units located at the Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$45,500 for a single and \$52,000 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. The apartment consists of a bed/sitting room, kitchenette and lavatory, with shared living spaces in the center — a large common kitchen and dining area where a hot noon time meal is cooked and served five days a week — as well as two living rooms used for entertaining family members or enjoying TV or visiting together. This type of project is another concept in housing. Designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been increased to \$30,650 and \$35,000 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

We have many projects in the works for this year including outside painting at the Village Green, sidewalks at Inward Commons. We also received a grant from CDBG to install new locking hallway doors at Quarry Hill.

More information is available by calling 525-7057 and applications are available for all programs through our office, located at 81 Quarry Hill.

Our board meetings are held once a month on the second Wednesday at 4:30 p.m. at the Quarry Hill Community Building unless otherwise posted.

Respectfully submitted,

Joseph D'Ascoli, Chairmen  
Jean Cavanaugh  
Rocco Carabetta  
James Moriarty